

2009-2010 CAÑADA COLLEGE SCHOLARSHIP APPLICATION FOR COLLEGE STUDENTS

BASIC ELIGIBILITY AND GUIDELINES

Dear Cañada Student:

Enclosed is the 2009-2010 Cañada College Scholarship Application for students currently attending Cañada College who are not considered “high school” students (high school seniors apply using a different application) EXCEPT seniors in our Middle College High School – use this application. The completed application is **due no later than 4:00 p.m. Monday, March 2, 2009** in the Financial Aid Office at Cañada College. Applications postmarked by March 2, 2009 will be accepted. **Only completed application packets will be reviewed.**

A completed application packet contains the following documents:

1. Application Form (Page 2) – Completed, signed and dated.
2. College Transcripts - Include copies of ALL college coursework at Cañada College and any other colleges you have attended. Unofficial transcripts accepted.
3. Personal Statement – Must be typed, double-spaced, and a maximum of 2 pages in length. Please include information about yourself and family, your academic and career goals, detail on extra-curricular activities such as involvement in student government, clubs, sports, community service and/or volunteerism and any honors or awards you have received in the past. Also include any special circumstances or challenges you have or have overcome such as disability (physical, psychological, learning), substance abuse, domestic violence, other special family circumstances (single parent, caregiver for elderly/ill parent/grandparent), financial hardship, etc.

PLEASE NOTE: The Learning Center (Building 9-Second Floor) provides workshops and writing assistance in the Writing Lab for students working on college admissions applications, scholarship personal statements and résumés. Please see the Learning Center for spring workshop dates. Students may also receive individual assistance from staff in the Writing Lab.

4. Letter of Recommendation – One letter required which should be written by a recent instructor or counselor at Cañada College who knows enough about you academically and/or personally to write a supportive letter. Please take the LETTER OF RECOMMENDATION Information Sheet (page 3 of this packet) to the person from whom you would like the letter. Please provide the person writing your letter of recommendation with a copy of your personal statement or résumé so they have enough information about you to write a strong letter of recommendation. Be courteous by giving the recommender AT LEAST TWO WEEKS lead time to write the letter (i.e. by February 12th).
5. **Submit 4 sets of items 1-4 listed above** (original, plus three (3) copies stapled in the following order: Application Form, Transcripts, Personal Statement, and Letter of Recommendation) to the Cañada College Financial Aid Office by the deadline.

Minimum eligibility requirements to be considered for one of the many Cañada College scholarships:

- **Scholarship applicants must have a minimum cumulative grade point average of 2.00 or better.** Applicants who only have in-progress units should submit their most recent grades either from high school or their last-attended college as evidence.
- **Scholarship applicants must complete at least 12.0 units at Cañada College by June 2009.** In-progress units at Cañada College for Spring 2009 will be counted towards this requirement. If selected for a scholarship, the applicant must have at least 12.0 units completed prior to receiving scholarship funds.

2009-2010 CAÑADA COLLEGE SCHOLARSHIP APPLICATION
FOR COLLEGE STUDENT USE - APPLICATION DEADLINE: 4:00 PM MONDAY, MARCH 2, 2009

Please print clearly in blue or black ink or type:

Last Name _____ First Name _____ M.I. _____

Address _____ City _____ Zip _____

Daytime Phone _____ Evening/Other Phone _____

Student ID # ("G" # or Social Security #) _____ E-mail address _____

Academic Major _____ Career Goal (ex: teacher, doctor, engineer) _____

Number of college units completed by June 2009 _____ Cumulative Grade Point Average _____

Check all financial aid resources you are receiving this year (2008-09):

- BOG Fee Waiver EOPS PELL Grant SEOG Grant Cal Grant Federal Work Study
 Chafee Grant VA, Dept of Rehabilitation or WIA Benefits Other (name): _____

Check all financial aid resources you will be applying for/receiving next year (2009-10):

- BOG Fee Waiver EOPS PELL Grant SEOG Grant Cal Grant Federal Work Study
 Chafee Grant VA, Dept of Rehabilitation or WIA Benefits Other (name): _____

Please check **only one of the following:**

- Presently attending Cañada College and will **continue** at Cañada College in Fall 2009
 Presently attending Cañada College and will **transfer** to a 4-year college/university in Fall 2009.
College/University name: _____

Please check **as many of the following that apply to you now or will apply to you in 2009-10 (used for matching you with scholarship criteria):**

- Full-time student U.S. Citizen Permanent Resident International Student (F-1 visa)
 Part-time student AB540 student Current ESL Student Former ESL Student
 Volunteer College Tutor Works On-Campus Works Off-Campus
 Bilingual Single Parent Family member of San Mateo County peace officer
 Foster Youth Middle College HS Disability (please specify): _____
 Student club member (list club affiliation): _____

Certification: I understand that the above information is voluntary and will be used only for scholarship award eligibility and selection at Cañada College and for outside scholarships that use the Cañada College application. I understand that my voluntary omission of requested information might preclude my eligibility for one or more scholarships. I certify that all information provided in this application packet is true and factual to the best of my knowledge, and that any award may be revoked without appeal if any information is found to be false. I understand that incomplete packets and/or inaccurate information will disqualify my entire application. I understand that all data included may be verified by Cañada College and/or the San Mateo County Community College District. I hereby authorize the review of the above information.

Applicant Signature _____ Date _____

A COMPLETED SCHOLARSHIP PACKET CONTAINS 4 SETS: The originals and three (3) copies stapled in the following order: Application (this page), Transcripts, Personal Statement, and Letter of Recommendation.

For Office Use Only: Application Complete (4 sets) Application Incomplete: Missing Recommendation Letter
Print name of faculty/staff member writing letter): _____

Received by FA Office (print name) _____ Date _____

**CAÑADA COLLEGE SCHOLARSHIP PROGRAM
LETTER OF RECOMMENDATION INFORMATION SHEET**

Student Name: _____

Please give this sheet to the person you are requesting a letter of recommendation from for your scholarship application packet.

Recommender:

Thank you for taking the time to write a letter of recommendation for the student named at the top of this form, who is applying for a scholarship at Cañada College. The letter you write will be used along with the student's own personal statement, transcripts, cumulative grade point average and information provided by the student on their scholarship application for consideration of a 2009-2010 scholarship. For need based scholarships, financial need will also be considered.

The student will need to submit your letter along with their other application materials no later than 4:00 p.m., Monday, March 2, 2009 to the Cañada College Financial Aid Office (Building 9 Room 109). Please make every effort to provide your letter to the student prior to this date to ensure the student has a completed packet to submit.

Please note that the recommendation letter will only be used for consideration of a scholarship and will not become part of the student's permanent records at Cañada College.

Letter Information:

In an effort to best understand this student, please write a letter for the student which talks about their skills, abilities, commitment, values, goals, special circumstances or personal situations you are aware of, and discuss your relationship to the student, your observations, and your estimations of the student's potential for success.

Thank you for your time and assistance to this student.