

**2012-13 CAÑADA COLLEGE SCHOLARSHIP APPLICATION
FOR HIGH SCHOOL SENIORS
DEADLINE TO APPLY: 12:00 PM FRIDAY, MARCH 2, 2012**

GUIDELINES FOR PREPARING APPLICATION PACKET

Dear High School Senior:

Below are instructions for applying to the Cañada College High School Scholarship Program for 2012-13. There are several different scholarships that Cañada College awards annually to incoming freshman students. You must be graduating or otherwise *COMPLETING* your high school program prior to the beginning of the fall 2012 semester to be eligible to apply. You need only to file one scholarship application to be considered for any of the awards we offer. Minimum criteria for a scholarship award is that you have at least a 2.0 cumulative grade point average (exceptions may be made to this by the scholarship committee if cumulative GPA is less than 2.0 but recent grades show substantial improvement). Awards range from \$250 to \$2,000.

If selected for an award, **you must attend Cañada College for the 2012-13 academic-year**. If you decide to enroll at another college or university, you will forfeit your scholarship award. A completed application packet includes the following documents:

1. **Application Form** (Page 3 of this packet) – Completed, signed and dated.
2. **High School Transcripts/Cumulative Grade Point Average** - Your cumulative Grade Point Average (GPA) is easily verified through your high school transcripts. You will need to request a transcript from your high school and include it when submitting your application. If your high school gives you an official copy, you may open it to make three additional copies for a total of four (4) as required for the application.
3. **Personal Statement** - Your personal statement is an essay you write about yourself. In your personal statement, please include your personal information and anything you would like to share about yourself and your family with the scholarship committee. Please discuss your academic goals, career goals, involvement in extra-curricular and community service activities, any honors and awards you may have received as well as special circumstances that may warrant additional consideration by the scholarship committee. Financial need is an additional consideration for all need-based scholarships. See below for examples of what to include for each area. **Your personal statement must be typed, double spaced, and no longer than 2 pages in total when completed.**
 - **Academic Goals** - Explain what you plan to do by going to college: *Transfer to a 4 year college or university? Get an AA (Associate Arts) or AS (Associate of Science) degree at Cañada College? Get a vocational degree? Improve your basic skills or English language ability?*
 - **Career Goals** - Explain how you plan to use your education to meet your career goals: *Get a job in your field of study, get a new job, or get promoted in a job you already have?*
 - **Extra-Curricular Activities** - Explain what activities you are involved in outside of the classroom: *Are you involved in Student Government, high school clubs or organizations? Are you participating in high school athletics?*
 - **Community Service Activities** - Explain what your involvement is in community service or volunteer programs: *Are you involved in a volunteer program, community service projects or your church?*
 - **Honors and Awards** - Explain any awards or honors you have received: *Have you received awards at your high school, any other related program, or any community awards or honors? Are you on the Honor Roll for good grades? Have you received any athletic awards?*
 - **Special Circumstances** - Explain any special circumstances you may have personally or within your family: *Do you have any disabilities that challenge you? Do you have any family or living difficulties or other special family circumstances? Do you have any educational disadvantages or financial hardship? Have you overcome personal challenges?*
4. **Letter of Recommendation** - You must include one letter of recommendation written about you by a teacher, counselor, employer, supervisor where you volunteer, etc. **The letter may not be written by a family member or relative.** Please take the LETTER OF RECOMMENDATION Information Sheet (page 3 of packet) to the person from whom you would like the letter. Please provide your recommender enough time to prepare your letter by asking this person to write the letter of recommendation as soon as possible but no later than February 15th to ensure they have the time to write the letter for you.

2012-2013 CAÑADA COLLEGE SCHOLARSHIP APPLICATION

FOR HIGH SCHOOL SENIOR USE ONLY
APPLICATION DEADLINE: 12:00 PM FRIDAY, MARCH 2, 2012

Please print clearly in blue or black ink or type:

Last Name _____ First Name _____ M.I. _____

Address _____ City _____ Zip _____

Daytime Phone _____ Evening/Other Phone _____

Date of Birth (for ID purposes) _____ E-mail address _____

Current High School _____ Date of High School Graduation _____

Cumulative Grade Point Average _____

If already admitted to Cañada College, please provide "G-number" _____

Major at Cañada College (Example: Science, Music, English, Undecided) _____

Career Goal (Example: Nurse, Teacher, Engineer, Artist, Undecided) _____

Check all financial aid resource you will be applying for/receiving next year (2012-13):

- Board of Governors Fee Waiver (BOGFW)
- Extended Opportunity Program and Services (EOPS)
- FAFSA – Free Application for Federal Student Aid (Pell Grant, Cal Grant, Work-study, etc.) EFC: _____
- Other Scholarships awarded - list name(s) and amount(s) _____

Certification: I understand that the above information is voluntary and will be used only for scholarship award eligibility and selection at Cañada College. I understand that my voluntary omission of requested information might preclude my eligibility for one or more scholarships. I certify that all information provided in this application packet is true and factual to the best of my knowledge, and that any award may be revoked without appeal if any information is found to be false. I understand that incomplete packets and/or inaccurate information will disqualify my entire application. I understand that all data included may be verified by Cañada College and/or the San Mateo County Community College District for accuracy. I hereby authorize the review of the above information.

Applicant Signature _____ Date _____

APPLICATION DEADLINE: No later than 12:00 p.m., Friday, March 2, 2012 in the Financial Aid Office at Cañada College (Building 9 Room 109). Applications may be mailed but must be postmarked on or before March 2, 2012.

A COMPLETED SCHOLARSHIP PACKET CONTAINS 4 SETS: The original and three (3) copies stapled in the following order: Application, High School Transcripts, Personal Statement, and Letter or Recommendation.

For Cañada College Office use only: Application Complete (4 sets) Application Incomplete
If incomplete, list missing items: _____

Student Notified of Missing Information: Telephone E-mail Letter High School Contact Date _____

Received by FA Office (print name) _____ Date _____

**CAÑADA COLLEGE SCHOLARSHIP PROGRAM
HIGH SCHOOL APPLICANTS**

LETTER OF RECOMMENDATION INFORMATION SHEET

Student Name: _____ G# _____

Please give this sheet to the person you are requesting a letter of recommendation from for your application packet.

Recommender:

Thank you for taking the time to write a letter of recommendation for the student named at the top of this form, who is applying for a scholarship at Cañada College. The letter you write will be used for consideration of this student along with their own personal statement, their transcripts, cumulative grade point average and scholarship application for consideration for a scholarship. For need-based scholarships, financial need will also be considered.

The student will need to submit your letter along with their personal statement and application no later than 12:00 p.m., Friday, March 2, 2012 to the Financial Aid Office at Cañada College (Building 9 Room 109). Please make every effort to provide your letter to the student prior to this date to ensure the student has a completed packet to submit.

Please note that the letter you submit for the student will only be used for consideration for a scholarship and will not become part of the student's records at Cañada College.

Letter Information:

In an effort to best understand this student, please write a letter for the student which talks about their skills, abilities, commitment, values, goals special circumstances or personal situations you are aware of, and discuss your relationship to the student, your observations, and your estimations of the student's potential for success.

Please write no more than a two (2) page letter in English, and return it to the student prior to the deadline for application packets.

Thank you for your time and assistance to this student.