



FINANCIAL AID OFFICE

4200 FARM HILL BOULEVARD · REDWOOD CITY, CA 94061

PHONE (650) 306-3307 · FAX (650) 306-3116

Educational Plan Certification Requirement

This form's content is linked on financial aid award letter and it is implied that the student read and understood their Rights & Responsibilities for Financial Aid prior to financial aid disbursement.

Student must be officially admitted to Cañada College (SMCCCD).

To be officially admitted to Cañada College as a Financial Aid Student, you will need to have completed and submitted an admissions application to the Admissions and Records Office and declared a program major as listed in the Cañada College catalog such as Certificate, AA/AS, or Official Transfer Requirement.

Students with prior college units are encouraged to submit and have all college transcripts from other institutions evaluated prior to graduation to ensure students are meeting Cañada College's Satisfactory Academic Progress (SAP) procedures.

Per federal requirement, you must be enrolled as a Regular Student in an eligible program in order to receive student financial aid funds. A regular student is one who is enrolled for the purpose of obtaining a degree, certificate or transfer program offered by the College.

To meet this "**Regular Student**" status at Cañada College (SMCCCD), you must meet the following requirements:

Posses a high school diploma or its recognized equivalent **or**

Pass the Ability to Benefit Test **and**

Be Pursuing an Associate Degree (2-year program) **or**

An acceptable transfer program to a four-year college **or**

A Certificate (Certificate program must consist of at least 16 units)

Your academic record must reflect your **Regular Student** status. The Financial Aid Office checks the information on your academic record before releasing any federal and/or state financial aid funds.

The Financial Aid office will review ALL official academic transcripts from each school you have requested evaluated by the Cañada College Admissions and Records Office. Once evaluated, the financial aid office will recalculate your SAP status.

If you have any questions or need further clarification, please contact the Financial Aid Office at (650) 306-3307 or stop by the financial aid office located in the Building 9.

* Financial Aid will only fund one declared program major. All applications for financial assistance programs i.e., student loans, workers' Compensation, grants, scholarships, special funds, subsidies, prizes, etc., will be considered by SMCCCD without regard to race, color, national origin, gender, marital status or disability. Harassment of any employee/student with regard to race, color, national origin, gender, marital status or disability is strictly prohibited.