



Financial Aid Student Success SAP Workshop Schedule & Information Spring 2015

The Financial Aid Student Success SAP Workshop is a 90-minute interactive workshop intended for all students who have been disqualified from financial aid as a result of failing to maintain the minimum Satisfactory Academic Progress (SAP) standards for eligibility of federal financial aid programs and the Cal Grant program.

Workshop attendance and completion is required for students wishing to Appeal their financial aid disqualification. As able, students should attend the Workshop before they meet with a counselor to discuss their academic progress and other issues that may be impacting their financial aid eligibility.

Students must present a government-issued picture ID or Cañada Student ID to check-in and attend the Workshop. Please check 10 minutes prior to the scheduled workshop time at the Cañada Financial Aid Office. Once the Workshop begins, **late arrivals will not be admitted** and will be referred to a future workshop. All workshops are conducted in the Financial Literacy Lab, Building 9-123.

SAP Workshop Schedule	
Tuesday, January 13, 2015	10:30 AM- 12:00PM
Wednesday, January 14, 2015	5:00 - 6:30 PM
Tuesday, January 20, 2015	10:30 AM- 12:00PM
Wednesday, January 21, 2015	5:00 - 6:30 PM
Tuesday, January 27, 2015	10:30 AM- 12:00PM
Wednesday, January 28, 2015	5:00 - 6:30 PM
Tuesday, February 3, 2015	10:30 AM- 12:00PM
Wednesday, February 4, 2015	5:00 - 6:30 PM
Tuesday, February 10, 2015	10:30 AM- 12:00PM
Wednesday, February 11, 2015	5:00 - 6:30 PM
Tuesday, February 24, 2015	10:30 AM- 12:00PM
Wednesday, February 25, 2015	5:00 - 6:30 PM
Wednesday, March 4, 2015	5:00 - 6:30PM
Tuesday, March 10, 2015	10:30 AM- 12:00PM
Wednesday, March 18, 2015	5:00 - 6:30 PM
Tuesday, March 31, 2015	10:30 AM- 12:00PM
Wednesday, April 8, 2015	5:00 - 6:30 PM
Tuesday, April 21, 2015	10:30 AM- 12:00PM
Wednesday, May 13, 2015	5:00 - 6:30 PM
Tuesday, May 26, 2015	10:30 AM- 12:00PM
Tuesday, June 9, 2015	10:30 AM- 12:00PM
Wednesday, June 10, 2015	5:00 - 6:30 PM
Tuesday, June 16, 2015	10:30 AM- 12:00PM
Wednesday, June 17, 2015	5:00 - 6:30 PM
Tuesday, June 23, 2015	10:30 AM- 12:00PM
Wednesday, June 24, 2015	5:00 - 6:30 PM
Tuesday, June 30, 2015	10:30 AM- 12:00PM

What to Bring:

- ✓ Government-issued picture ID or Cañada Student ID
- ✓ Unofficial SMCCCD Transcripts from WebSMART (instructions follow)
- ✓ A copy of your most recent Student Educational Plan (SEP) if you have one
- ✓ Note paper and a pen

How to Prepare:

- Review the Cañada Financial Aid SAP Policy <http://canadacollege.edu/financialaid/faq.php#sap>
- Download and review Appeal Form http://canadacollege.edu/forms/financial/2014-2015/1415_Appeal_Form.pdf
- Review the Workshop presentation in advance <http://canadacollege.edu/financialaid/docs/Financial%20Aid%20Student%20Success%20SAP%20Workshop%20PPT%2009022014.pdf>
- Review your current SAP status in WebSMART (instructions follow)
- Review your unofficial transcripts and most recent SEP

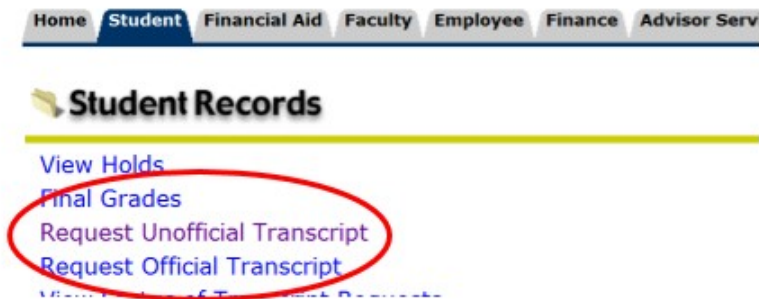
Accessing Unofficial SMCCCD Transcripts in WebSMART:

1. After logging into WebSMART, click on the Student Records link on the Home tab



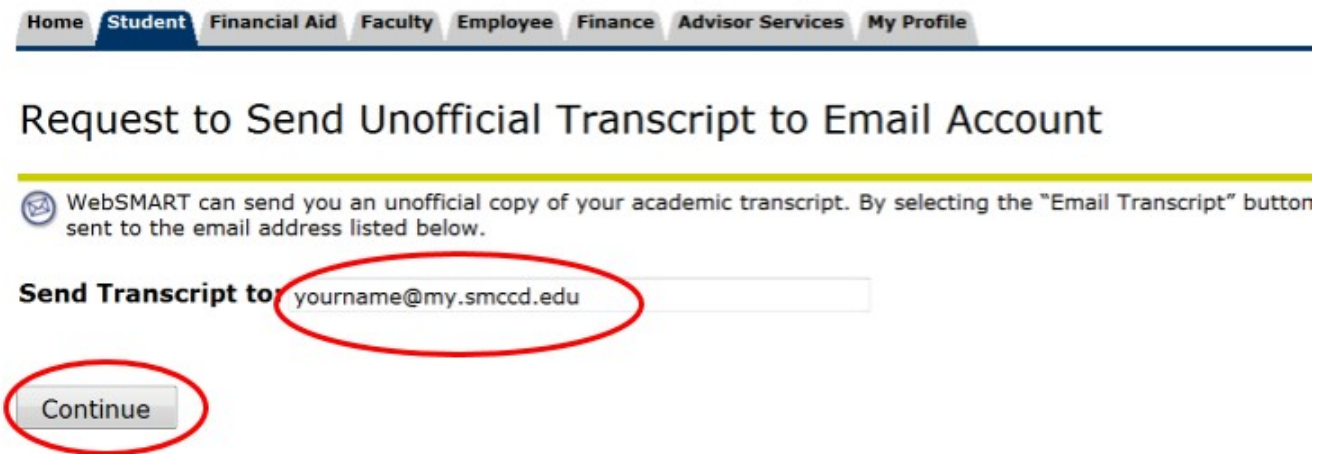
The screenshot shows the top navigation bar with tabs: Home, Student, Financial Aid, Faculty, Employee, Finance, Advisor Services, and My Profile. Below this is a yellow horizontal line. Underneath is a graduation cap icon followed by the text "Student Services". Below that, a list of links is shown: "Registration, Student Records, Schedule Appointments, Student Account, Degree Contact Information, Voter Information". The link "Student Records" is circled in red.

2. Select 'Request Unofficial Transcript' under Student Records



The screenshot shows the navigation bar with tabs: Home, Student, Financial Aid, Faculty, Employee, Finance, and Advisor Serv. Below this is a yellow horizontal line. Underneath is a folder icon followed by the text "Student Records". Below that, a list of links is shown: "View Holds", "Final Grades", "Request Unofficial Transcript", "Request Official Transcript", and "View History of Transcript Requests". The link "Request Unofficial Transcript" is circled in red.

3. Enter your email address and click "continue" and your transcripts will be emailed to you



The screenshot shows the navigation bar with tabs: Home, Student, Financial Aid, Faculty, Employee, Finance, Advisor Services, and My Profile. Below this is a yellow horizontal line. Underneath is the heading "Request to Send Unofficial Transcript to Email Account". Below that, a message says: "WebSMART can send you an unofficial copy of your academic transcript. By selecting the 'Email Transcript' button sent to the email address listed below." Below this is a form with the label "Send Transcript to:" and a text input field containing "yourname@my.smccd.edu". Below the input field is a button labeled "Continue". Both the input field and the "Continue" button are circled in red.

Reviewing SAP Status in WebSMART:

1. After logging into WebSMART, click on the Financial Aid tab as shown below-

Home Student **Financial Aid** My Profile

Financial Aid Forms

Below are links that may help you complete your Application for Financial Aid. Download th and print many of the documents on this page.

[My Overall Status of Financial Aid](#)
View overall status; View holds; View academic progress; View cost of attendance; Read

[Summer 2014 Board of Governors Fee Waiver Application](#)
Apply for Board Of Governors Fee Waiver for your enrollment fees for Summer 2014.

[Fall 2014-Summer 2015 Board of Governors Fee Waiver Application](#)

2. Select 'Award by Aid Year' in the Award Information

Home Student Financial Aid My Profile

Award Information

[Account Summary By Term](#)

[Award By Aid Year](#)

[Award Payment Schedule](#)

[Award History](#)

3. The General Information Tab is displayed with the student's SAP status

Home Student Financial Aid My Profile

RETURN TO M

Award Package By Aid Year 2013-2014 Aid Year

[General Information](#) [Award Overview](#) [Resources/Additional Information](#) [Terms and Conditions](#) [Special Messages](#)

Here is your Financial Aid Satisfactory Academic Progress (SAP) for your SpringTerm payment, based on at the end of Fall Term : DISQ i.e. Financial Aid Disqualification

Cumulative GPA: **1.88**
Cumulative Pace/Rate: **86** which is -
18 institutional credits plus **0** transfer credits divided by **21** all units.
For more information on our SAP Policy check here: [SAP Policy](#)

Click on each tab displayed on this page to view your financial aid award details for this aid year. If you have questic please contact the Financial Aid Office.