Cañada College

Financial Aid Student Success SAP Workshop Schedule & Information
Spring 2015

The Financial Aid Student Success SAP Workshop is a 90-minute interactive workshop intended for all students who have been disqualified from financial aid as a result of failing to maintain the minimum Satisfactory Academic Progress (SAP) standards for eligibility of federal financial aid programs and the Cal Grant program.

Workshop attendance and completion is required for students wishing to Appeal their financial aid disqualification. As able, students should attend the Workshop before they meet with a counselor to discuss their academic progress and other issues that may be impacting their financial aid eligibility.

Students must present a government-issued picture ID or Cañada Student ID to check-in and attend the Workshop. Please check 10 minutes prior to the scheduled workshop time at the Cañada Financial Aid Office. Once the Workshop begins, **late arrivals will not be admitted** and will be referred to a future workshop. All workshops are conducted in the Financial Literacy Lab, Building 9-123.

SAP Workshop Schedule	
Tuesday, January 13, 2015	10:30 AM- 12:00PM
Wednesday, January 14, 2015	5:00 - 6:30 PM
Tuesday, January 20, 2015	10:30 AM- 12:00PM
Wednesday, January 21, 2015	5:00 - 6:30 PM
Tuesday, January 27, 2015	10:30 AM- 12:00PM
Wednesday, January 28, 2015	5:00 - 6:30 PM
Tuesday, February 3, 2015	10:30 AM- 12:00PM
Wednesday, February 4, 2015	5:00 - 6:30 PM
Tuesday, February 10, 2015	10:30 AM- 12:00PM
Wednesday, February 11, 2015	5:00 - 6:30 PM
Tuesday, February 24, 2015	10:30 AM- 12:00PM
Wednesday, February 25, 2015	5:00 - 6:30 PM
Wednesday, March 4, 2015	5:00 - 6:30PM
Tuesday, March 10, 2015	10:30 AM- 12:00PM
Wednesday, March 18, 2015	5:00 - 6:30 PM
Tuesday, March 31, 2015	10:30 AM- 12:00PM
Wednesday, April 8, 2015	5:00 - 6:30 PM
Tuesday, April 21, 2015	10:30 AM- 12:00PM
Wednesday, May 13, 2015	5:00 - 6:30 PM
Tuesday, May 26, 2015	10:30 AM- 12:00PM
Tuesday, June 9, 2015	10:30 AM- 12:00PM
Wednesday, June 10, 2015	5:00 - 6:30 PM
Tuesday, June 16, 2015	10:30 AM- 12:00PM
Wednesday, June 17, 2015	5:00 - 6:30 PM
Tuesday, June 23, 2015	10:30 AM- 12:00PM
Wednesday, June 24, 2015	5:00 - 6:30 PM
Tuesday, June 30, 2015	10:30 AM- 12:00PM

What to Bring:

- ✓ Government-issued picture ID or Cañada Student ID
- ✓ Unofficial SMCCCD Transcripts from WebSMART (instructions follow)
- ✓ A copy of your most recent Student Educational Plan (SEP) if you have one
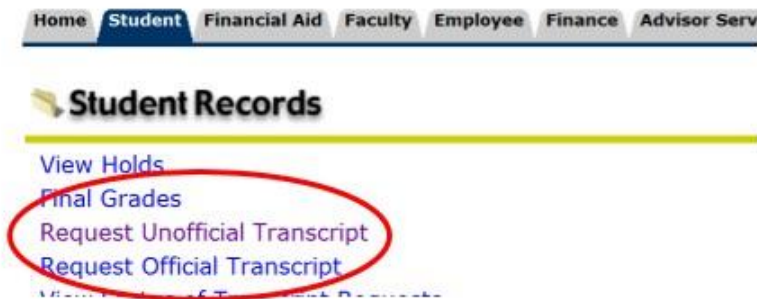- ✓ Note paper and a pen

How to Prepare:

- ➢ Review the Cañada Financial Aid SAP Policy http://canadacollege.edu/financialaid/faq.php#sap
- ➢ Download and review Appeal Form http://canadacollege.edu/forms/financial/2014-2015/1415AppealForm.pdf
- ➢ Review the Workshop presentation in advance http://canadacollege.edu/financialaid/docs/Financial%20Aid%20Student%20Success%20SAP%20Workshop%20PPT%2009022014.pdf
- ➢ Review your current SAP status in WebSMART (instructions follow)
- ➢ Review your unofficial transcripts and most recent SEP

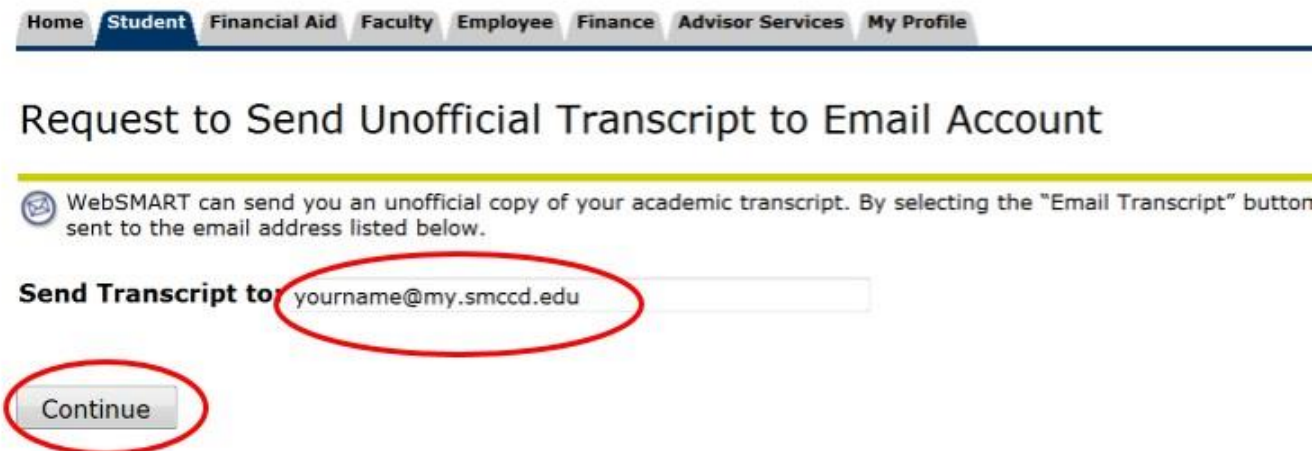Accessing Unofficial SMCCCD Transcripts in WebSMART:

1. After logging into WebSMART, click on the Student Records link on the Home tab

Home Student Financial Aid Faculty Employee Finance Advisor Services My Profile

Student Services

Registration, **Student Records**, Schedule Appointments, Student Account, Degree
Contact Information, Voter Information

2. Select 'Request Unofficial Transcript' under Student Records

Home **Student** Financial Aid Faculty Employee Finance Advisor Serv

Student Records

View Holds
Final Grades
Request Unofficial Transcript
Request Official Transcript

3. Enter your email address and click "continue" and your transcripts will be emailed to you

Home **Student** Financial Aid Faculty Employee Finance Advisor Services My Profile

Request to Send Unofficial Transcript to Email Account

WebSMART can send you an unofficial copy of your academic transcript. By selecting the "Email Transcript" button
sent to the email address listed below.

Send Transcript to yourname@my.smccd.edu

Continue

Reviewing SAP Status in WebSMART:

1. After logging into WebSMART, click on the Financial Aid tab as shown below-

2. Select 'Award by Aid Year' in the Award Information

3. The General Information Tab is displayed with the student's SAP status