**Humanities and Social Sciences Division**

**Minutes**

March 4, 2022

12:00 pm to 2:00 pm

Location: 3-142

(Zoom, if necessary: <https://smccd.zoom.us/j/83129876968?pwd=SW9hMWcvbzNWMUs4UE9UeUZodjk1UT09&from=addon>)

Attendees: Alicia Aguirre, Natalie Alizaga, Anna Budd, Julie Carey, David Eck, Denise Erickson, Diana Espinoza-Osuna, Salumeh Eslamieh, Alison Field, Jessica Kaven, Bob Lee, Doniella Maher, Monica Malamud, Kiran Malavade, David Meckler, Bill Morales, Gerardo Pacheco, Lisa Palmer, Danielle Pelletier, Katie Schertle, Ami Smith, Michael Stanford, Elizabeth Terzakis, Yolanda Valenzuela, Lezlee Ware

**12:00 General Announcements**

**12:05 Approval of Agenda and Minutes**

Requested future agenda item (Maher): Classroom discipline/environment, student interaction, successful strategies, “back to class” discussion.

Minutes approved.

**12:10 Standing Reports**

See Google Doc for standing reports

**Participatory Governance Committees (3 minute**

1. Academic Committee for Equity and Success, Alison Field, coordinator (SP 2023)

* ACES Allison Field, recaps "round table" discussions regarding evening students’ needs
* Updates on Campus Mural- Artist will be visiting campus next week. Library has added information page for Mural Project.

1. Academic Senate, HSS rep, Katie Schertle (SP 2022)

* Katie Schertle touches on availability of Senate minutes online

1. Curriculum Committee, HSS reps, Danielle Pelletier (SP 2022)

and Maureen Wiley (Fall 2022)

* No updates

1. Distance Education Advisory Committee, HSS rep, Daniel Pelletier (SP 2022)

* DEAC - Danielle Pelletier, discusses a potential tour/demo/workshop of multi-modal classrooms, Spring 2022

1. Instructional Planning Council, Jessica Kaven, Co-Chair (SP 2022)

* IPC - Jessica Kaven, IPC 03/18, will be hosting Instructional Program Review presentations

1. Planning and Budget Council, HSS rep, Alicia Aguirre (SP 2023)

* PBC - Alicia Aguirre, recaps updates on Presidential search committee. EMP task force developing retreat 03/11, more updates on PBC website.

**Regular Division Updates**

1. AFT, Doniella Maher

* Survey sent out for masking requirements, discuss/share items for new contract. Meeting to discuss 03/09/22

1. Guided Pathways

* Denise Erickson touches on collecting information about portfolio collection
* David Meckler (ADP) "What kind of questions are students facing on UC entrance exam?" Also developing draft assignment geared to help students to discuss "transfer"

**Please post to HSS Division Reports and Updates**

<https://docs.google.com/document/d/1d5mKJSECncn7OPeZLzRftka_anvYK3k7DNPvdR5zOz0/edit?usp=sharing>

**(Agenda Items: Information, Discussion, or Action)**

**12:35 Division Information**

Program Review Resource Request Prioritization, Carranza

* Program Review Resource Request Prioritization - Carranza shares importance of our organizing division in preparation for Program Review process, the importance of Program Review and how it is tied to College goals and planning.
* Resource request - UMOJA program resource request for a regular standing budget.
* Discussion of prioritizing resource requests as a Division.
* Motion to approve recommending the UMOJA resource request.
* Motion is approved.
* HSS recommends that college-wide programs like Umoja be considered separately from the division instructional program prioritization in the future. Carranza will take forward the recommendation.

**12:45 Division Discussion**

Division meeting Agenda/Protocol, Carranza

(Addition of regular division equity agenda item, professional development agenda requests (share-outs), agenda announcement, agenda items/process and minutes, call for agenda items two weeks prior to meeting, Outlook invite for division meetings, Chat guidelines/expectations (e.g. Chat is for sharing info or asking for clarification. We will turn it off during presentations or activities which require focused attention.)

* Addition of regular division equity agenda item.

As a matter of process, should it be a standing agenda item (10 min) or do we rely on process for requesting items to be agendized. Discussion of themed topics to be agendized.

* Addition of professional development agenda requests to division meeting (shareouts)

We may note for everyone that people can request to be on the agenda for PD share-out.

* Agenda announcements - 72 hours prior to meeting is standard, Brown Act.
* Agenda items sent 10-14 days prior to meeting.
* Outlook invites for division meeting. Would people like these sent out?
* Chat guidelines/expectations - provide clear direction how chat will be used when in discussion. Need a decision: Chat is primarily for sharing info or asking for clarification. We will turn it off or refrain from using during presentations or activities which require focused attention.
* Delegate tasks for each meeting or for the semester - notetaking, chat monitor, co-host or hosts.

**1:00** Discussion, carried over from Feb 4, Recovery with Equity, Dr. Donna Buchanan:

“What does the disparate impact of the pandemic on communities of color and lower socio-economic communities as well as the murder of George Floyd in 2020, have to do with Cañada College in 2022?”

* “Are our words and actions advancing the goal?"
* Discussion of opposing views on equity and antiracism.
* Discussion of using Flex Day activities to further understanding of the nature of the problem.
* Continued discussion of main question. How does it relate to HSS and Cañada?

Students are coming to class and cannot be sure of what the environment is (racist vs non-racist). Polarization is heightened. And times have clearly changed.

**Division Action**

None.

**Reminders:**

Pick up COVID-19 test kits. They are available in the division office. Evening faculty please email Gloria, and she will leave them in your mailbox.

**Spring 2022 Division Meetings:**

*Division meetings are regularly scheduled for the* ***first Friday*** *of the month. Full-time faculty are to attend all meetings. Part-time faculty attendance is appreciated but not required.*

**Spring Recess, Monday, March 28 to Friday, April 1, 2022**

1. Friday, April 8 12:00-2:00, 3-142
2. Friday, May 6 12:00-2:00, 3-142