

Council Members in Attendance:

Patty Dilko, Martin Partlan, Lezlee Ware, Paul Roscelli, Katie Schertle, Karen Olesen, Daniela Castillo, Monica Malamud, Jenny Castello

Senate members and guests in attendance:

Melissa Raby, Tom Mohr, Frank Young

1. Call to order: 1:36

2. Adoption of Agenda:

Move: Jenny Castello Second: Martin Partlan Discussion: None Unanimous

3. Approval of the November 10, 2005 minutes:

Tabled until next meeting

Move: Michael Second: Monica Discussion: None Unanimous

4. Public Comment:

Frank Young made some comments about and distributed a letter to that he is submitting to the Advocate (publication of SMCCD AFT)

5. Old business:

5.1 Committee Appointments: None

5.2 Enrollment Management Brainstorming Session: What do we want to know from Marilyn?

- a. Fewer and fuller sections and strategies for that.
- b. Macro statistics on completion of programs, transfer and retention.
- c. Micro statistics at the course and department level
- d. How class cuts are distributed and determined in each division before a semester starts (eg. Why cut English?)
- e. Class size that qualifies to be cut, 15? 20? How about the number of students in all of the professor classes?
- f. Do we want classes with 50+ students?
- g. Who determines class size? With what criteria?
- h. How can we ensure general education breadth?
- i. Specific information of where we deliberately tried to grow last fall; where did this succeed and where did it fail?
- j. What's the overall domino effect of lowering class size across campus?
- k. What happens to the college if we don't grow as anticipated in a year? What is the scenario? Qualitative analysis.
- l. Are we making enrollment growth decisions based on our mission, values, and goals? Or a mathematical formula?
- m. Cañada College Education Plan: alignment/inclusion of strategic planning document

Your Governing Council for 2005-2007—working for you!

President Patty Dilko (x3115); Vice-President Martin Partlan (x3355); Treasurer Lezlee Ware (x3441); Secretary Daniela Castillo (x3407); Curriculum Chair Jenny Castello (x3472)); Professional Personnel Chair: Vacant; Humanities Rep Katie Schertle(x3314); Workforce Rep Paul Roscelli (x3414); Student Services Rep Karen Olesen (x3415); Science Rep Rich Follansbee (x3257); College Council Rep Monica Malamud (x3442).

- n. Not only take into consideration numbers, but retention, transfer

6. New Business

6.1 Revising the process for requesting for new full time faculty hiring:

Deans need to communicate clearly what the criteria are for faculty hiring.

The process itself doesn't require that transparency. Faculty members were asked to help write criteria to submit proposals for new faculty. Deans need to watch the process and request revisions when faculty members are writing the proposals. They also need to be the instigators of starting the process when there is an area that needs an instructor. VPs should have input from a more global perspective.

We need a subcommittee. Patty will put a request out to all faculty members for participation.

Paul asked a different question regarding hiring that he would like to have addressed – Who gets to be at the final interview meeting? Establishing parameters and specifying who needs to be there. Paul will draft a memorandum of understanding.

6.2 Student Equity Plan: Student Equity Plans are required by the system office. We are two years overdue and we have an extension to January. The document is intended to give an overview of how the College is addressing the needs of underserved populations in our service area. This will be made simpler for us because we have been so active with our Federal Title V HIS Grants. On many campuses the Senate has played an active role in developing the Equity Plan and then they use it as a guideline for helping their College stay aligned with the goals of equity. Senate members were encouraged to look over the document and return any comments to Patty so she can share them with Phyllis.

7 Committee Reports

7.1 Finance : None from treasurer. Release time is being discussed

7.2 Curriculum: Jenny Castello - First meeting was cancelled. One of the degree audit topic being discussed is the calculation of GPA, changing quarter units to semester units in order for students to be served this needs to be standardized across the district. Program Review is coming up in April; the Committee would like to remind all faculty members who are working on Program Review to check in with their Deans and the Curriculum Committee to find out the due dates.

7.3 Budget and Planning

District Budget and Panning: Discussion about an email that deals on how to record your time if you are a part-time or student for the new payroll system.

Cañada is the only college that has increased enrollment the last two semesters, 4% Fall and 2% Summer.

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Cañada Budget and Planning: The committee recommends the hiring of two new faculty positions this year: ECE and History. The other position that was recommended is EOPS Coordinator; this is a position that is required by the State in order for us to continue to receive EOPS funding. They are continuing to work on the new constitution.

7.3 College Council: Proposal to bring Planned Parenthood to the campus. It would function in the health center. They would provide extra services at no cost to students. These would be non-invasive procedures including: screening, testing, prescriptions as well as easy referrals for students. It was approved by College Council and went to the District Trustees.

7.5 AFT: Negotiations –The District proposes no change from the current contract. The Executive Committee is still doing a work-plan for 2005-2007, some goals have been accomplished, and others are in progress. Karen reminded us that anyone can put an initiative on the AFT ballot, and anyone can run for Chapter Chair or the other positions on Executive Council. Some AFT members had wanted to impose term limits for positions, but this would have to be voted on by all members. There are quite a few grievances going on at CSM, full time and part-time. The Executive Committee appointed interim Cañada Chapter Co-chairs: Monica and Karen. They will serve out the rest of this semester until through the elections.

7.6 FACCC - No Report

7.7 Professional Personnel – there have been awards given out.

7.8 Constitution Revision: First draft ready to present at the next meeting.

8. Matters of Council Interest:

Paul: There is a new and interesting website available

<http://rateyourstudents.blogspot.com>

Karen: Request to put on the agenda, to reinstitute a tradition at the end of the school year party we always had retired faculty and staff invited.

Patty: End-of-year party committee anybody interested???

Spring Plenary April 27-29. Martin will be the voting delegate; Patty will attend the Area meeting.

Motion to Adjourn: 3:20

View past minutes at: <http://www.canadacollege.net/about/academicsenate.html>

Upcoming meetings: second and fourth Thursday of every month 1:30pm in 17-107; 2/9, 2/23, 3/9, 3/23, 4/27, 5/11.

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Agenda

To request that an item be added to the agenda please contact one of the Governing Council members no later than one week prior to the next meeting. (See above for the dates of upcoming meetings.)

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