

Council Members in Attendance:

Patty Dilko, Martin Partlan, Lezlee Ware, Paul Roscelli, Jenny Castello, Katie Schertle, Karen Olesen, Daniela Castillo, Monica Malamud

Senate members and guests in attendance:

Ray Lapuz, Melissa Raby, Tom Mohr, Anthony Perez, Chuck Carlson

1. Call to order: 1:40

2. Adoption of Agenda:

Amendment: Ed policy discussion added to new business

Move: Jenny

Second: Lezlee second

Discussion: None

Approved as amended

3. Approval of the minutes:

Move: Lezlee

Second: Paul

Discussion: Amendment to the College Council update to include that the Council approved the hiring of Payroll Clerk and Dean of Humanities.

Approved as amended

4. Public Comment:

Ray Lapuz – There is going to be a workshop at CSM on Assessment as it relates to the SLOAC process. Feb 3 2006. He will send further information in an email, and is encouraging many folks to attend.

5. Old business:

5.1 Appointments

Safety Committee: Linda Breen, Carolyn Jung

Move: Lezlee

Second: Monica

Approved

5.2 SLOAC Philosophy Statement

Discussion following recommendations by Katie about adding content to the “*What is SLOAC NOT for*” point. Where should mention of the AI policy go inside the SLOAC policy and how relevant it is. Suggestion that SLOAC gets read using the other policies but that faculty still has primacy over the process and evaluation (10+ 1).

Move by Paul that the SLOAC Philosophy be adopted with changes discussed at the meeting.

Second: Monica

Discussion: Katie, Suzan and Jenny will help do clean up on grammar and punctuation.

Your Governing Council for the 2003-2005—working for you!

President Patty Dilko (x3115); Vice-President Martin Partlan (x3355); Treasurer Lezlee Ware (x3441); Secretary Daniela Castillo (x3407); Curriculum Chair Jenny Castello (x3472)); Professional Personnel Chair: Vacant; Humanities Rep Katie Schertle(x3314); Workforce Rep Paul Roscelli (x3414); Student Services Rep Karen Olesen (x3415); Science Rep: vacant.

Adopted

6. New Business:

6.1 Educational Policy Committee – Proposal by Melissa Raby. She presented a handout outlining some of the topics that the committee would address.

Discussion: Timeframe end of this semester (as soon as it's approved). Clarification of items on the handout. Patty mentioned that many Ed Policy Committees on community college campus are a subcommittee of AS. What should the composition of this committee be? Should there be a majority of faculty on the committee. As long as any policy recommendations come back to AS for discussion and approval, the group decided that it wouldn't matter as long as potential policies get put on the Agenda specifying the topic.

Recommendation: AS will review the proposal individually and we will bring consideration of the committee back as an action item next meeting.

6.2 Shared Governance – by President Tom Mohr

Discussion:

- Shared governance and issues is difficult in such a small college without making issues personal.
- Getting adjunct more involved.
- Dividing time between informing people and leaving time for discussion.
- Being careful to make sure people don't get excluded.
- Student participation is weak. Work on encouraging students to participate and get them involved and informed about leadership and governance.

6.3 Update on the Fall Plenary – 21+ recommendations going forward. Informational.

6.4 ASGC Budget Presentation

Information – Handout

Treasurer Ware presented a summary of the accounts, expenses, and totals. Discussions on the practice of moving money between accounts to cover expenses, reminder of the agreement with previous president to have \$2000 plus dues.

Motion: Lezlee, motion to adopt a new method for reimbursement policy that can be incorporated into the constitution.

Second: Jenny

Discussion: A policy can't be incorporated into the constitution without a vote of the members.

Friendly Amendment by Lezlee: That we have an interim reimbursement policy that the AS treasurer receives original paperwork with proper forms and receipts for reimbursement.

Approved

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6.4 Observations of Faculty During Tenure Process

Katie: Is the process a drop in? or should teachers be warned before? There is no specific language in the contract addressing this issue. Something should be stated on the contract on how it should be handled. It should be consistent across committees. District Senate is the best forum to treat this topic so Patty will bring the topic forward to District Senate.

7. Committee Reports

7.1 Finance.- See Item in #6.4

7.2 Curriculum – Jenny – Completed programs are reviewed at Skyline twice per year and they like that system. Programs in the review process at Cañada have been identified, but it is unclear if all deans are working with the individual departments in the same way. This year's calendar should be made public.

Issue: common course number and prerequisites through campuses. Has consultation take place with the other programs? This is going to be taken much more seriously.

Degree Audit – keep GPA calculation consistent throughout campuses

Catalog descriptions are on the web now through a hyperlink.

Recommendation to put course info online.

7.3 Budget and Planning – Student services reorganization will include putting all the grants together under Student Services and Academic Support(including Upward Bound). University Center would go under the Science and Technology Division. The Budget and Planning committee is continuing to request a process/policy regarding classified and management positions. Strategic Planning review continues.

7.4 College Council: Student services reorganization discussed. Shared Governance discussed. There is a proposal to hire a part time psych services person for campus. Religions Holidays, discussion included the question: Should AS make a policy about how we consider students when they request special accommodations?

7.5 AFT - The vote on the dues increase is pending

7.6 FACCC – No report

7.7 Professional Personnel – No report

7.8 Constitution Revision – Committee work in progress

8. Matters of Council Interest:

Martin brought up a discussion on class size. We are unclear whether it is a union issue in the contract or not. Has to be clarified on how it gets set. This should get put as an agenda item with someone from AFT to assist in discussion.

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Draft: Cañada College Academic Senate
Governing Council Minutes Thursday, October 27, 2005

Monica - IMPAC meetings in SF this winter will be an important arena for program discussions and articulation with the 4 yr institutions.

Motion to Adjourn: 4:20 pm.

Upcoming meetings: second and fourth Thursday of every month 1:30pm in 17-107; 11/10, 12/8, 1/26, 2/9, 2/23, 3/9, 3/23, 4/27, 5/11.

Agenda

To request that an item be added to the agenda please contact one of the governing council members no later than one week prior to the next meeting (see above for the dates of upcoming meetings)

View past minutes at: <http://www.canadacollege.net/about/academicsenate.html>

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