

ASGC Minutes 4/24/08 Approved 5/08/08

Members in attendance: M. Partlan, D. Clay, D. Patterson, J. Castello, R. Trugman, S. Finn, D. Erickson, M. Malamud, C. Rhodes, A. Hernandez.

Guests: L. Sachs, Ray Lapuz

1. **Call to order:** 2:05 p.m.
2. **Agenda adopted.**
3. **Secretary for this meeting:** M. Malamud
4. **Approval of minutes of 3-27-08 and 4-10-08:** Tabled pending revisions.
5. **Public Comments:** it's Library week, today is administrative assistant's day

6. Committee Reports

6.1. Curriculum Committee:

- Committee has modified form for Course Outline of Record so that sample assignments are included, in order to be Title V compliant; faculty can find examples in State Academic Senate website.
- Hours by arrangement included in COR must be clearly documented, for compliance.

6.2. Planning and Budget:

- Committee discussed conducting hiring process twice a year: Oct and Feb.; this was approved. Next meeting to discuss implementation of the plan.

6.3. College Council:

- Diversity Committee mission and bylaws approved.
- President Mohr gave update on master plan.
- Ray on SLOs (info).
- Lab technician position approved.
- Theatre tech reclassification of position.
- Action: technology committee was formed, as a subcommittee of College Council.

6.4. AFT:

- Faculty received Nominations form—submit nominations (yourself or others); elections will be held before the end of spring semester.

6.5. Professional Personnel:

- Mid-semester flex day—originally proposed as a district-wide flex day, but it has been recommended that this flex day be changed to a day when each campus works on SLOAC.
- Faculty symposiums: last one on e-Portfolio was very successful; upcoming one is May 6th on Group Work; faculty encouraged to submit proposals for next academic year.
- Sally McGill is not continuing on the Professional Development Committee.

6.6. **Finance:** no report

6.7. SLOs:

- Ray Lapuz will not continue as SLO coordinator. He has submitted a job description to VPI, and announcement will be out soon.

- Ray started a SharePoint site that will have all the information that is currently on the website; this will allow faculty to post materials, and it will make it non-accessible to the outside world.
- Student Success Conference in October in Anaheim—focused on Basic Skills.

7. New Business:

7.1. Committee appointments:

- EOPS Counselor Screening Committee: Jenny Castello, Karen Olesen, Lynn Belingheri moved/seconded/approved unanimously.
- Campus safety committee: still needs a faculty member.
- Basic Skills Committee: Martin will send out announcement to all faculty.
- Professional Development Committee: needs a faculty member.
- Ethnic Studies Committee: needs

7.2. Large class size:

- For:

Helps with college funding

- Against:

How can there be highly interactive classes

How can instructor handle homework load

- Proposed modification:

There are objections to “deans in consultation with department faculty”-- faculty should have primacy on this decision. Include language that refers to limiting class size due to considerations of pedagogy and most effective teaching practices, retention.

7.3. The AAUP Code of Professional Ethics

- Moved/seconded to adopt the AAUP Code of Professional Ethics. Approved unanimously.

7.4. ASGC Elections Ballot

- D. Patterson nominated for Treasurer. Martin and David will prepare ballot.

8. New Business:

8.1. EEOC participation:

State Academic Senate has recommended the adoption of an EEO Plan. There was also discussion on this topic at a breakout session in the State Academic Senate Plenary. The following documents were distributed: “Knowing about the Model Equal Employment Opportunity Plan is a Good Start” (an article from the Senate Rostrum, May 2007), a memo from the CCC System Office, dated April 2007, which reminds districts that an EEO Plan must be adopted (Title V, 53003). It was noted that the adoption of an EEO plan would allow us to address issues of diversity and equity from an academic, research-based point of view. From our campus, David Clay, Regina Blok and Julie Mooney are on the District EEOC.

8.2. Trust Committee for Faculty Evaluation:

Lisa Bjerknæs (PT) and Ron Trugman have volunteered.

8.3. District Strategic Planning:

A district-wide committee meets once a month. The Academic Senate presidents from each campus are members of this committee.

8.4. Report from Spring Plenary:

M. Partlan, D. Clay and M. Malamud attended.

9. Matters of Council Interest: