

# Cañada College Academic Senate Governing Council

Minutes of March 26<sup>th</sup>, 2009

Building 3, Room 104, 2:00 – 4:00 pm

**ASGC members present:** Martin Partlan, David Clay, David Patterson, Monica Malamud, David Meckler, Karen Olesen, Ana Miladinova, Sharon Finn, Denise Erickson.

**Senate members:** Anniqa Rana, Salumeh Eslamieh, Alicia Aguirre.

**Guests:** Tom Mohr, Jenny Castello

1. **Call to order:** 2:09 p.m.
2. **Adoption of the Agenda**

Motion to move 6.2. Faculty Hiring Prioritization Procedures to right after Public Comment. Seconded/ approved unanimously.

3. **Approval of Minutes of March 12<sup>th</sup>, 2009**

Moved/seconded/approved unanimously as amended (with changes submitted by Martin and Patty).

4. **Public Comment**

Ruben Ortega, Building and Grounds, is retiring after 28 years of service.

5. **Committee reports**

## 5.1. Curriculum:

Committee met on Tuesday. Greg S. made a presentation; there was a suggestion to make program review presentations at IPC, instead of Curriculum Committee. Lisa Palmer presented on the work that English departments are doing in the three colleges, in order to get English requirements aligned throughout the district. Information on the syllabus must be consistent with COR. Submission of SLOs: Curriculum Committee chair will check off on them, and verify that they are posted on the SharePoint.

## 5.2. Budget:

Met with Kathy Blackwood at last meeting. Next meeting: how to come up with another \$500K in cuts in the 09-10 budget.

### Academic Senate Governing Council – 2008-2009

President: Martin Partlan (x3355); Vice President: David Clay (x3379) ; Secretary: Monica Malamud (x3442); Treasurer: David Patterson (x3476); Humanities and Social Sciences Division Rep: David Meckler (x3439); Business, Workforce and Athletics Division Rep: Ana Miladinova (x3147); Science and Technology Division Rep: Doug Hirzel (x3284); Student Services Rep: Karen Olesen (x3415) / Kathy Sammut (x3447); Curriculum Committee Chair: Sharon Finn (x3450); Professional Personnel Chair: Denise Erickson (x3352); College Council Liaison: Ron Trugman.

### **5.3.CPC**

There were thirty-eight responses to the survey on district goals. Looked at results.

### **5.4.IPC**

Looked at five samples of the biannual program reviews that were done, and had suggestions for improvements.

### **5.5.SSPC**

Meetings are Tuesdays and Thursdays in the morning, so Denise, who is the rep from ASGC, cannot attend. Martin may be able to attend these meetings for the remainder of the year.

### **5.6.AFT:**

A grievance for non-rehiring of second year probationary faculty went to arbitration, arbitrator ruled in favor of the union, district is appealing the decision, asking the Board to reject the recommendation of the arbitrator. Our district is one of very few in California without binding arbitration. The union has pointed out conflict of interest issues with the legal counsel who advises the board; legal counsel for the board has also unilaterally delineated the process for the appeal, which should be negotiated.

At the CFT Convention last weekend, a resolution to pursue legislation that would promote part-time faculty to a full-time position without advertising externally was approved.

### **5.7. Professional Personnel:**

The committee approved Long Term Professional Development proposals for David Patterson and Jeanne Gross. There are still \$21600 left in Professional Development funds for 08-09. We can roll over \$15K to next year. Faculty are encouraged to submit requests for short term proposals for the remainder of the year or for the summer right now.

Current discussion: how to deal with the situation of many (9-12) requests to attend the same conference.

### **5.8. Finance**

There are \$10032 in the credit union account. No money left in the college account.

## **6. Old Business**

### **6.1. Committee Appointments:**

President Mohr proposes the following faculty for the Dean and Counseling and Enrollment Services screening committee: Lynn Belingheri, Byron Ramey, Lorraine Barrales and Linda Haley. Motion that

#### **Academic Senate Governing Council – 2008-2009**

President: Martin Partlan (x3355); Vice President: David Clay (x3379) ; Secretary: Monica Malamud (x3442); Treasurer: David Patterson (x3476); Humanities and Social Sciences Division Rep: David Meckler (x3439); Business, Workforce and Athletics Division Rep: Ana Miladinova (x3147); Science and Technology Division Rep: Doug Hirzel (x3284); Student Services Rep: Karen Olesen (x3415) / Kathy Sammut (x3447); Curriculum Committee Chair: Sharon Finn (x3450); Professional Personnel Chair: Denise Erickson (x3352); College Council Liaison: Ron Trugman.

president Mohr reconsider the committee membership, given that the current proposal includes two first-year tenure-track faculty, one part-timer and the only tenured faculty is not a counselor. Second/approved unanimously.

## **6.2. Faculty Hiring Prioritization Procedures**

ASGC has been discussing the procedure over the last several meetings. An updated document was distributed by Martin.

- Question: What's the role of Budget Committee. Answer: to say how much money we have to hire.
- Q: who decides what's the mix of faculty vs. classified hires? A: A second Fall semester (early November) joint IPC SSPC meeting.
- Q: who determines the criteria to be used for prioritization? A: An early Fall semester joint meeting of the IPC + SSPC

Moved to endorse this document with the change of IPC + SSPC in second step.

## **7. New Business**

### **7.1. Program Review Process and Documents**

Proposal to move administration of Biannual Program Review to IPC, instead of Curriculum Committee. Academic Senate still owns and designs process. ASGC division reps should take this issue to the divisions for input; it will be on a future agenda of ASGC.

### **7.2. Basic Skills update**

Salumeh presented an update of Basic Skills: what has been working and what hasn't, feedback from students, BSI budget, current offerings, summer plans for a two-week summer program, plans for next year, learning communities for evening students. PowerPoint presentations will be posted on the Basic Skills website. Anniqua participates in Basic Skills at the state level (Network Coordinator), and has been a great resource for Cañada. Summer Leadership Institute for Basic Skills Coordinators will be held in SF in June.

Cañada is looking for a faculty member interested in becoming the Basic Skills Coordinator for next year (6 units of release time).

### **7.3. ASGC elections**

Motion to nominate David M. as the election chair; seconded/approved unanimously. Motion to have Karen and David M. on elections committee; seconded/approved unanimously.

#### **Academic Senate Governing Council – 2008-2009**

President: Martin Partlan (x3355); Vice President: David Clay (x3379) ; Secretary: Monica Malamud (x3442); Treasurer: David Patterson (x3476); Humanities and Social Sciences Division Rep: David Meckler (x3439); Business, Workforce and Athletics Division Rep: Ana Miladinova (x3147); Science and Technology Division Rep: Doug Hirzel (x3284); Student Services Rep: Karen Olesen (x3415) / Kathy Sammut (x3447); Curriculum Committee Chair: Sharon Finn (x3450); Professional Personnel Chair: Denise Erickson (x3352); College Council Liaison: Ron Trugman.

## 8. Matters of Council Interest

End of year party: does ASGC want to host it?

Meeting adjourned: 4:15 p.m.

### **Academic Senate Governing Council – 2008-2009**

President: Martin Partlan (x3355); Vice President: David Clay (x3379) ; Secretary: Monica Malamud (x3442); Treasurer: David Patterson (x3476);  
Humanities and Social Sciences Division Rep: David Meckler (x3439); Business, Workforce and Athletics Division Rep: Ana Miladinova (x3147);  
Science and Technology Division Rep: Doug Hirzel (x3284); Student Services Rep: Karen Olesen (x3415) / Kathy Sammut (x3447);  
Curriculum Committee Chair: Sharon Finn (x3450); Professional Personnel Chair: Denise Erickson (x3352); College Council Liaison: Ron Trugman.