

Cañada College Academic Senate Governing Council

Minutes of October 9, 2008

Building 3, Room 104, 2:00 – 4:00 pm

ASGC members present: Martin Partlan, David Clay, David Patterson, Monica Malamud, Doug Hirzel, David Meckler, Karen Olesen, Ana Miladinova, Sharon Finn.

1. **Call to order:** 2:13 p.m.
2. **Adoption of the Agenda**

Moved/seconded/approved unanimously.

3. **Approval of Minutes Sept 25, 2008**

Moved/seconded/approved unanimously.

4. **Public Comment**

We have academic e-counseling at Cañada now. There are three hours a week designated as online counseling.

5. **Committee reports**
 - 5.1. **Curriculum:**

The Committee has not met since the last ASGC meeting.

- 5.2. **Planning and Budget:**

P&B had a presentation from Kathy Blackwood on the District Allocation Model, Vicki Nunes gave some information on how Fund 1 is allocated at Cañada. The goal is to ultimately develop a budget allocation model for Cañada, in order to have more transparency in the budget. There will be a budget study session in the near future.

- 5.3. **College Council:**

No meeting since the last ASGC meeting.

- 5.4. **AFT:**

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The modifications to the contract were ratified by a 94% Yes vote of those who cast a vote.

Calendar 09-10: The poll on adding 4 flex days indicated that about three quarters of the faculty are in favor of adding more flex days and of the specific dates that were proposed. However, there were mixed feelings among both those who voted in favor and those who voted against: faculty does not want to give up instructional time in order to perform an increasing amount of non-instructional activities, neither do they want to have to perform these activities on personal time. The EC approved the 09-10 calendar, with the addition of four flex days (for a total of nine).

At the November meeting, we will be discussing class size. (Suggestion: put Class Size on the next ASGC agenda).

5.5. Professional Personal:

No report.

5.6. Finance

We're doing fine.

6. Old Business

6.1. Committee Appointments:

Alternative Calendar Task Force: three faculty members volunteered (Nathan Staples, Katie Schertle and Monica Malamud). Moved to nominate Katie, seconded, approved unanimously.

6.2. Rules and Regs Chapter 6: 6.32 and 6.38

Rules and Regs 6.38 has already been approved by the Board. It is presented to ASGC for information purposes only.

Rules and Regs 6.32: Many suggestions were made. Language needs to be more specific regarding what applies to district-owned materials vs. faculty's intellectual property. Recommendation: make sure that policy complies with existing law; look at AAUP's resources. The issue of royalties must be negotiated with the union. Martin will take suggestions to District Academic Senate.

7. New Business

7.1. Hours by Arrangement

Faculty should be aware of the fact that if a course has Hours by Arrangements, there are very precise requirements that need to be met. In particular, in order for students to complete Hours by Arrangement, and for the College to be able to collect apportionment for these hours, students are

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required to be physically present at regular times on campus, and there must be a faculty member with minimum qualifications in the discipline within line-of-sight of the students.

Recommendation: look into the interpretation of Hours by Arrangement policy carefully, get clarification; do not put all efforts into compliance before we understand exactly what the requirements are.

7.2. Student Equity Plan

2004-2005 Student Equity Plan was distributed. History: Chancellor's office required colleges to write a Student Equity Plan; non-compliance could be a reason for withholding funds. At our college, this plan was written without broad campus participation. Our Student Equity Plan does not include any data to support it; it is a basic and somewhat vague plan (for example: the overall goal is to continue implementation of the Student Equity Plan).

Recommendation: form a Task Force to work on Student Equity Plan.

7.3. Basic skills Update

Tabled.

8. Matters of Council Interest

Rules and Regs 2.89 and Delineation of Functions Committee—College Council should take them on.

Meeting adjourned: 4:03 p.m.

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