

Cañada College Academic Senate Governing Council

Minutes of December 11, 2008

Building 3, Room 104, 2:00 – 4:00 pm

ASGC members present: Martin Partlan, David Clay, Monica Malamud, Doug Hirzel, David Meckler, Kathy Sammut, Sharon Finn, Denise Erickson, Ana Miladinova.

Senate members: Patty Dilko, Ron Trugman, Carol Rhodes.

Guests: Tom Mohr

1. **Call to order:** 2:12 p.m.
2. **Adoption of the Agenda**

Request to move 7.4 to just after public comment. Moved/seconded/approved unanimously as amended.

3. **Approval of Minutes of Nov 13, 2008**

Moved/seconded/approved unanimously.

4. **Public Comment**

Sharon commented on an article published in FACCTS magazine about reducing FT faculty workload to 12 units per semester, given all the non-instructional duties that faculty have been taking on.
Suggestion: to pursue this for our faculty.

Tom Mohr: VPI finalists did not possess the qualities that the college is expecting; position is still vacant. An interim VPI may be appointed. With the departure of Dean of Humanities and Social Sciences at the end of fall semester, Jenny Castello has been appointed Interim Dean for the Division.

7.4. **Academic Traditions**

Ron Trugman proposed the idea of presenting to the college an Academic Mace on the occasion of the College's 40th anniversary. An Academic Mace leads the procession in a commencement ceremony, and usually represents the history, ideals and mission of a college.

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5. Committee reports

5.1. Curriculum:

New Title V repeatability issue: Curriculum committee will be going through courses in our catalog to make sure we're in compliance.

Alignment of English and Math courses with sister colleges: conversations are underway at the three colleges, and next Thursday District Curriculum Committee will meet; the goal is for all three colleges to be consistent on these requirements.

5.2. Planning and Budget:

There was an All College Meeting on Budget with Ron Galatolo yesterday.

Tom Mohr announced his plan to eliminate the position of Dean of Academic Support Services and redistribute duties/services to other Deans/divisions. This new proposal along with previously proposed savings cuts will bring the total savings to around \$700k or about 6%". Tom Mohr's current proposal is to move Social Science to Science and Technology Division, move the Arts to Business, Workforce and Athletics Division, move Library and Learning Center to Humanities and Social Sciences (or what's left of it, just Language Arts).

5.3. College Council

At next Thursday's meeting the College Council will vote to adopt the new Committee Structures.

5.4. AFT:

Elizabeth and Lezlee have been appointed as Cañada campus co-chairs starting spring 2009, due to Katie Schertle stepping down from this position.

Last night the Board approved to implement Retirement and Voluntary Separation Incentives.

Highlights of the incentives package for faculty:

- For faculty with "age plus service years" equal to 75 or more, the incentive is \$30,000.
- For those whose number is 70 or more, the incentive is \$25,000.
- There is also a one-time voluntary separation of \$1250 for each year of service, with a maximum of \$18,750 (15 years).

An MOU on large classes, which provides additional compensation to faculty who teach very large classes, has been renewed semester after semester. The AFT requests that discussions be held at division/department level in order to give feedback on the pedagogical feasibility of such classes, and on the workload associated with them.

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5.5. Professional Personnel:

Position of Professional Personnel coordinator has been eliminated. Denise will continue as Professional Personal representative to the ASGC. Reminder: March 15 deadline for long term proposals. Trustees Fund for Program Improvement: three proposals went to the board and were approved last night.

5.6. Finance

None.

6. Old Business

6.1. Committee Appointments:

District Academic Senate would like a Task Force for Intellectual Property Rights, with two senate appointed reps from each college and one AFT rep.

Next Thursday, the College Council will vote on the new Planning Structures for the College. If approved, the following faculty representation will be needed for college committees:

- College Planning Council: AS president, one FT faculty member, one PT faculty member.
- Instructional Planning Council: 5 out of 6 are coordinators or chairs. Needs one counselor.
- Student Services Program Planning Council: needs one faculty member from ASGC.
- Budget Committee: Academic Senate President, AFT rep, one faculty member at large.

6.2. Institutional SLOs:

Carol distributed a handout with the Recommendations from the SLOAC Advisory Committee. Institutional Student Learning Outcomes that are closely tied to the College's Mission were presented. Moved to endorse the Institutional Student Learning Outcomes. Seconded, approved unanimously.

6.3. Rules and Regs

The following articles were reviewed:

- 6.21. Grading Symbols: approved.
- 6.22. Academic Renewal: approved
- 6.24. Articulation: not approved.
- 6.26. Same number/same textbook: approved.
- 6.35. Academic Freedom: not approved.
- 6.45: Field Trips and Excursions: not approved. Check 2 (liability issue for instructors, not just college and district) and 6 (cost of field trip when student cannot pay).
- 6. 60. Nursing: not approved.
- 6.90. Community Education Classes: approved

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7. New Business

7.1. Class Size Resolution:

The ASGC discussed the proposed Resolution on Class Size. This topic will be on the next agenda for further discussion and possible action.

7.2. Curriculum Management Tools:

Tabled.

7.3. Plus/Minus Grading Pilot

A pilot study will be launched in order to collect data and analyze whether there is an impact on students' GPA by the use of +/- . Faculty participation in the pilot study will be optional. Students may or may not be informed if the faculty member is using +/- . Transcripts will not reflect +/- grading.

8. Matters of Council Interest

A meeting will be called next semester to start working on Student Equity Plan. Surveys will be conducted to collect data from students.

Meeting adjourned: 4:22 p.m.

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