

Cañada College Academic Senate Governing Council

Minutes of August 27, 2009

Building 3, Room 104, 2:00 – 4:00 pm

ASGC members present: Martin Partlan, David Clay, David Patterson, Monica Malamud, Doug Hirzel, David Meckler, Karen Olesen, Ana Miladinova, Sharon Finn, Denise Erickson.

Senate members: Elizabeth Terzakis, Lezlee Ware

Guests: Tom Mohr, Peter Barbatis, Sarah Perkins

1. **Call to order:** 2:06 p.m.
2. **Adoption of the Agenda**

Moved/seconded/approved unanimously.

3. **Approval of Minutes of May 14, 2009**

Moved/seconded/approved.

4. **Public Comment**

LD classes are no longer being offered (Jane Hetrick retired). LD testing no longer being done at Cañada (Shirley Streifer was informed that she would not be working at Cañada any more). Counselors requested from DSPS Office and received a community list of places to refer students to for testing, in which the students will pay for testing themselves.

Denise Erickson's name was accidentally omitted in the Opening Day listing of ASGC members.

5. **Old Business**

- 5.1. Committee appointments:**

Curriculum Committee: Georgia Clark for Business, Workforce and Athletics Division and Katie Schertle, representing Humanities and Social Sciences. Moved/seconded/approved unanimously.

ASGC member in ISPC: Karen Olesen. Moved/seconded/approved unanimously.

Academic Senate Governing Council – 2008-2009

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5.2. Program Review Process and Documents:

Document was approved in May. Martin proposed to change the name from Annual Department/Program *Review* to Annual Department/Program *Plan*. So moved/seconded/approved unanimously.

This year we need to work on revising the Comprehensive Program Review process and forms. We need a committee to work on this. Doug Hirzel, Martin Partlan, Dave Meckler and Sharon Finn volunteered. Revision will be done by the end of the semester.

6. New Business

6.1. College Planning Structures:

Martin reviewed our College Planning structures. Communication is not as effective as it should be between IPC, SSPC and CPC. Motion: request the three Planning Councils to discuss improving communication between the three bodies. Seconded, approved unanimously.

6.2. Productivity and Educational Integrity

General question: At what point does increasing productivity compromise educational integrity?

35 students x 3 hours per week = 105 (WSCH). $105 \text{ WSCH} / .2 \text{ FTE} = 525 \text{ (LOAD)}$. The college would like to see a load of 620.

Tom Mohr: Our Load has increased substantially in the last few years from the 400s. Reaching a load of 600 last year allowed us to gain more state apportionment, which helped us financially. The plan is to get more students in the classes so that the load increases, but not beyond what's in the COR. Last year we saved almost \$400K because our load was higher than it was in previous years.

In the Sciences, faculty have been encouraged to teach two sections simultaneously. For example, in lecture portions of courses with a class size of 30, one faculty is assigned to teach two sections which meet at the same time. Faculty in these situations are paid for teaching one section only.

Hours by arrangement (now TBA) are one way to get more state apportionment, but given the strict guidelines for TBA, several disciplines will be deleting TBA from their CORs, which will impact our productivity negatively.

The library is working very hard to set up workshops that courses may use to fulfill their TBA. But when the library asked for additional adjunct hours in order to do this, they did not receive any.

If we are to keep TBA, then some of the funding it produces should be spent on staffing a lab with faculty who are qualified such that we meet the more stringent guidelines from the state.

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Curriculum Committee Chair: TBA is not an administrative decision. It's up to faculty to decide whether TBA works for their discipline or not.

Tom Mohr: I've got to balance the budget. If we take out TBA then we tip the scales out of balance. Districts have been asked to return the money for TBA if they were out of compliance.

Resolution: Ask the IPC and the SSPC to study issues related to productivity, LOAD and TBA, and the support that faculty need in order to implement TBA such that we comply with state guidelines.
Moved/seconded/approved unanimously.

6.3. ASGC Goal Setting for 09-10

Student Data: Dave Clay showed a tool that Berkeley uses to get a picture of campus climate, use of support services, etc. Resolution: That the Academic Senate study ways to gather comprehensive student data with reference to the UC Student Experience Survey. Moved/seconded/approved unanimously.

Sustainability: At the last Academic Senate Plenary there were break-up sessions on sustainability. Several colleges have created programs. Our students may benefit from getting a "green" certificate. The academic senate will form a committee to look into the idea of offering a Sustainability Studies Certificate as an interdisciplinary program. Martin will send an e-mail to all faculty about this.

Service Learning: it's a very valuable part of a student's educational experience. Some colleges have made Service Learning a program requirement or a graduation degree. Martin will survey the faculty to see who's done it.

7. Matters of Council Interest

Dave Patterson attended Tillery Institute.

Meeting adjourned: 4:06 p.m.

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