



Cañada College

College Council Meeting Minutes

Thursday, March 15, 2007

Building 22, Room 114- 1:30 to 3:30 p.m.

Members Present: Nancy Barragan, Chuck Carlson, Kevin Chappell, Jeanne Gross, Jacquelyn Holley, Deborah Joy, Alison Kronenberg, Monica Malamud, Joan Murphy, Victoria O'Donnell, Jacqueline Phillips, Martin Partlan, Lesli Sachs, Terry Watson

Ex-Officio: Patty Dilko – Academic Senate President; Thomas Mohr – Interim President

Members Absent: Margie Carrington, Ron Trugman, Mike Walsh

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES 3/1/07	The minutes were approved by consensus as amended.	Monica Malamud, Chair
2) BUSINESS I. College Council By Laws	<p>It was noted that at the March 1, 2007 meeting College Council By-Laws Sections</p> <ul style="list-style-type: none"> • I Philosophy & • II Purpose of the College Council <p>Were reviewed and voted on with all voting members agreeing to the proposed changes.</p> <p>At today's meeting, the following items were reviewed and voted on as follows:</p> <p><u>Section III: Organization of College Council</u></p> <p>1. Composition</p> <p>Proposal: reduce the membership of the College Council to the following:</p> <p>3 →</p> <p><i>4 Students</i></p> <p><i>4 Faculty</i></p> <p><i>4 Classified</i></p> <p><i>2 Administrators</i></p> <p><i>College President – ex-officio</i></p> <p>(14 voting members instead of the current 20, 1 ex-officio instead of the current 2)</p> <p>Members voted for the College Council membership to remain as is which is 5</p>	Monica Malamud, Chair

full time faculty, 1 adjunct faculty, 6 classified, 6 students, 2 administrative, President – exofficio, Academic Senate President – exofficio for a total of 22 members (20 voting and 2 non-voting)

2. **Selection** – Proposal to replace current language with:

4 → *Each college constituent (Academic Senate, Classified Senate, ASCC, Administration) will appoint its council members. Student representatives may appoint a voting alternate to attend a meeting.*

Why change?

- replace “Student Government” by “ASCC” at the request of students.
- Current language is not clear about “alternates” (i.e., do they have voting rights?). In practice, we have not had alternates. It was noted that continuity of attendance at college council meetings is important, so, in general, it makes more sense NOT to have alternates. However, for students, it is challenging to send enough representatives to a college council meeting; thus, if they were allowed to appoint alternates as needed, student participation may improve.

Proposal was approved by member consensus.

3. **Term:**

a. Currently, college council members serve two year terms. This would continue. The last sentence in this paragraph states “One additional year may be added to a term by mutual consent of member and appointing body.”

5 → Proposal: take out the last sentence quoted above. Why? Since we have no term limits, nothing precludes a council member from serving more than two years. Current language is confusing and unnecessary.

Proposal was approved by member consensus.

b. Proposal:

6 → *Students will be appointed in August.*

Why? Currently, bylaws state that students are appointed in June. This does not allow them to appoint new students that come in the Fall. Students would prefer to be able to consider new students as potential college council members.

Proposal was approved by member consensus.

4. Chair & Vice Chair

Proposal: to replace the entire text of this section 4 (both a and b) with:

7 → *At the first College Council meeting of each academic year, the Council will select one Faculty and one Classified member from its current membership to serve as Co-chairs for one year. Each Co-chair may be re-appointed for a maximum of 3 consecutive years.*

Why?

-Currently, the College Council has a Chair and a Vice-chair, selected from Faculty and Classified members of the College Council. It was suggested that the College Council have Co-Chairs instead, a model that has been adopted by the Planning and Budget Committee.

7 → In this proposal, the last sentence in 4.a. is taken out: “Recognition and appropriate support for the Chair will be provided”.

Why? There is currently no institutional recognition for the Chair of the College Council; “support” is already mentioned in the next section (“clerical support”) Due to the proposed restructuring to Co-Chairs, this section would be re-named “Co-Chairs” and it would not have sub-sections “a” and “b”.

Proposal was approved by member consensus.

5. Clerical Support

6. Orientation

These two remain un-changed.

IV. Meetings

1. Rules of Procedure for Conduct of Meetings

a. Consensus Method

The manner in which the College Council operates remains unchanged: primarily by consensus, with voting if consensus is not reached. The value of consensus as a way to reach a recommendation was acknowledged by College Council members during discussion.

The following changes were proposed in order to avoid unnecessary repetition and to clarify what consensus means:

8 → Delete the second half of this paragraph, since the second half will be included later, under “b. Recommendations”.

Since consensus is not a method used as widely as voting, including what we understand by “consensus” in the bylaws would be very helpful.

The proposed text for “a. Consensus” is:

9 → *As the President relies upon the advice and judgment of the college council, the consensus method relies upon general agreement of opinion based on reports, data and information presented. When considering a recommendation, college council members' positions may range from a. to e. as described below:*

- a. I can say an unqualified "yes" to the recommendation.*
- b. I find the recommendation perfectly acceptable.*
- c. I can live with the recommendation; however, I am not enthusiastic about it*
- d. I do not fully agree and need to register my view; however, I do not choose to block the recommendation overtly or covertly. I am willing to support the recommendation.*
- e. I cannot support the recommendation.*

Consensus is reached if no members are at level e. as noted above

Proposal was approved by member consensus.

b. Recommendations:

Add a reference to Robert's Rules or Order. Proposed text:

10 → *Recommendations will be made by consensus. If consensus is not reached, Robert's Rules of Order will be followed in order to reach a decision by conducting a vote. A motion will be made, seconded and passed by the majority of voting members in attendance. Tied votes fail.*

Proposal was approved by member consensus.

c. Quorum:

11 → Delete the text at the end of this section that reads: "with, ideally, at least one member from each of the four governance constituencies present".

Why?

-Because "ideally" is not enforceable, so it really doesn't mean anything.

-College Council members considered the option of taking out only the word "ideally", thus leaving "with at least one member from each of the four governance constituencies present".

Pro: it ensures representation for each constituency.

Con: if all members from one (or more) constituency are absent (coincidentally or on purpose), then the College Council cannot make any decisions. College Council members felt that this would not be a good situation. They also noted that since every constituency has more than one member, they should make every effort to guarantee adequate representation, since they have assumed the responsibility to

<p>II. Strategic Planning</p>	<p>represent others by becoming members of the College Council After considering pros and cons, College Council members decided against this option. Proposal was approved by member consensus.</p> <p>2. Actions After the two sentences in this section, add the following: 12 → <i>“If the President does not follow the recommendation of the College Council, s/he must explain to the College Council her/his position”</i> Why? Because although the College Council makes recommendations to the President, the President is the one who ultimately makes a decision. So, the President has the authority to go against the recommendation of the College Council. However, because the College Council members invest time and effort in making recommendations to the best of their ability and in the best interest of the college, they would like the President to explain the rationale behind decisions that do not follow College Council recommendations. This addition would make Presidents more accountable to the college community for their decisions. Proposal was approved by member consensus.</p> <p>3. Agenda 7 → If the proposal to change from “Chair and Vice-Chair” to “Co-Chairs” is approved (III. Organization, 4. Chair and Vice-Chair), language in this section will automatically be changed to reflect that, i.e., every reference to “Chair” will be replaced by “Co-chairs”. Proposal was approved by member consensus.</p> <p>V. Bylaws Changes No changes to this section.</p> <p>Informed members that the Strategic Planning Committee (Planning & Budget and Division Reps) met for an all day session on Friday, March 9. At this session the groups agreed on the process/timeline for completing our work by May 2007, adopted the College Mission Statement, confirmed the set of Core Values, completed the work on defining goals, and identified the next steps the group will take. The group is scheduled to meet again on Monday, March 26th where they will complete the two additional goals for Student Engagement and Professional Development and work on the Strategies for each Goal. The College Mission Statement, adopted by the Strategic Planning Committee, was</p>	<p>Patty Dilko, Planning & Budget Co-Chair</p>
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<p>III. Diversity & Community Committee</p> <p>IV. Increase in Assignment</p>	<p>presented to College Council. After being reviewed, College Council members agreed by consensus to adopt the College Mission Statement.</p> <p>Members agreed on the following plan to get started on a Diversity & Community Committee:</p> <ul style="list-style-type: none"> • A group composed of College Council members (which allows an alternate in the case of students, as approved in the changes to our By-Laws) will draft a proposal for the Diversity and Community Committee that will include a vision, role/purpose/function of committee, the composition of its membership, and examples of activities and bring proposal to the next College Council meeting. • Chuck Carlson, Jeanne Gross, and Lesli Sachs have already volunteered to be part of this group. Would like this group to be representative of all College constituencies. Monica Malamud will send an email to College Council members asking for volunteers. • Committee will solicit input and welcomes ideas from the College community at large. Participation in this group does not require a commitment to becoming a member of the Diversity and Community Committee. <p>To be in alignment with the other two campuses, it was suggested that Cañada College fund a faculty position that would coordinate for faculty and staff Professional Development. This proposal was brought before the Academic Senate and approved and Denise Erickson was appointed to this position. The Planning & Budget Committee recommend to College Council that Professor Erickson's position be increased to 100% effective the beginning of Spring 2007 Semester. College Council members agreed to move forward in increasing Professor Erickson's position to 100% effective the beginning of the Spring 2007 Semester.</p>	<p>Thomas Mohr, Interim President</p> <p>Patty Dilko, Planning & Budget Co-Chair</p>
<p>3) PLANNING & BUDGET UPDATE</p>	<p>At the last meeting on March 7th, were given an overview of supplementary budget categories by the College Business Officer and discussed Campus Payroll Clerk position along with the Classified positions already in place. Also reviewed the increase in assignment for Professor Denise Erickson which was presented to College Council today.</p>	<p>Patty Dilko, Planning & Budget Co-Chair</p>
<p>4) DIVISION UPDATES</p> <p>Business & Workforce</p> <p>Humanities</p>	<p>No report as Division has not recently met.</p> <p>No report</p>	

Science & Technology	Discussed proposal to move Anthropology position to Humanities. Also working on a hiring committee for Anthropology position.	Martin Partlan
Student Services	Health Faire is March 21 from 10 a.m. to 2 p.m. and again from 5 to 7 p.m. – both in Cafeteria	Lesli Sachs
5) SENATE UPDATES		
Academic Senate	Considering the possibility of an Honors Program – will be discussed at the end of April	Patty Dilko, Academic Senate President
Associated Students	Upcoming events: <ul style="list-style-type: none"> • Cesar Chavez Day on March 27 • Spring Fling to be celebrated first week of May • Participating in Habitat for Humanity on March 31st • Looking at scheduling a day for another Student Forum 	Kevin Chappell, ASCC President
Classified Senate	No report	
6) MATTERS OF PUBLIC INTEREST	Student Candace Joy has been nominated and elected PTK Regional Vice President (serving California/Nevada)	Debbie Joy
7) ADJOURNMENT	Meeting was adjourned at 3:45 p.m.	