



Cañada College

College Council Meeting Minutes

Thursday, May 3, 2007

1:30 to 3:30 p.m.

Building 22, Room 114

Members Present: Nancy Barragan, Chuck Carlson, Margie Carrington, Kevin Chappell, Jeanne Gross, Debbie Joy, Alison Kronenberg, Monica Malamud, Jacqueline Phillips, Martin Partlan, Lesli Sachs, Terry Watson

Ex-Officio: Patty Dilko – Academic Senate President, Thomas Mohr – Interim President

Guests: Juan Arias, Regina Blok, Aja Butler, Noel Chavez, Denise Erickson, Romeo Garcia, Phyllis Lucas-Woods, Vickie Nunes, Bart Scott,

Members Absent: Jacquelyn Holley, Joan Murphy, Victoria O'Donnell, Ron Trugman, Mike Walsh

| AGENDA ITEM | CONTENT | PRESENTER |
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| 1) APPROVAL OF MINUTES OF 4/19/07 | The Minutes were approved by consensus as amended. | Terry Watson, College Council Co-Chair |
| 2) BUSINESS I. Diversity Committee | <p>Reported that the group has had two meetings with the last meeting on April 27th. The campus was invited to both meetings. Their report included:</p> <ul style="list-style-type: none"> • Found it necessary to create a welcoming environment for all students and tying work of the Diversity & Community College Council Subcommittee to supporting a rich student life experience. Agreed that a starting point for next year should be “Diversity Assessment.” Along those lines, several models were reviewed, particularly UC Riverside. Research shared on diversity work on the Chancellor’s website Strategic Plan, UCR, CSU Northridge and Skyline College. • Looked at the California Community College’s System Strategic Plan, Goal A 5: Support equity and diversity at the Community Colleges to build a strong society and enable a multicultural democracy. • One Model of a Diversity Assessment - UC Riverside assessed their diversity using these categories: <ul style="list-style-type: none"> - Diversity Strategic framework - Developing a shared and inclusive understanding of diversity, creating a welcoming campus climate - Recruiting, retaining, and successfully graduating a diverse Student Body - Recruiting, retaining, and successfully a diverse faculty and staff | Jeanne Gross, representing Diversity & Community College Council Subcommittee |

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| <p>II. Art on Campus</p> | <ul style="list-style-type: none"> - Developing and strengthening a curriculum that is supportive of diversity goals - Diversifying University leadership and management - Organizing for change to support diversity goals • Proposals - Committee Membership: after reviewing other colleges and considering the strengths of our own campus, including the role of College Council, Planning and Budget, as well as the strong role of constituency groups we propose that the membership of an ongoing committee be constituted in this way: <ul style="list-style-type: none"> - The President, a College Council representative, a Student Activities representative, an EOPS/CARE representative, a DSPS representative, two Academic Senate representative, two Classified Senate representative, a management representative, and a representative from each student club. - Meetings: Propose that the committee meet once a month - Mission Statement: Interim President Mohr has drafted a Mission Statement that the committee would like to see the ongoing committee review and revise as appropriate. - Purpose: suggest that the ongoing committee should meet on a regular basis, set topics for discourse, assist with College forums and speakers, provide leadership towards the formation of a rich, welcoming diverse, equitable College learning environment. - Miscellaneous Suggestions for the Ongoing Subcommittee are: 1) to review and revise the Diversity Mission Statement; 2) consider performing a Diversity Assessment as a priority for the beginning of its new project as well as a part of each year's activities; 3) consider a funding source to encourage the development of activities that enhance the work of the committee; 4) establish an annual Diversity Award to be given to a member of the campus community, 5) create a welcome environment for all students, faculty, and staff. - The College should recognize and integrate the work of the ongoing Diversity and Community College Council Subcommittee. <p>Members were asked to review with their constituency groups and send any changes they may have to Maggie Souza in the President's Office.</p> <p>Informed members that the Humanities Division received an overwhelming response on the paintings of local artist Norm Rosenberger on display in the Theater Foyer from February 12 through April 12. The Art on Campus Committee would like to propose that our College purchase one or more of Norm Rosenberger's paintings. The Committee feels that the paintings could be purchased at a good price directly from the artist and suggested Building 9 as a possible site to display the pieces of art. It is anticipated that the funds to purchase the art pieces would come from the money set aside by the Chancellor for art on each campus.</p> | <p>Denise Erickson, representing Art on Campus Committee</p> |
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| | <p>The Art on Campus Committee has also met with the Associated Students, Academic Senate, and Classified Senate with this same art proposal. It was also noted that the Art on Campus Committee are following the guidelines approved by College Council for the Committee in identifying, selecting, and acquiring works of art for our campus. It was also noted that the guidelines do not mention funding.</p> <p>A discussion among members took place with different opinions on this topic heard. Question was asked on the status of the mural proposed several months back. It was reported that the mural is on hold for now due to the construction changes the campus is undergoing.</p> <p>A motion was made and seconded to recommend to the College President to look into the possibility of purchasing a painting(s) for the College by artist Norm Rosenberger. 9 members agreed and 3 members abstained.</p> | <p>Jacqueline Phillips Monica Malamud</p> |
| <p>III. Potential Faculty/Staff Housing</p> | <p>With the success of the SMCCCD faculty and staff residential complex College Vista at College of San Mateo (a faculty and staff residential complex at College of San Mateo that offers high quality, below-market rental housing for employees of the District), the SMCCCD is considering building a second residential community either at Skyline College or at Cañada College. College Vista currently has a waiting list of 78. Like College Vista, the new development would be a top-quality construction project, comparable to other new developments in the area and rents are expected to be 40-50% below market rates. Again, SMCCCD employees could live in these apartments at below market rents and during this time be able put aside the rent savings for an eventual down payment on a home purchase. When the employee is ready to purchase a home, the District could provide down payment assistance with very favorable loan terms to assist in that purchase.</p> <p>A power point presentation was given reviewing the College Vista project along with results of a recent 2007 Employee Housing Survey asking employees interested in District rental housing of their interest in a second residential community like College Vista. Members were informed that a possible site for the complex at Cañada College could be where Parking Lot 3 (Theatre Overflow) is located.</p> <p>Discussion and questions followed the presentation. Members were asked their thoughts on this proposal and most seemed supportive.</p> | <p>Barbara Christensen, Director of Government & Community Relations</p> |
| <p>IV. Classified Hiring Justification – Staff Assistant EOPS</p> | <p>Reported that the EOPS Office Assistant II position is vacant and that the position has been upgraded to Staff Assistant due to changes in the scope of work . Previously, categorical funds paid for 70% of the OAI position. Though previous requests had been made to use categorical funds for 100% funding of the position, the requests had been denied. Recently, however, the new Director was told that if there was a change in the scope for the position that the position could be 100% categorically funded. The Director outlined the proposed change of scope for the position of Staff Assistant and permission was granted to increase</p> | <p>Margie Carrington, Planning & Budget Co-Chair</p> |

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| <p>V. Strategic Planning</p> | <p>the funding percentage to 100%. The Planning & Budget Committee is recommending to College Council to move forward in filling this position. Motion made and seconded to move forward in filling the EOPS/CARE Staff Assistant position. All agreed by consensus.</p> <p>Reviewed the process used by the Strategic Planning Committee in developing the Mission/Values/Goals/Strategies for our Strategic Plan. The Strategic Planning Committee was made up of members of the Planning & Budget Committee, two appointed representatives from each Division, and the Division Deans. Appointed representatives included faculty, staff, and students. The Action Plan for the Goals and Strategies will be discussed and worked on during the summer by our Administration. Copies of the latest Strategic Planning Goals and Strategies had been sent to College Council members for their review and were also available at the meeting. The Planning & Budget Committee is submitting the Strategic Planning Strategies to College Council for their approval. A motion was made and seconded to approve the Strategies developed by the Strategic Planning Committee. 11 agreed and 1 opposed.</p> | <p>Lesli Sachs, Jacqueline Phillips</p> <p>Margie Carrington, Planning & Budget Co-Chair</p> <p>Kevin Chappell, Debbie Joy</p> |
| <p>VI. Parking Fee Increase</p> | <p>Handed out “Projection of Parking Revenue with Increased Fees” that showed parking revenues at Cañada for Summer Session 2006 to present along with what the additional revenue would be with the proposed increase. Discussion took place with the main question being “What would the extra money generated from the parking fees do for Cañada?” Cañada’s parking deficit is not as large as the other two Colleges but at the same time Cañada does not have 24 hour Security on its campus. The students felt that they needed to be better informed and would like something put out informing them where the additional money is going. The students also felt that issues like this need to be better addressed in the future. The Academic Senate did not take a position on this matter.</p> | <p>Vickie Nunes, College Business Officer</p> |
| <p>3) PLANNING & BUDGET UPDATE</p> | <p>Given earlier with EOPS/CARE Staff Assistant request and Strategic Planning request.</p> | <p>Margie Carrington, Planning & Budget Co-Chair</p> |
| <p>4) SENATE UPDATES</p> <p>Academic Senate</p> | <p>Continue to work on developing Honors Program and have met with Skyline College to discuss their Honors Program.</p> | <p>Martin Partlan</p> |

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| PUBLIC INTEREST | <p>Vickie Nunes for a budget update. At this time, the Business Office is in the process of gathering the budget requests from the Divisions. We must provide a balanced budget based on our allocation to our District Office by May 11th.</p> <p>Interim President Mohr took this time to acknowledge and thank both the Planning & Budget Committee and Strategic Planning Committee for all their work this year on our Strategic Plan. The Committees should be very proud of their accomplishments.</p> | Interim President Thomas Mohr |
| 7) ADJOURNMENT | <p>Members were reminded that appointments to College Council for 2007-2008 need to be made before the end of this semester.</p> <p>Meeting was adjourned at 3:35 p.m.</p> | Monica Malamud & Terry Watson College Council Co-Chairs |