



COLLEGE PLANNING COUNCIL MEETING AGENDA

Thursday, May 21, 2009

1:30 to 3:30 p.m. – Building 13, Room 15

Members Present: Linda Allen, Alicia Aguirre, Margie Carrington, Robert Chock, Sarah Harmon, Gregory Stoup

Ex-Officio: Thomas Mohr - President

Members Absent: Student Reps

Guests: Regina Blok, Romeo Garcia, Carlene Gibson, Robert Hood, Debbie Joy, Ruth Miller, Maggie Souza, Janet Stringer, Mike Tyler

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES May 7, 2009 (Action)	The minutes of May 7, 2009 were approved as submitted.	Alicia Aguirre & Margie Carrington, CPC Co-Chairs
2) BUSINESS I. Instructional Planning Council & Student Services Planning Council Reports (Information) II. Role of College Planning Council <ul style="list-style-type: none"> • Advancement of Strategic Planning • Successes and Challenges (Discussion) III. Composition of College Planning Council (Discussion) IV. Summer Meeting Dates (Discussion)	<p>At their last meeting the Instructional Planning Council discussed public access for their documents and agreed to create a share point site where only members of the Instructional Planning Council would have access. They also discussed changing the Program Review name to Program Plans.</p> <p>The Student Service Planning Council's last meeting was cancelled due to other meeting conflicts. They will be meeting next week.</p> <p>With so many grave financial matters occurring this year, the College Planning Council has been taken off track in its planning. Discussion occurred on how the College Planning Council can get back on to focusing on the future of the College. Suggested areas that the CPC needs to look at are:</p> <ul style="list-style-type: none"> • The composition of the CPC – is the council representative of the different voices on campus? • Student Representation – what are we doing to encourage students to attend and represent their constituency group? Suggested to create a structure to formal internships • Elevate agenda around bigger issues • Take an adequate amount of time and map out what the council expects of itself <p>It was suggested that the College Planning Council join the Budget Committee at their summer meeting dates on July 8 and August 12 from 1:00 to 3:00 p.m.</p>	<p>IPC & SSPC Co-Chairs or Designees</p> <p>Thomas Mohr, President Alicia Aguirre & Margie Carrington, CPC Co-Chairs</p> <p>Thomas Mohr, President Alicia Aguirre & Margie Carrington, CPC Co-Chairs</p>

<p>V. CPC Retreat</p> <ul style="list-style-type: none"> • What and who attends? • Equity Plan, Diversity Committee, Mission, Vision, Values, Ethics <p>(Discussion)</p> <p>VI. College Hiring Policy (Action)</p> <p>VII. Approval of Institutional SLOs (Action)</p>	<p>Agreed to have a Retreat on August 12th from 1:00 to 5:00 p.m. for the CPC and Budget Committee members. Items to be discussed will include:</p> <ul style="list-style-type: none"> • Agenda planning – establishing an agenda for the year • Mission, Vision, Values • Equity Plan • Participation on Diversity Committee • Data Review • Prioritize Goals <p>A revised copy of the Cañada College Proposed Hiring Guidelines was handed out and reviewed. It was noted that this document pertains to both faculty and staff and would be an important document to guide the Instructional Planning Council and Student Services Planning Council. After a lengthy discussion the CPC agreed to support and endorse items:</p> <ol style="list-style-type: none"> 1. All hiring shall be reflective of the College Educational Master Plan and Strategic Goals and based on a comprehensive program review or similarly rigorous document. <p>AND</p> <ol style="list-style-type: none"> 2. The Joint IPC-SSPC Hiring prioritization meeting will consider proposals for new positions in the context of past hiring and current and past proposals. It was agreed that the CPC would have further discussion on Item 3 in Fall 2009. <p>A refined look at Institutional SLOs was done by Academic Senate and Instructional Planning Council. It is recommended that outcomes for Institutional SLOs need to be accessible, be based on the mission statement, and have college level certification.</p> <p>All members agreed by consensus to approve the Institutional SLOs with the added recommendations.</p>	<p>Thomas Mohr, President Alicia Aguirre & Margie Carrington, CPC Co-Chair</p> <p>Martin Partlan, President, Academic Senate Governing Council</p> <p>Carol Rhodes, SLOAC Coordinator</p>
<p>3) BUDGET COMMITTEE UPDATE (Informational)</p>	<p>Discussed security costs with new Public Safety Office, vacant positions at Cañada, budget update, ASGC-Chancellor meeting, and summer communications.</p>	<p>Joan Murphy & Martin Partlan, Budget Committee Co-Chairs</p>
<p>4) SENATE UPDATES (Informational)</p> <p>Academic Senate</p> <p>ASCC</p>	<p>Hosted the campus End of the Year Party last week. Working on the Annual Program Plan document.</p> <p>Alma Nunez is the newly elected ASCC President.</p>	<p>Martin Partlan, Academic Senate President</p> <p>Debbie Joy</p>

Classified Senate	Classified election of officers is next week. At their last meeting discussed fundraising ideas.	Roberta Chock
5) DIVISION & COMMITTEE UPDATES		Alicia Aguirre & Margie Carrington, CPC Co-Chairs
Business	No report	
Humanities & Social Science	No report	
Science & Technology	No report	
Diversity Committee	Met this past Monday and assessed what the committee had done during the year. Evaluation results were handed out with its highlights.	Romeo Garcia
6) MATTERS OF PUBLIC INTEREST	<ul style="list-style-type: none"> • Volunteers are needed for Commencement • 23 TRiO students will be walking at Commencement and transferring on. • Enrollment is full for the Summer semester • Suggested that a “Distinguished Graduate Award” be given at Commencement. 	Alicia Aguirre & Margie Carrington, CPC Co-Chairs
7) FOLLOW-UP ITEMS/ACTIONS	<ul style="list-style-type: none"> • Retreat in August • Work on College Planning Council By-Laws by Fall. 	Alicia Aguirre & Margie Carrington, CPC Co-Chairs
8) ADJOURNMENT	Alicia Aguirre & Margie Carrington, CPC Co-Chairs	