



COLLEGE PLANNING COUNCIL MEETING MINUTES

Thursday, April 1, 2010

1:30 to 3:30 P.M. – Building 2, Room 10

Members present: Leonor Cabrera, Margie Carrington, Rachel Corrales, Roberta Chock, Sarah Perkins

Ex-Officio: Thomas Mohr, President

Members Absent: Ariackna Alvarez, Akilles Speliotopolous, Gregory Stoup

Guests: Edith Flores, Linda Hayes, Robert Hood, Debbie Joy, Vickie Nunes, Soraya Sohrabi, Maggie Souza, Jeanne Stalker, Mike Tyler

AGENDA ITEM	PRESENTER	PRESENTER
1) APPROVAL OF MINUTES	The minutes were approved as amended.	Leonor Cabrera, College Planning Council Co-Chair
2) BUSINESS I. Potential Additional Funds and Its Usage	<p>President Mohr reviewed the details on how the additional \$150,000 for 2010-2011 for Cañada and College of San Mateo from the District came about.</p> <p>Vice President Perkins reviewed the process followed in determining the use for the additional \$150,000 for 2010-2011 that included:</p> <p><u>Considerations</u></p> <ul style="list-style-type: none"> • Support student access to classes • Identify courses that are “gatekeeper” courses for pathways • Day and evening pathways and programs • Keep in compliance with state regulations • Fund key support areas for student academic success <p><u>General Distribution of funds include:</u></p> <ul style="list-style-type: none"> • Section Additions for Summer \$27,542 and Fall/Spring \$94,224 • General Counseling \$15,341 • Library \$6,893 • EOPS \$6000 <p>This proposal has been discussed with Administrative Council, the Deans, and the Instructional Planning Council. The proposal has been endorsed by the Instructional Planning Council.</p> <p>Noted that the additional \$150,000 is from Redevelopment Unrestricted funds and would normally be used to maintain our fields.</p>	Thomas Mohr, President Sarah Perkins, Vice President of Instruction

<p>II. Possibility for All College Meeting</p>	<p>President Mohr expressed the need to discuss with the College community:</p> <ul style="list-style-type: none"> • What has been done at Cañada • Where Strategic Planning has taken us • What should our next steps be and what future plan do we want to take • Get a good sense of where we are going <p>It was suggested that President Mohr should go to each of the Division meetings as they might be better attended than an All College Meeting.</p>	<p>Thomas Mohr, President</p>
<p>III. Center for Transfer & University Studies</p>	<p>Gave a brief overview of the University Center and where we are today with the program. Cañada has just received some one-time external funds earmark money specifically for University Centers that needs to be spent by June 30th. We have hired a consultant to help revision and realign our University Center. Would like to propose to change the name of the University Center to the Center for Transfer and University Studies.</p>	<p>Sarah Perkins, Vice President of Instruction</p>
<p>IV. CPC By-Laws Update</p>	<p>The College Planning Council By-Laws were reviewed and discussed. Motion was made and seconded with a caveat in the By-Laws regarding our Educational Master Plan and Strategic Plan. All members agreed to this by consensus.</p>	<p>Leonor Cabrera, College Planning Council Co-Chair</p>
<p>3) DIVISION/COMMITTEE UPDATES</p>	<p><u>Academic Senate</u> – at their last meeting agreed to suspend the hiring process for the Multimedia faculty position and move forward now with this position as a full time tenure track position.</p> <p><u>Student Services</u> Student Services Planning Council – program plans for faculty and staff were due yesterday.</p> <p>Cañada is hosting a meeting the counselors from the on April 22nd. PEP event on Saturday, April 24 beginning at 8:30 a.m. in the Main Theater.</p> <p><u>Honors Program</u> will be having their Honors Induction Ceremony on April 23rd at</p>	<p>Division/Committee Reps</p>
<p>4) NEXT STEPS</p>	<ul style="list-style-type: none"> • Proposed that at the next meeting we review the hiring processes for faculty and staff. 	<p>Leonor Cabrera, College Planning Council Co-Chair</p>

5) MATTERS OF PUBLIC INTEREST	<ul style="list-style-type: none">• Vice President of Student Services hiring process is underway with the closing date for applications yesterday. The Hiring Committee will be meeting soon to review applications.• Commencement Committee is proposing to have our Commencement Ceremony on Saturday, May 29th at 10 a.m. on the Upper Quad of our campus. Participating students will include those earning degrees and certificates.• Proposed that the College Planning Council review their By-Laws and come up with a Mission Statement. More to follow.	Leonor Cabrera, College Planning Council Co-Chair
6) ADJOURNMENT	The meeting was adjourned at 3:30 p.m.	Leonor Cabrera, College Planning Council Co-Chair