

2011-2012 Timeline for Identifying Possible New Positions

Date	Group	Process
Nov 3	CPC	Discuss and approve process
Nov 4	IPC	Discuss process; identify criteria for hiring
Nov 9	SSPC	Discuss process; identify criteria for hiring
Nov 16	Budget	Make overall recommendation to move forward
Nov 28	APC	
Nov 29	Divisions	Written justifications/requests to Deans or VPSS
Dec 2	Divisions	Review positions to prioritize what comes forward for presentation
Dec. 8	Academic Senate	Begin Senate discussion on faculty positions
Dec 14	SSPC	Review positions to prioritize what comes forward for presentation
By end of F'11	IPC, SSPC, Academic Senate	Forward lists to VPI and VPSS offices so those offices can prepare background data packets regarding the positions
Feb 6 or 7	Presentations of Positions	IPC/SSPC; Academic Senate positions; Administrative Planning Council positions College data presented and Position Presentations given Building 3, Room 142 2:00 – 4:00 pm
Feb 8	SSPC SPECIAL MEETING	Discussion of presentations, data and identify list for consideration
Feb. 9	Academic Senate	Discussion of presentations, data and Academic Senate recommendations
Feb 10	IPC	Discussion of presentations, data and identify list for consideration
Feb 22	Joint IPC/SSPC; APC	Discussion to merge to one list for CPC. Building 3, Room 142 2:00 – 4:00 pm
March 1	CPC (Meet before Academic Senate)	Discuss list and process integrity; forward list to President
March 1	Academic Senate	Forward list to President
Week of March 5	President	Announces positions to be hired
Late Spring	Hiring Committees	Meet for job descriptions and questions
Late Spring	HR	Post positions

*CPC = College Planning Council; IPC = Instructional Planning Council; SSPC = Student Services Planning Council; APC = Administrative Planning Council
Approved CPC 11/3/11

November 23, 2011