

Grievance Process	issues and serves as a place where students can appeal their grievance issues. There are currently 15 committee members that consist of faculty, staff, and students. The committee would hear the case, determine whether the student violated the code of conduct, and then set sanctions. Training sessions have been provided for all committee members. Vice President Richards reviewed and discussed the grievance process with those present.	Vice President of Student Services
IV. Financial Aid Study	Reported that in mid October all financial aid staff, Deans, and Vice President met to discuss the Financial Aid process that includes 53 steps performed by the Financial Aid staff in order to process Financial Aid for students. This meeting resulted in reducing the workload for the Financial Aid staff from 53 steps to 17. The departments are currently implementing the transactions necessary for the new process which they hope to have in place by March 2012.	Robin Richards, Vice President of Student Services
V. Responsibility of Committee Members	Committee members have a responsibility to go back and report to their constituency group information discussed at council and committee meetings they serve on.	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
3) DIVISION/COMMITTEE UPDATES	<p>ASCC – Dance Club newly formed. PTK will have a series of tours this weekend.</p> <p>Business, Workforce, & Athletics – Dance Motion program is on 12/9 at 7:30 p.m. in the Main Theater. Men’s Basketball will play Gavilan College this Saturday at 5 p.m. in the Gym. The gym will be getting new bleachers soon.</p> <p>Humanities: the Choral group “Global Voices” has been formed and currently has 10 members.</p> <p>Science & Technology: Professor Amelito Enriquez is a recipient of the Presidential Award for Excellence in Science, Mathematics, and Engineering Mentoring from President Obama.</p> <p>Classified: Holiday Baskets will be on display in the Bookstore beginning on 11/28.</p>	Division/Committee Reps
4) NEXT STEPS		Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
5) MATTERS OF PUBLIC INTEREST	Cañada’s College for Working Adults gave a wonderful presentation on their program to our Board of Trustees at their meeting last night. All College Meeting will occur on Wednesday, November 30 th at 2 p.m. in 3-142.	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
6) ADJOURNMENT	The meeting was adjourned at 3:56 p.m.	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs