



Cañada College
PLANNING & BUDGET MEETING MINUTES
Wednesday, December 17, 2008
1:30 to 3:30 P.M.

Members Present: Phyllis Lucas-Woods – Vice President of Student Services, Joan Murphy – Classified Senate President, Martin Partlan – Academic Senate President

Ex-Officio: Thomas Mohr – President, Vickie Nunes – College Business Officer, Gregory Stoup – Director of Planning, Research, & Student Success

Members Absent: Nick Amaya – Student Rep, Margie Carrington – College Council Co-Chair, Edgar Deloa – Student Rep, Maria Lara – CSEA Rep, Anniqua Rana – College Council Co-Chair, Katherine Schertle – AFT Rep

Guests: Linda Allen, Regina Blok, Aja Butler, Jennifer Castello, Roberta Chock, Jeanne Gross, Linda Hayes, Robert Hood, Debbie Joy, Monica Malamud, David Meckler, Jonna Pounds, Terry Watson, Nancy Wolford

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF THE MINUTES FROM DECEMBER 3 and 10, 2008	As the Planning & Budget Committee did not have a quorum the minutes from December 3 and 10 will be added to the next meeting agenda.	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs
2) PUBLIC COMMENTS	The District Budget & Planning are taking recommendations on what the District can do for budget savings. These recommendations will be posted.	Martin Partlan
3) BUSINESS		
I. Proposal for Additional Budget Savings (Action)	Document presented and reviewed. This item will be moved to the next meeting as the Planning & Budget Committee did not have a quorum.	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs
II. Proposal for Reorganization (Discussion)	President Mohr stated that the budget reductions the College is proposing has engineered the need to look at the workloads across the Divisions and bring the best balance while at the same time focusing on support for teaching and learning. The following proposals are being made: <ul style="list-style-type: none"> • Social Sciences move to Science & Technology • Fine Arts move to Business Workforce & Athletics • EOPS to Counseling • Possibly moving the Upward Bound and TRiO Programs to the Humanities 	Thomas Mohr, President

	<p>These are just proposals and would like to know what the Divisions feel. It was noted that there has not been an opportunity to discuss these proposals with the Student Services Division.</p> <p>The reorganization will go into place July 1, 2009. It was noted that the Budget Office will be working on the College budget in March 2009 and will need to have any changes at that time.</p> <p>At President Mohr’s request, Gregory Stoup, Director of Planning, Research, and Student Success has gone through the Division FTES and developed a report entitled “Analysis of the Proposed Reorganization Plan” for our College. The distribution of workload, organizational coherence, and current FTE assignment by organization were some of the criteria used in developing this document. The document included:</p> <ul style="list-style-type: none"> • A current Cañada Org Chart showing departments and divisions with total current FTE for full time faculty, classified staff, and hourly instruction for the President’s Office, Vice President of Instruction Office, and Vice of Student Services • Current FTE assignments by organization segments • Revised FTE assignments after proposed reorganization • Revised organizational chart for Instruction showing the revised total FTE for each instructional division • Current organizational chart for Student Services with revised total FTE 	
<p>4) ADJOURNMENT</p>	<p>The next meeting for Planning & Budget will be on January 28, 2009. The meeting was adjourned at 3:15 p.m.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>