



**Budget Committee Meeting Minutes**  
**Wednesday, October 7, 2009**  
**1:30 p.m. in Building 2, Room 10**

**Members Present:** Peter Barbatis, Margie Carrington, Linda Haley, Robert Hood, Maria Lara-Blanco, Vickie Nunes, Martin Partlan, Sarah Perkins, Susan Traynor, Lezlee Ware

**Ex-Officio:** Thomas Mohr, President

**Members Absent:** Nick Gianatasio, Gregory Stoup

**Guests:** Jenny Castello, Roberta Chock, Linda Hayes, Ruth Miller, Janet Stringer, Nancy Wolford,

AGENDA ITEM	PRESENTER	PROCESS
1) APPROVAL OF MINUTES (Action)	The minutes were approved as submitted.	Martin Partlan & Susan Traynor, Budget Committee Co-Chairs
2) PUBLIC COMMENTS (Informational)	None	Martin Partlan & Susan Traynor, Budget Committee Co-Chairs
3) BUSINESS		
I. Update of Federal Backfill Dollars (Informational & Discussion)	Reported that our base funding for Basic Skills has changed from \$100,000 to \$93,000. The allocated amount is based on P2 reporting.	Thomas Mohr, President
II. District Allocation Model (Informational & Discussion)	Our District's Allocation Model, reflecting the funding allocated to the three Colleges and the District Office, was reviewed and discussed in length. Two of the factors in the Allocation Model include 80% of existing funding to each College base along with 20% based on FTES of existing funding to each College based on three year average of FTES. These two amounts are added together and compared to the previous year.	Martin Partlan, Budget Committee Co-Chair Vickie Nunes, College Business Officer
III. Discussion of What Would Be Involved in Constructing a Zero Based Budget for Cañada College (Discussion)	A lengthy discussion took place on what would be involved in constructing a zero based budget for the College. It was suggested that the Committee should: <ul style="list-style-type: none"> <li>• Visit Community College organization websites such as League for Innovation of Community Colleges, American Association of Community Colleges, and National Association of Universities &amp; Colleges to get a better look at the work other Community Colleges are doing regarding staffing ratios and budgets. Members volunteered to go to specific</li> </ul>	Martin Partlan, Budget Committee Co-Chair

	<p>websites and report back at the next Budget Committee meeting.</p> <ul style="list-style-type: none"> <li>• Ask IPC &amp; SSPC for their input on what is needed to run a College.</li> <li>• Review our College budget for the past several years – how did we get to our staffing ratios with a balance budget.</li> <li>• How can we better serve students ?</li> </ul> <p>Next Steps for the College:</p> <ul style="list-style-type: none"> <li>• In lieu of the State budget reductions effecting Student Service programs, the Vice President of Student Services is meeting regularly with his staff to discuss ways that they can still best service our students.</li> <li>• Need to make sure that everything we do relates to our College Strategic Goals and Mission.</li> <li>• Budget Committee needs to get a directive from the College Planning Council in how they want the College to proceed with a reduced budget.</li> </ul> <p>It was noted that the District Budget meetings are open meetings and members of the college community can and are encouraged to attend.</p>	
<p><b>4) ADJOURNMENT</b></p>	<p>The meeting was adjourned at 3:30 p.m.</p>	<p>Martin Partlan &amp; Susan Traynor, Budget Committee Co-Chairs</p>