



BUDGET COMMITTEE MEETING MINUTES
Wednesday, December 16, 2009
1:30 p.m. – Building 2, Room 10

Members Present: Peter Barbatis, Parvaneh Darafshi, Vickie Nunes, Martin Partlan, Susan Traynor,

Ex-Officio: Thomas Mohr – President, Robert Hood – Director of Marketing

Members Absent: Margie Carrington, Maria Lara-Blanco, Sarah Perkins, Lezlee Ware

Guests: Aja Butler, Roberta Chock, Carolyn Jung, Monica Malamud, Katherine Reite, Nancy Wolford,

AGENDA ITEM	PRESENTER	PRESENTER
1) APPROVAL OF MINUTES	The minutes were approved with one abstention.	Martin Partlan & Susan Traynor, Budget Committee Co-Chairs
2) PUBLIC COMMENTS	Discussion at the last District Budget Meeting included 2200-2500 FTES cap and breakdown of 50% law – propose to go under 50% calculation. Monica Malamud wrote a rebuttal in the <u>Advocate</u> discussing the District allocation and exploring the possibility of funding outside the allocation.	Martin Partlan, Budget Committee Co-Chair
3) BUSINESS I. Review of CSM, Skyline, and the District Office proposed reductions	As part of the reduction process, our District is considering the consolidation of some of the functions performed at each of the Colleges. Our Board of Trustees will be making final decisions on where reductions at the College need to be. The Board approved at their December 9 th meeting a “Statement of Values” reaffirming its commitment to the following core values and principles of the District: <ul style="list-style-type: none"> • Places top priority on our core mission of providing transfer education and workforce training to as many students as possible. • Recognizes that low-enrolled courses; classes and programs that are outside of the core mission of transfer and workforce training and course and programs that no longer meet student or employment demand will have to be reduced or eliminated • Expects that the College and the District Office will examine all 	Thomas Mohr, President

<p>II. A Discussion of Issues Around Consolidation of Functions Among the Colleges</p>	<p>items in the budget to evaluate whether they are essential and whether they contribute to student instruction in our mission areas and reduce or eliminate those items that do not contribute. Preserving core mission courses and programs must be our highest priority.</p> <ul style="list-style-type: none"> • Student support services and staff are also important and help ensure the success of our students in their pursuit of a postsecondary education; however, the Board believes that, in order to preserve the greatest number of classes and programs to meet student demand, the College District may need to reduce, consolidate and/or automate student support services. • The Board believes that its long-standing for innovation and creative solutions to problem solving is essential for the overall advancement of the District; this support is even more important during economic times. The Board will aggressively encourage the pursuit of innovative efforts that result in preservation of classes and programs for students, such as the development of partnership and cost-sharing programs with local schools, businesses, and other public agencies; additional grant writing; moving lifelong learning classes to Community Education and other entrepreneurial endeavors. <p>The Colleges are expected to show the Board how well they are conforming to its “Statement of Values.”</p> <p>Discussion centered around what needs to be considered when looking at program consolidation and included:</p> <ul style="list-style-type: none"> • Determine what each College needs • Discuss system, process, and curriculum involved • Data based decision • How to distribute to solve the problem • How will it affect the program • How to distribute to solve the problem • How to make it cost effective • Choosing one platform so that there is no duplication 	<p>Martin Partlan, Budget Committee Co-Chair</p>
<p>4) ADJOURNMENT</p>	<p>The meeting was adjourned at 3:15 p.m.</p>	<p>Martin Partlan & Susan Traynor, Budget Committee Co-Chairs</p>