

CAÑADA COLLEGE SAFETY COUNCIL AGENDA
May 6, 2005 10:00 AM – 11:30 AM in Building 1 Room 101

Members:

Susan Traynor	Events Coordinator and Chair
Linda Hayes	Dean of Business Division
Peggy Lew	Budget Officer
Pete Katsumis	Lead Security Officer
Danny Glass	Campus B & G, Facilities Maintenance Supervisor
Rachel Corrales	Operations II Lead
Lesli Sachs	Health Services
Alex Andrade	AFSCME Night Representative
Jozsef Veres	AFSCME Day Representative

Guests:

Phyllis Lucas-Woods

View past minutes at: <http://www.canadacollege.edu/inside/safety>

CONTENT	PROCESS	WHO	ACTION	O/C
1) APPROVAL OF THE MINUTES 2/15/05 Meeting				
2) Accident Reports:		Lesli Sachs		
3) Campus Update		Danny Glass		
4) Old Business	Inner Campus phone numbers update.	Susan Traynor		
	Deans Office “residential” phone line locations and status of phones	Susan Traynor		
	Emergency preparedness contact list updates	Susan Traynor		
	Stairs and walkways: striping, handrails	Danny Glass		
	Emergency Flip charts	Susan Traynor		
	Nextel phone training	Susan Traynor		
	Phone list to be hung in each classroom after approval	Rachel Corrales		

	<p>Additional assistance for people into building 8.</p> <p>Scheduling for new training emergency preparedness Request for Defibrulators from Nicolas Carr</p> <p>Evacuation chairs overview from the district meeting</p>	<p>Susan Traynor</p> <p>Linda Hayes</p> <p>Linda Hayes</p>		
5) New Business	<p>Scheduling CPR and First Aid for Safety Committee and other key campus faculty and staff.</p> <p>"no cost" local Office of Emergency Services (OES) courses</p>	<p>Susan Traynor</p> <p>Jose Nunez</p>		
5) Next meeting 5/20/05	Room 1-101			
ADJOURNED AT:				