**2013/14 New Position Requests**

**Review Process**

**SSPC – IPC – APC**

Wednesday, December 4, 2013

2pm to 4pm

**Key Points on the Discussion Process:**

* **Outcome**: List of Strengths and Weaknesses for the Positions and Tier 1/Tier 2 ranking
* **Process**: Small Group Discussions

**Agenda**

* + - **2pm to 3pm:** Discuss the positions in groups and make notes
		- **3pm to 4pm:** Report Out from the Groups
* **Recording**: All information for strengths and weakness should be included on large yellow posters so they can be reviewed by all attendees
* **Attendees** divided into eight (8) groups with a leader from the Cabinet, to include:

Group 1 –

Group 2 –

Group 3 –

Group 4 –

Group 5 –

Group 6 –

Group 7 –

Group 8 –

* **Questions** to consider:
	+ What do the data indicate about the need for the position? (e.g. FTES, enrollments, etc)
	+ What key considerations are there with the position? (e.g. are there other FT faculty, has there been a significant change in workload, etc)
	+ What is the relationship of the position to the Educational Master Plan and overall goals for the college?
* **Ranking:**
	+ The groups are asked to rank positions in Tier 1 (high priority) and Tier 2 (medium priority)