

Student Services Planning Council



Minutes

Date: Wednesday, May 12, 2021

Time: 2:00-4:00pm

<https://smccd.zoom.us/j/94809251078>

1) Welcome

a) **Time Keeper** – Olivia Cortez-Figueroa

b) **Do we have our team?** (Quorum: 13)

Adolfo Leiva

Alison Field

Bettina Lee

Bob Haick

Jade Shonette

Jeanne Stalker

Kathy Kohut

Karen Engel

Lorraine Barrales-Ramirez

Manuel Alejandro Perez

Maria Huning

Maria Lara

Margie Carrington

Mary Ho

Max Hartman

Mayra Arellano

Griselda Paredes

Nadya Sigona

Olivia Cortez-Figueroa

Rosa Moncada

Soraya Sohrabi

Wissem Bennani

Guests: Debbie Joy, Manasi Devdhar-Mane, Joshua Forman-Ortiz, Saul Miranda, Candice Johnson, Nimsi Garcia, David Reed

2) Adoption of The Agenda

2 mins

Motion by Max Hartman to adopt the agenda with the request to move item 6 to immediately after item 4

Seconded by Jade Shonette

Motion carries unanimously by those in attendance

3) Approval of the Minutes

2 mins

a) April 28, 2021

Motion by Max Hartman to approve the minutes from April 28, 2021

Seconded by Mary Ho

Motion carries unanimously by those in attendance

4) Reports

a) "Why" We Do What We Do Share

2 mins

i) An instance that has happened recently that has reminded you why you do what you do to challenge equity and anti-racism in Student Services?

Lorraine Barrales-Ramirez – "This is one of my favorite times of the year. I feel privileged and honored to watch our students walk across the stage. I've worked with students who have been through so much to get to this point, which makes this accomplishment much bigger for them and us."

b) Thank you for sharing your department reports in the chat! *All/ "Unlimited" Time*

Career Center: Data surveys from the April job fair are finished. We had 65 employers in attendance with 214 students click into the reservation site the day of the event. Of those, 94 students registered and attended. Heading into summer, we are working with the Education Department to host a summer job fair for ECE employers who are in desperate need of teachers, nannies, and aids.

Dream Center:

Immigration Update - Wednesday, May 12, from 5:00 pm to 6:00 pm

Are you wondering:

- May I apply for DACA even though it's my first time?
- If I entered the country without inspection or overstayed my visa, can I still apply for TPS?
- Do I have a chance at receiving citizenship?

Cañada College Free Legal Clinic will provide immigration updates. During this webinar, Maria Segarra, attorney and Skyline College Faculty, we will learn about DACA, TPS, Pathway to Immigration Status, and Public Charge. After the presentation, there will be a Q&A session

Register using the following link: tinyurl.com/can-update

EOPS is now accepting applications for fall 2021. For fall students do need to be enrolled in a minimum of 12 units. Statewide we are hoping that the CCCCO will be able to lower it to 9 units since many of us will still be online/hybrid in the fall. If it changes, I will keep you posted.

The EOPS End of the Year Celebration is Thursday, June 10, 5-6:30pm. All are welcomed! (please see attached flyer for zoom link to register)

SparkPoint updates:

The Rapid Response Hotel Stay program is now open - If a student is housing unstable, they may be eligible to receive a 3-night hotel stay (extendable to 6 nights if a weekend is involved) and will work with SparkPoint and Core Agencies (i.e. Fair Oaks Community Center in Redwood City and Samaritan House in San Mateo) to explore longer term/stable housing. If students are working with community partners, they may be eligible for one week extensions up to a total of four weeks. The pilot program is set to launch on Monday, April 26, 2021. Contact SparkPoint for more information.

The Food Grant Program is still open and will go thru the summer. Contact SparkPoint to sign up!

TRIO-SSS: We have 2 events coming up next week - Tuesday, 5/18/21 will be our Recognition Ceremony for our graduating and transferring students; and Game Night: Among Us! on Wednesday, 5/19/21 - open to all! (flyer coming next).

TRIO-UB: Students have received their acceptance letters and are making decisions about their next step in education. Their Recognition Ceremony will be held on 6/5/21.

University Center

SF State admissions:

126 admitted

57 students have accepted for fall 2021

See attachments:

May Newsletter

Jumpstarter flyers

May 19 and June 9 workshops for accepted students

5) Standing Items

a) PBC

Max / 4 mins

[Planning & Budgeting Council Meetings | Planning & Budgeting Council | Cañada College \(canadacollege.edu\)](#)

b) VPSS Updates

Manuel / 4 mins

Maria Huning motions to add 10 minutes to this item

Nadya Sigona seconded

Motion carries unanimously by those in attendance

c) Enrollment Services Committee Update

Wissem & Maria L. / 15 mins

Hiring a vendor to handle degrees and certificate HR gave the green light to move forward with the contract after the CSEA conversations; RFP was in the works and by next week we'll know the vendor. After contracts are finalized, about a 3 month implementation.

Deans of ES submitted the [attached message](#) for VPSS input and approval. After approval Deans of ES will work with marketing to add it to each college website. This item is good.

BP 8.74 Exemptions and Waivers from Fees was approved at the 4/28/21 Board meeting. Reference the board packet [here](#) starting on page 79. This is good.

1. **Students** who qualify in the following categories will be exempted from payment of the health services fee:

- a. Students who are deemed to be "low-income" students by the College Financial Aid Office and will be receiving a [California College Promise Grant \(CCPG\)](#) (previously the Board of Governors [Waiver; BOGW](#)). ~~are exempt from paying the health services fee.~~

Karrie to work with PIOs to create draft SOP for texting communication.

Ocelot

Veterans Project started this week and work is being done to develop the forms portal in the SSL for students. CAN Counseling inquired about timeline to determine if they should develop Formstacks of counseling forms. Also the Spanish translated forms aren't being updated on the same cadence.

VP Operations agreed to continue "as is" during the Fall 2021 term.

<https://covid-19.smccd.edu/grading2021/>

Death Protocol

https://smccd-my.sharepoint.com/:w:/g/personal/mitchellk_smccd_edu/EQsAif6zMp9MoShMTuKqM_EBQseudp6wWxKkFGUciqkbeA?e=fVCRR5

d) Guided Pathways

Mary / 4 mins

Karen shared key performance indicators on student course success, Student persistence, completion in transfer level Math and English etc.

Discussed what does the College look like after we have been successful with GP.

Celebrate accomplishments

- Success Team Staffing – *funding for dedicated retention specialists in each IA.*
- *Lead counselor for IAs and all general counselor are part of all success teams.*
- *Have Shared Interest Area/Division Meeting: Each dean will work with IA faculty leads*

Discussed Guided Pathways priorities for this year. Some priorities include – Dual Enrollment, First year experience, career exploration and success teams

6) Business Items

a) Transfer Plan Draft Discussion

Max / 10 mins

Max needs feedback for across the campus so we can include this in a final plan to be sent to PBC in the fall semester.

Goal of the Taskforce Plan

- The Transfer Task Force is a group authorized by PBC to develop a plan that outlines the coordinated college wide effort to support the transfer success of Cañada College students.
- Ultimately our goal is to help more students transfer to a 4 year university more quickly.
- The plan aligns with the College's goals of Student Completion and Success, Community Connection, and Organizational Development from the Educational Master Plan as well as the college's Strategic Enrollment Management plan.

Taskforce Members

- **Aimée Kanadjian** (ASCC)
- **Chili Montian** (ASCC)
- **Gloria Darafshi** (Transfer Counselor/Articulation Officer)
- **Karen Engel** (Dean of PRIE)
- **Mary Ho** (Director of Postsecondary Success & University Center)
- **Max Hartman** (Dean of Counseling)
- **Rance Bobo** (PSC, STEM Center)
- **Soraya Sohrabi** (Transfer Program Services Supervisor)

Objective #1: Identify the support, milestones, and gaps in the transfer journey for students.

- Develop a shared transfer student data warehouse and dashboard from a racial equity and an equity lens.
- CRM: Develop an integrated system of support aligned to transfer milestones centering antiracist practices to lift Black, African American, Latinx and AANAPI students
- Develop clear transfer maps to UC, CSU and privates.
- Develop a master calendar of transfer and university events.
- Develop transfer communication strategies for faculty and staff to build transfer support capacity reflective of equity-mindedness and antiracism (i.e. newsletter, website, canvas)

Objective #2: Build and strengthen relationships with universities and high school partners

- Continue to grow and build articulation agreements with universities
- Create transfer pathways with our local high school partners from a racially equity-minded lens.
- Leverage district wide transfer partnerships
- Develop and grow additional "warm hand off" university relationships modeled after our SFSU partnership that center Hispanic Serving Institution (HSI) and Asian American Native American Pacific Islander Serving Institution (AANAPISI), African American and Black students in transfer practices

Objective #3: Identify and address equity gaps in transfer support services.

- Coordinate and develop high impact transfer practices for racially minoritized and minoritized student populations.
- Develop a plan to center Hispanic Serving Institution (HSI) and Asian American Native American Pacific Islander Serving Institution (AANAPISI), African American and Black students in transfer practices
- Evaluate and develop academic support programs for transfer-level math and English (AB 705)

Objective #4: Create a campus culture, across all levels and functions, that actively commits to supporting the transfer success of our students.

- Require programs to discuss transfer impact in program review with an equity-minded lens.
- Create a college wide Transfer Student Club
- Partner with programs/departments to develop events with a equity-minded transfer focus that align with their program mission
- Develop a Transfer Student Alumni Network
- Highlight transfer students on the college website centering our Latinx, AANAPI, Black and African American students.
- Expand and promote "Transfer Month" in October where all staff are encouraged to wear "gear" from their alma mater and discuss their university experience with students
- Create a transfer statement that is culturally affirming that professors can use in their course syllabi
- Create a culturally affirming and inclusive Transfer Hub/Space in 9-106
- Increase and institutionalize regular university visits for students
- Provide intentional focus of transfer for our Black, African American, Latinx AANAPI and first-generation college students during matriculation, summer bridge, and FYE programs like PEP, Colts Con, etc.
- Increase partnership with Academic Senate and transfer services

The ask of SSPC....

- Please review the draft plan and provide feedback directly to Max Hartman at hartmanmax@smccd.edu
 - We hope to have the final plan approved early in fall 2021
- As this is a three-year plan that ultimately become part of the college planning process, we will be proposition to PBC to establish a more permanent group to update, evaluate, and renew the Transfer Plan in future years

Draft Transfer Plan:

https://drive.google.com/file/d/1DJKRdW_PgFdXeIBffSejEq0dCNNA-9N3/view?usp=sharing

Mayra Arellano motions to add 3 minutes for feedback
Seconded by Maria Huning
Motion carries unanimously by those in attendance

Feedback: Can we add intentional Dual Enrollment to the plan? Can we include a Declaration Day at Cañada College?

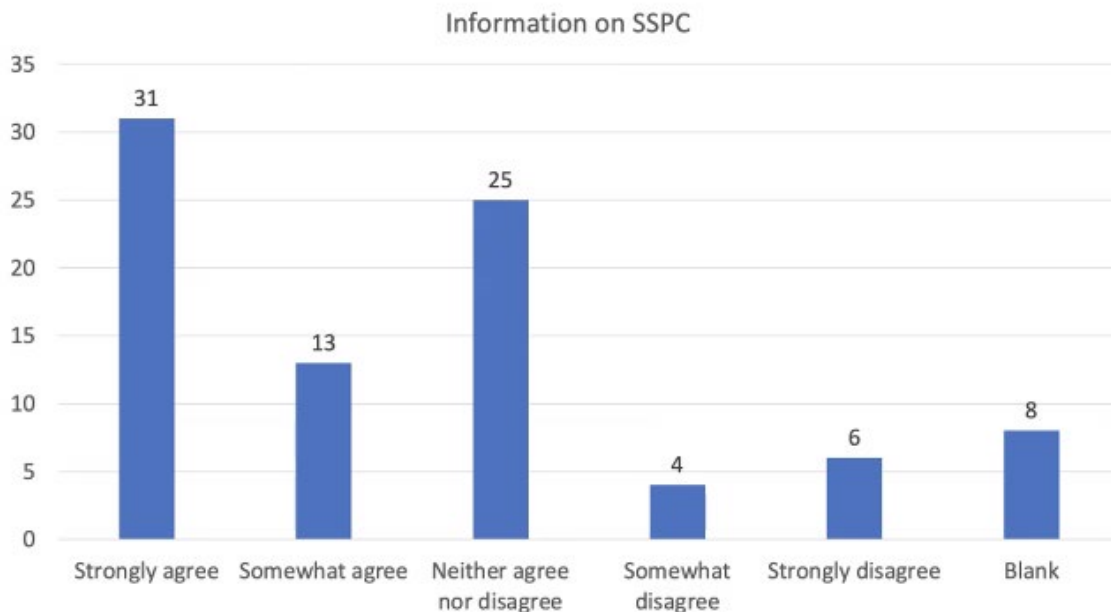
TRIO Upward Bound has a “Decision Day” every May 1

b) Participatory Governance Survey Discussion

Max / 10 mins

Response rate

- 156 People started the survey
 - Non-completer by Constituency
 - 5 Classified Staff or Manager/Supervisor
 - 4 Faculty
 - 56 students
- 88 surveys completed
 - Nearly double from last year
 - Student participation increased 1,100%
 - 1 partial completer included



Please share this information to your constituent groups.

7) Special Presentations

8) **Business Items**

9) **Open Forum and Feedback**

- Virtual Escape Room
- skribbl.io
- Kahoot
- Show and Tell



Adjournment

Next SSPC meeting will be Wednesday, September 8, 2021 from 2pm – 4pm.

- *Transfer Plan*

Student Services Planning Council Mission Statement:

The SSPC oversees the implementation of a comprehensive process for planning and assessing student services based on program review, the effective integration of student learning outcomes into program activities and services, and alignment with the college's mission and strategic goals.

SAN FRANCISCO STATE UNIVERSITY JUMPSTARTER



PART 1

MAY 19 | 4:30 - 5:30 PM

RSVP to receive Zoom Link

tinyurl.com/mayjumpstarter2021

For students who intend to start at SF State Fall 2021, join us to cover what steps you need to take as you transition out of Cañada and into SF State!



Hosted by...

Dr. James Macale

Academic Counselor, ¡ESO! Adelante at Cañada College

¡ESO! Adelante
at Cañada College
in partnership with SF State



SAN FRANCISCO
STATE UNIVERSITY

SAN FRANCISCO STATE UNIVERSITY JUMPSTARTER



PART 2

JUNE 9 | 4:30 - 5:30 PM

RSVP to receive Zoom Link
tinyurl.com/junejumpstarter2021

For students who intend to start at SF State Fall 2021, join us to prepare for your New Student Orientation and your first semester at SF State!



Hosted by...

Daja DuBois

Project Manager, ¡ESO! Adelante at SF State

¡ESO! Adelante
at Cañada College
in partnership with SF State



**SAN FRANCISCO
STATE UNIVERSITY**

¡ESO! ADELANTE BULLETIN!

The official newsletter of ¡ESO! Adelante



Our May newsletter is dedicated to the students in our program who are graduating and moving on to the next step of their academic journey. **Join us in celebrating their accomplishments!**

OUR CONTENT

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MAY 2021

A MESSAGE FROM OUR CAÑADA ¡ESO! ADELANTE TEAM

Welcome to our last ¡ESO! Adelante newsletter for the semester. We hope you are finishing Spring semester strong and that you had a productive and healthy academic year. As we wind down Spring semester, we want to send a reminder that the staff of the ¡ESO! Adelante program, a transfer pathway program to San Francisco State University for Latinx students, first-generation students and/or low-income students is around all summer. **We continue to be available to support you in your transfer goals.** Don't forget...we are just a Zoom or email away! Be proud that you made it through the semester and/or academic year virtually.

For those graduating – A Big Congratulations! Good luck on your next journey. **You will be missed.** To our mentors, Adrian Afif, Elise Carlomagno, Wimeshi Delay and Angelina Sainez, thank you for your incredible work supporting your mentees this year. You will always be part of the ¡ESO! Adelante familia.



En comunidad,

¡ESO! Adelante Team

Dr. Mary Ho, Director Postsecondary Success & the University Center, hom@smccd.edu

Nimsi Garcia Sandoval, Program Service Coordinator, garcian@smccd.edu

Margarita Baez, Assistant Project Director, baezm@smccd.edu

Bienvenidos a nuestro último boletín de ¡ESO! Adelante para el semestre. Esperamos que esté terminando bien el semestre de primavera y que haya tenido un año académico productivo y saludable. A medida que terminamos el semestre de primavera, queremos enviar un recordatorio de que el personal de ¡ESO! Adelante, un programa de transferencia a la Universidad Estatal de San Francisco para estudiantes Latinx/es, estudiantes de primera generación y / o estudiantes de bajos ingresos, está disponible durante todo el verano. **Seguimos estando disponibles para apoyar a estudiantes en sus objetivos de transferencia.** No lo olvides ... ¡estamos a solo un Zoom o un correo electrónico de distancia! Siéntete orgulloso de haber superado el semestre y este año académico virtualmente.

Para aquellos que se gradúan, ¡Felicidades! Buena suerte en tu próximo viaje. **Se le echará de menos.** A nuestros mentores, Adrian Afif, Elise Carlomagno, Wimeshi Roberts y Angelina Sainez, gracias por su increíble trabajo apoyando a sus mentorados este año. Siempre serán parte de nuestra ¡ESO! Adelante familia.

OUR CLASS OF 2021 ADELANTE GRADUATES



MADISON
CLAUDE

*AA-T Elementary Transfer
Education*

*Transferring to San Francisco State
University*



WIMESHI
ROBERTS

*AS Allied Health,
AS Kinesiology*

*Also Accepted Into:
San Jose State University
UC Berkeley*



OUR CLASS OF 2021 ADELANTE GRADUATES



**KIMBERLY
TORRES**
*AS-T Business,
AS-T Economics*

*Accepted Into:
CSU Los Angeles, CSU Northridge, CSU
Dominguez Hills, CSU San Marcos, San Jose
State University, and San Francisco State
University*



**AMALIA
CAPILLA**
*Child and Adolescent
Development*

*Transferring to San Francisco State
University
Accepted Into:
San Jose State University, CSU East Bay,
and Sacramento State*

OUR CLASS OF 2021 ADELANTE GRADUATES



ADRIAN AFIF

*AS-T Film & TV Media
AA Film & TV Media*

*Accepted Into:
CSU Long Beach, UC Irvine,
Chapman, and TBD*



*MARIA
ECONOMOPOULOUS*

*AA Child and Adolescent
Development*

*Transferring to San Francisco State
University*

OUR CLASS OF 2021 ADELANTE GRADUATES



*ELISE
CARLOMAGNO*

*AD-T in Economics
AD-T in Business
Administration*

*Deciding between: Chapman
University, University of San Diego,
and Santa Clara University.*

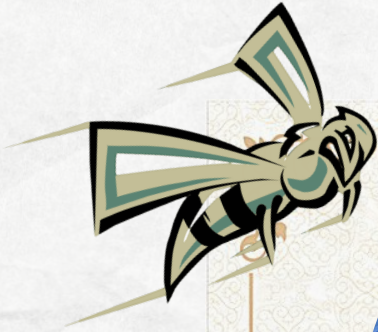


*CARMELINA
OROZCO*

*AS-T in Business
Administration*

*Transferring to San Jose State University
Accepted into:
San Francisco State University, East
Bay State University*

OUR CLASS OF 2021 ADELANTE GRADUATES



ANGELINA SAINEZ

*AA-T in Sociology
AA in Interdisciplinary
Studies*

*Transferring to: Sacramento State
University*

*Accepted into:
San Francisco State University, San
Jose State University*



SAN FRANCISCO
STATE UNIVERSITY

OUR CLASS OF 2021 ADELANTE GRADUATES

Spring 2021 ¡ESO! Adelante SF State Transfer Students

DIANA ALVARADO

AS-T in Early Childhood Education

CINDY ARELYS CASTILLO

AA-T in Psychology

DENISSE LOPEZ RIOS

Business Administration Transfer

MAURICIO DANIEL MOLINA

AA in Psychology

KATTY RODRIGUEZ NOYFRIOS

*AA-T in Social Work
& Human Services*

FIELANI MERANDA POHAHAU

AA-T in English

LUZ E. RUIZ

AA in Interdisciplinary Studies

OBED SANCHEZ

AA-T in Psychology

BRENDA TRUJILLO

AA-T in English

CHRISTOPHER JORDAN WALKER

AA-T in Economics

REMAINING EVENTS



END OF THE YEAR CELEBRATION

Join our team as we play fun activities and reflect and celebrate the end of this semester and academic year. For all ¡ESO! Adelante students in attendance, you will be entered into an opportunity drawing for an academic kit!

Tuesday, May 11 from 2 - 3:30 pm

RSVP: tinyurl.com/ESO2021EOYCeleb

JUMPSTARTER

For students starting at SF State Fall 2021, join our two-part Jumpstarter sessions to prepare for your transition and get connected to resources early!

Keep an eye on your email for an invitation to register. If you have any questions, contact Nimsi Garcia at garcian@smccd.edu



If you missed any of our Spring 2021 events, but would still like to access the recording, fill out our Spring 2021 Events Form. Sign up here:

<https://tinyurl.com/AdelanteSpring2021>

MAY 2021

THANK YOU!

On behalf of your ¡ESO! Adelante team!



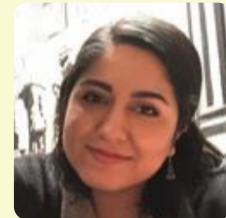
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Margarita Baez, MS AMFT
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Dr. James Macale
¡ESO! Adelante Counselor
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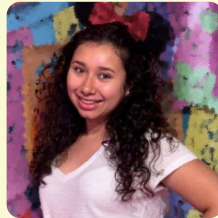
Nimsi Nain Garcia Sandoval
Program Services Coordinator
email: garcian@smccd.edu



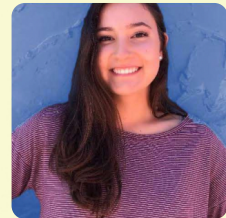
Jasmine Kamariotis, MS
SF State University Project Manager
email: jkamario@sfsu.edu



Wimeshi Delay
Cañada College
¡ESO! Adelante Mentor
Major: Nursing



Brittney Samora-Delgadill
Cañada College
¡ESO! Adelante Mentor
Major: Psychology



Angelina Sainez
Cañada College
¡ESO! Adelante Mentor
Major: Sociology



Adrian Afif
Cañada College
Student Body President
¡ESO! Adelante Mentor
Major: Film



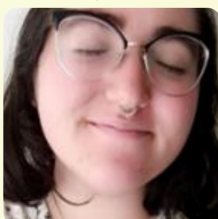
Yolanda Arreola
Cañada College
¡ESO! Adelante Mentor
Major: Civil Engineering



Elise Carlomagno
Cañada College
¡ESO! Adelante Mentor
Major: Economics



Sydney Vargas
SF State University
¡ESO! Adelante Mentor
Major: Journalism
Minor: Education



Tatiana Mercier
SF State University
¡ESO! Adelante Mentor
Major: Art History



Daja Walker
SF State University
¡ESO! Adelante Mentor
Major: Women and Gender Studies



Nia Hall
SF State University
¡ESO! Adelante Mentor
Major: Africana Studies
Minor: Education



Marc Eugene Payot Loon
SF State University
¡ESO! Adelante Mentor
Major: Business Administration,
Concentration in Information Systems

¡ESO! Adelante
at Cañada College
in partnership with SF State



@canadaadelantementors



<https://canadacollege.edu/esoadelante>