

Student Services Planning Council



AGENDA

Date: Wednesday, May 11, 2022

Time: 2:00-4:00pm

<https://smccd.zoom.us/j/94809251078> or 9-154

1) Welcome

2 minutes

- a) Time Keeper – Mary Ho
- b) Do we have our team? (Quorum: 13)

<i>Adolfo Leiva (SparkPoint)</i>	<i>David Vera (Financial Aid Rep)</i>	<i>Manuel A. Pérez (VPSS)</i>	<i>Nimsi Garcia (Classified Rep)</i>
<i>Ana Escalante (Dream Center Rep)</i>	<i>Eshton Liu (ASCC Rep)</i>	<i>Maria Huning (TRIO) Vanessa Hernandez</i>	<i>Olivia Cortez-Figueroa (College Recruiter Rep)</i>
<i>Aricka Bueno (Faculty)</i>	<i>Kathy Kohut (International Students Center Rep) Katie Dominion</i>	<i>Maria Lara (A&R)</i>	<i>Sarah Cortez (Welcome Center Rep)</i>
<i>Bettina Lee (Wellness Center)</i>	<i>Karen Engel (PRIE)</i>	<i>Mary Ho (Post-Sec. Success)</i>	<i>Soraya Sohrabi (Transfer Center Rep)</i>
<i>Bob Haick (Career)</i>	<i>Kristi Longoria (Veterans Services Rep)</i>	<i>Mayra Arellano (Promise)</i>	<i>Yesenia Mercado (Classified Rep)</i>
		<i>Max Hartman (SS Dean)</i>	<i>Wisseem Bennani (SS Dean)</i>
<i>Danielle Pelletier (Instructional Faculty Rep)</i>	<i>Lorraine Barrales-Ramirez (EOPS, CARE, CalWORKS .FYSI)</i>	<i>Dr. Michiko Kealoha (Student Life Rep)</i>	

Guests: Alison Hughes, Rance Bobo, Nohemy Colin

2) Adoption of The Agenda

1 minutes

Eshton Liu motions to approve the agenda for May 11, 2022 with the following change – striking item 6F off the agenda

Kathy Kohut seconds the motion

Motion approved by all those in attendance

3) Approval of the Minutes

1 minutes

- a) April 27, 2022

Nimsi Garcia moves to approve the minutes from April 27, 2022

Bob Haick seconds the motion

Motion approved by all those in attendance

4) Reports

a. “Why” We Do What We Do Share

2 mins

Eshton Liu - “There have been instances where students have come up to me and asked questions about Student Services or other things. Students are confused about where to go. I can help students but also by representing the student voice to enable change and give feedback to administrators”.

b. Thank you for sharing your department reports in the chat

All

ESL Recognition Ceremony was SUPER well-attended last Wed eve. We had to add chairs 3x! It was heart-warming, fun, and we got to meet lots of family members and friends. Sooooo gratifying! It was a love fest!
Danielle Pelletier

ESO! Adelante -

Jumpstarter on Monday – warm-hand off pre-orientation program, 12 students attended.
End-of-semester social next Tuesday from 12:30 pm – 2pm in COLTS U Transfer Station.
University Center – NDNU
NDNU hosting a meet-and-greet on Tuesday, May 24th from 4pm-5pm for all students who have applied students to help with yield.
Both programs will be represented at Connect-To-College
Mary Ho

Latinx Graduation Recognition Ceremony is next week, Wednesday May 18 2022 from 6-8pm in Building 6, 101/102. We will need help! If folks are available and able to support, please let me know
Nimsi Garcia

The Migration Celebration will be next Tuesday, May 17th from 4 - 5 PM. Please join us via zoom
Ana Escalante

SparkPoint Update: We learned late last week that we will be re-opening our Food Pantry on Wednesday, May 18! The Food Pantry is located in Bldg. 5, 2nd floor, room 5-202. We will be open on Tuesdays, Wednesday's and Thursdays from 12pm to 3pm. We'll have a flyer shortly.... For more information, please contact me.
Adolfo Leiva

Our **TRIO SSS** Grad celebration is tonight!!! If you want to come by Cañada Vista, we will be celebrating our amazing students 6-8pm tonight!
Maria Huning

Transfer Center - This Friday, we host the Student Achievement Award Reception in the Main Theatre from 3:00p.m. to 5:30p.m. Afterwards, Transfer Students will also meet with peers and faculty and Staff from 5:30 p.m. to 6:00 p.m. to connect and share their transfer experiences. We look forward to seeing you at the event on Friday, May 13th.
Soraya Sohrabi

5) Standing Items

a. PBC

Max / 2 mins

[The Equity and Anti-Racism Leadership group presented their proposal.](#)

1. Create a new Council that is an evolution of the Antiracism Task Force and ACES for the College's antiracism and equity efforts.
 2. Appoint PBC members to join the Equity & Antiracism Leadership Workgroup for summer 2022 planning meetings resulting in a full proposal at the start of the 2022-2023 academic year that details how the new Council relates to the college governance structure.
- Student member Carlos Pacheco Miranda presented, along with Mary Ho, Alison Field and Vice President Manuel Pérez.

President Lopez provided an update about personnel.

Transfer Plan Workgroup was also presented to PBC for discussion (condensed presentation for SSPC to follow).

The Program Review Timeline was discussed to be fully updated, supported and ratified by PBC.

Plans' progress reports were shared from the Technology Plan and the Educational Master Plan.

Also updates from the Community Fitness program in Building 1 were shared.

b. VPSS Updates

Manuel / 2 mins

Mural Design Workshop Building 3 – room 104 May 18 12:30-3:00 (Hyflex)
Supplies will be provided

Recognition ceremonies happening:

Latinx Recognition Ceremony

Umoja and Black Student Union – District-wide Graduation / Celebration

Migration Celebration

!ESO; Adelante and TRIO Celebrations

c. Enrollment Services Committee Update

Wissem / 2 mins

The District is in the process of contracting with TeachPrivacy for texting in SSL

This is one of the times compliance and social justice has come together with our Veterans Compliance Project is to help us to be sure we are in compliance for our Veterans.

Guided Pathways

Mary / 2 mins

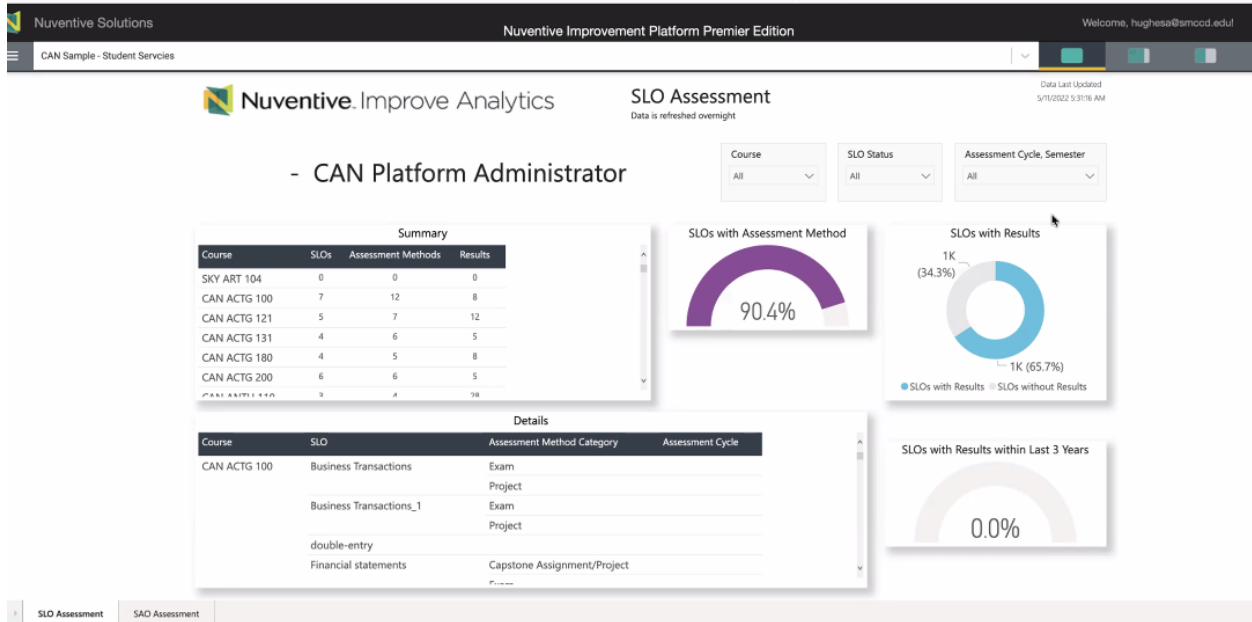
There were updates regarding the Priority Action Items

Dual Enrollment accepting FYE

Ron is collecting feedback from FYE regarding the Framework for the College.

6) **Special Presentation**

a. Nuventive & San Mateo Upgrade Team Meeting *Alison Hughes / 15 mins*



This is the new system we'll use for assessment to replace TracDat. Video and tutorials will be available

Question: Will there be upcoming workshops to support us in the program review process? Yes, during the August Flex Day.

Comprehensive Reviews are due Fall 2022.

Program Review Schedule

Reviews Due Fall 2021	Reviews Due Fall 2022	Reviews Due Fall 2023
Career Services	Admissions & Records	Disability Resource Center
!ESO; Adelante	CalWORKS	Financial Aid
Promise	Counseling	Health Center
Resilience Education Program (Project Change)	Dream Center	Personal Counseling Center
SparkPoint	Dual and Concurrent Enrollment	TRiO Student Support Services
Student Life & Leadership	EOPS, CARE & FYSI	TRiO Upward Bound
Transfer Center	Outreach	Veterans
	Puente	Welcome Center
	University Center	

Cañada College Transfer Plan update

TRANSFER PLAN COMMITTEE

WEDNESDAY, MAY 4TH, 2022

Brief Intro (Background)

The purpose of developing a transfer plan

- Address antiracism, equity and access to transfer services
- Promote and improve transfer outcomes among our students
- Promote pathways and activities that ensure timely transfer support

Started by implementing the following essentials:

- Understand who our transfer students are
- Identify students' needs and their progress in transfer pathway
- Promote and enhance a transfer culture on campus
- Promote a system to gather and report transfer data for assessment
- Streamline pathways from high school to Cañada to university

Milestones...Steps for Successful Transfer

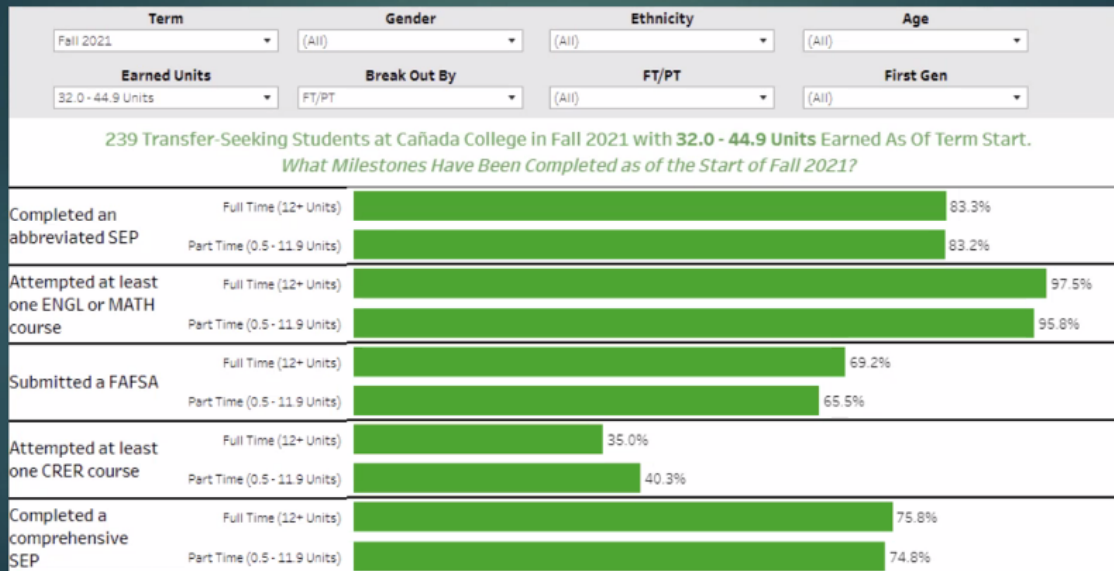
Milestone Categories:

- Accessing Student Support Services
- Knowledge of Transfer Process
- Utilizing Transfer Initiatives
- Successful course completion
- Activities on and off campus
- Application submission and follow through

The complete [Transfer Milestone Chart](#)

[Transfer Milestones 2.0.docx - Google Docs](#)

Data Dashboard



Next Step: SMCCD/Sequoia High School District/SFSU & East Bay MOU (Lessons Learned)

- Value of peer-to-peer support (i.e peer mentors, transfer ambassadors etc.)
- Aligning high-touch activities with key performance indicators (admitted, accepted and enrolled)
- Bi-institutional data sharing
- Centering our student identities (BIPOC, first-gen, working adults etc.)

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Question: Have you considered having alumni as mentors for transfer objectives?

ColtsU Transfer Station, ¡ESO! Adelante, Transfer Counselors and College University representatives are located in 9-106.

c. [Action on updated Program Review questions](#)

Max / 8 mins

The College has committed to not making any changes to Program Review after the Spring semester so everyone is prepared for the Program Review process in the Fall. If we end up not

taking action on the updated questions now, we will most likely need to resume with SSPC in the Fall. We hope to not do that.

Time is left at 2 minutes.

Eshton Liu moves to add three additional minutes to this item

Danielle Pelletier seconds

Approved by all those in attendance

Allison noticed word limits in the document and doesn't think we can limit responses so wording should be changed to recommended. Also, there are questions and sub questions under questions so if we want to be clear and every question answered, we have to have a place for a response.

We are out of time so this item will return to the agenda at our May 25th SSPC meeting.

d. *Communities of Practice Presentation Wissem and Aricka* / 45 mins



Upstream Thinking



https://www.youtube.com/watch?v=0vOwn_WXs3U

Was the efforts to save the children necessary?

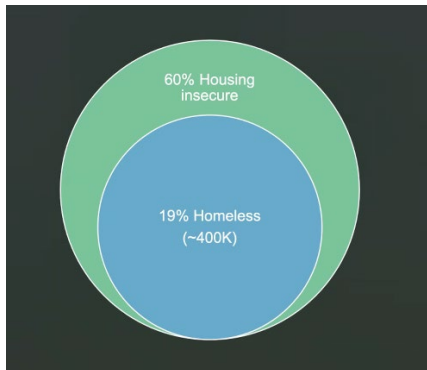
Was the work sufficient?

The efforts to save the children is necessary but the work is insufficient. Meaning that everyone that is in the front line that are helping the students is important work that we're all doing but it's also important to go upstream to identify which parts of the bridge are broken which also represent the structural barriers that students are facing.

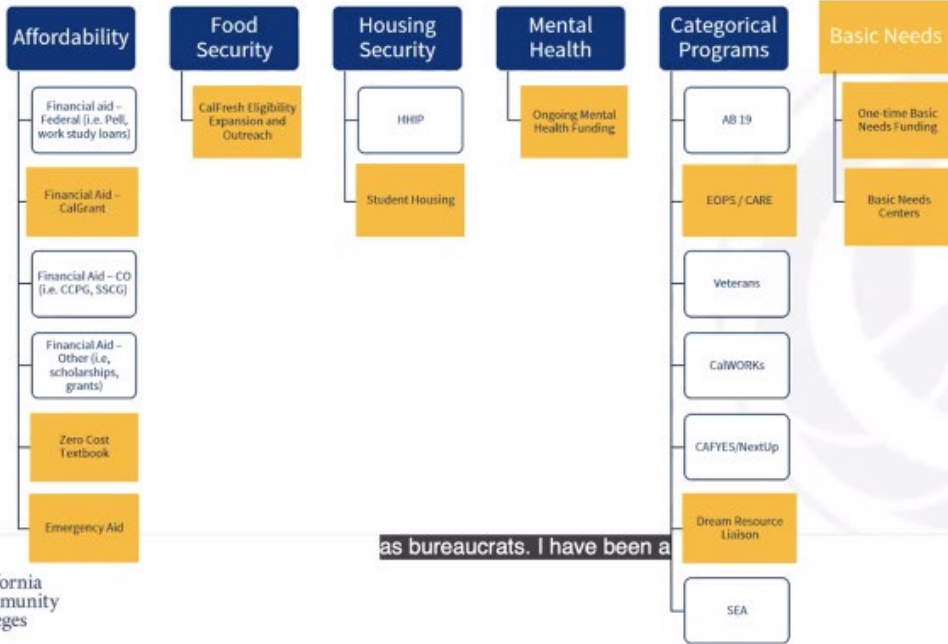
Unmet Students' needs

- Prior to the COVID-19 pandemic:
 - 50% of California community college students faced food insecurity,
 - 60% faced housing insecurity, and
 - 19% faced homelessness within the past year.
- A mid-pandemic survey (administered by the Student Senate for California Community Colleges)
 - 67% of student reported higher levels of mental health distress
 - 40% reported dealing with a loss of income

60% of our students are housing insecure and 19% are homeless.



Institutional Structure Supporting Financial Aid and Basic Needs



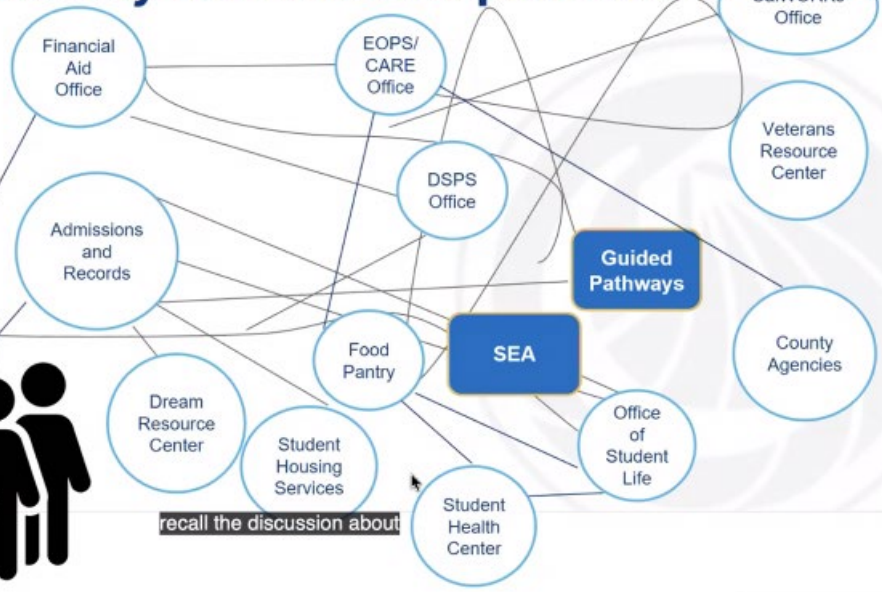
as bureaucrats. I have been a



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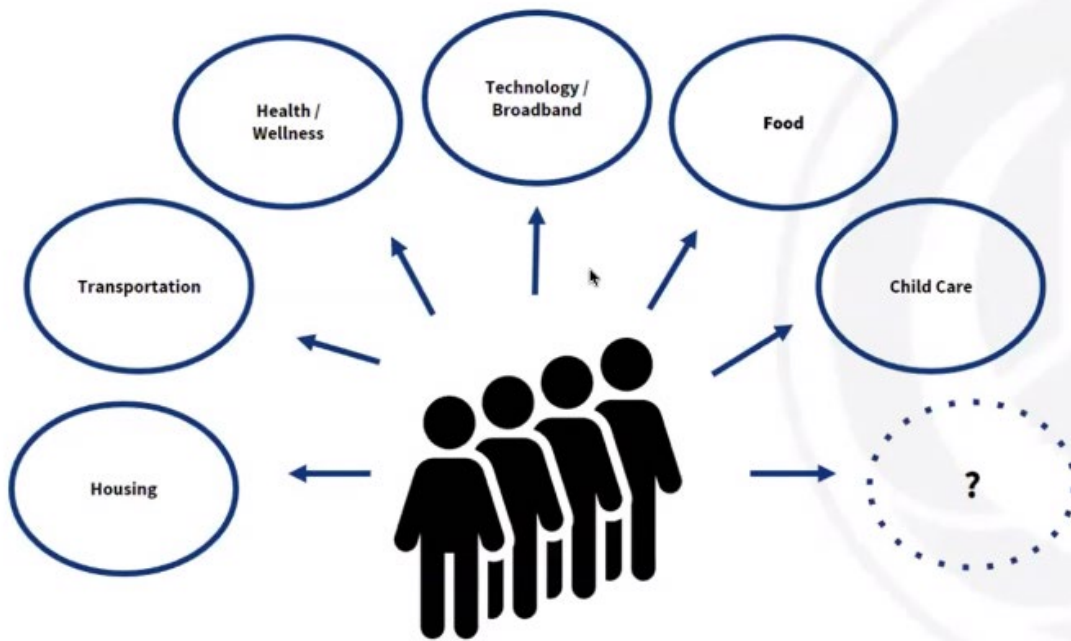
The "Messy" Reality of Student Experience

- Intake Forms
- Eligibility Requirements
- Applications
- Verifications
- Available Services

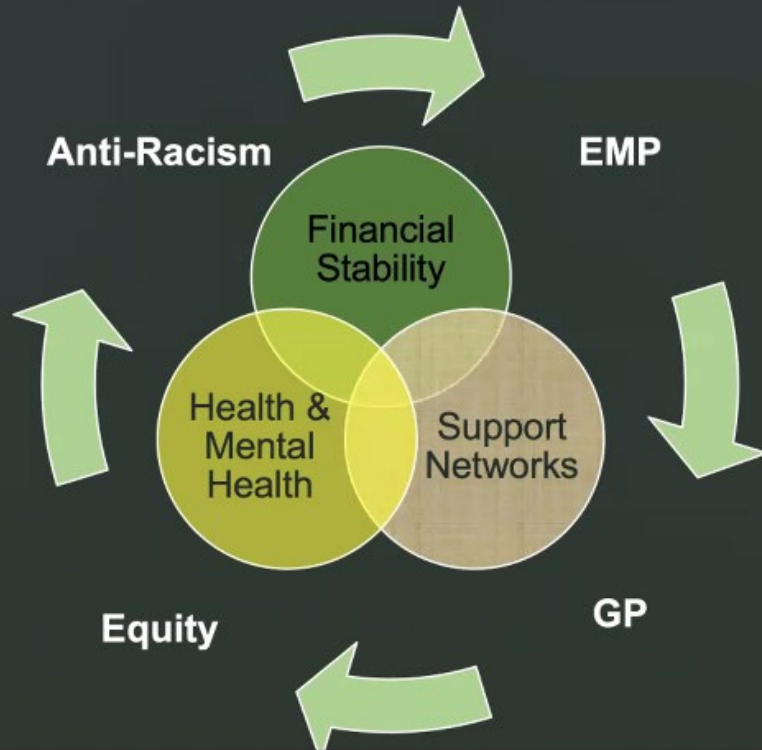


recall the discussion about





Student-Centered Support Ecosystem

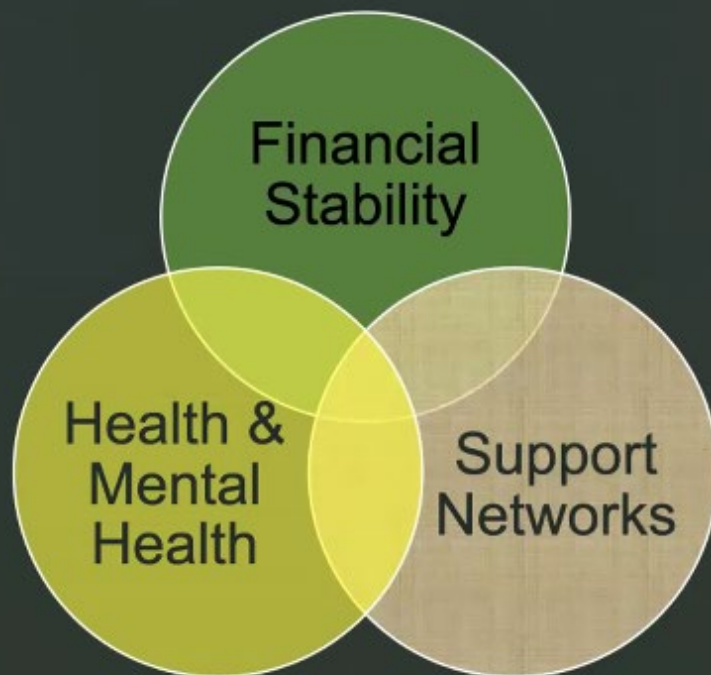


Definitions

Determinant: A factor which decisively affects the nature or outcome of something

Social Determinants of Educational Success: A range of factors that directly influence educational risks, affect students' educational outcomes and, in the end, significantly impact economic and social mobility.

Upstream Thinking: 3 Social Determinants of Educational Success





The top section features a photograph of a green highway sign with white text that reads "FINANCIAL STABILITY" and "JUST AHEAD" below it. To the right of the sign is a diagram titled "Financial Stability" on a dark background. The diagram consists of a central light green circle labeled "Financial Stability". Three lines radiate from this central circle to three surrounding light green circles: "Financial Aid Outreach (CoA)" at the top, "Planning for the future (career)" at the bottom left, and "Basic Needs and other Emergencies" at the bottom right.

Support Networks



- Social Connections
- Cultural Support
- Educational Resources

The middle section is titled "Support Networks" and contains a diagram of various colorful gears (blue, green, red, orange) interlocking. Each gear contains a white icon representing different aspects of support: a calculator, a pencil, a lightbulb, a microscope, a graduation cap, a musical note, a book, a globe, a magnifying glass, a laptop, a trophy, and a gear. To the right of the gear diagram is a bulleted list with three items: "Social Connections", "Cultural Support", and "Educational Resources".

Max Hartman motions to postpone 6E and 7A
Mary Ho seconds the motion
Approved by all those in attendance

- e. Work Group Update: Student Staff Orientation
Nimsi, Maria H., Sarah, Margarita, Adolfo

/ 10 mins

f. Implementation Team (ÁPC recommendations)

Mary, Margarita, Ana / 5 mins

7) Discussion

a. COVID-19 Student Services Roundtable

15 mins

8) Open Forum and Feedback

An opportunity for anyone to discuss any additional items.

What would we like to cover in the next SSPC?

Program Review

Communities of Practice Debrief

COVID-19 Student Services Roundtable

Student Staff Orientation

Action on updated Program Review questions Max / 10 mins

Debrief of Communities of Practice presentations. (Would love to share this debrief at NCORE via recording.) 35 mins

COVID-19 Student Services Roundtable 15 mins

Work Group Update: Student Staff Orientation
Nimsi, Maria H., Sarah, Margarita, Adolfo / 10 mins

Time to Unpack and just celebrate!

For those of you who presented at the Communities of Practice debrief, please prepare a 2 minutes summary of what you discussed.

11) Adjournment

Next meeting is Wednesday, 2-4pm, in the Fall 2022 semester.