

## Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, August 22, 2013

Room: CIETL (9-154)

2:10 to 4:10 p.m.

**Academic Senate Governing Council Members in Attendance:** Doug Hirzel, Anne Nicholls, Sandra Mendez, Leonor Cabrera, Alicia Aguirre, Denise Erickson, David Meckler, Ana Miladinova, Lorraine Barrales-Ramirez

**Academic Senate Members in Attendance:** Anniqua Rana, Patty Hall, Heather Schwappach, Paul Roscelli

**Guests in Attendance:** VPI Anderson, President Buckley

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**1. Call to Order:** 2:21PM

**2. Introductions:** ASGC members introduced themselves.

**3. Adoption of Agenda:** Moved/seconded/approved unanimously.

**4. Approval of Minutes 5/9/13:** Moved/seconded/approved unanimously.

**5. Public Comment:** Questions/comments on non-agenda items.

- The 4<sup>th</sup> Annual Monopoly Tournament will be held on **Saturday, October 19th**. All proceeds fund the Cañada College Accounting Scholarship. Save the date. Further details will be provided.
- The Annual Transfer Discipline will be held on **Tuesday, October 29th**. The Parade is designed to introduce basic skills student to the transfer and workforce programs at Cañada College.

**6. Committee Reports:** As this is the first week of the semester, there were no committee reports. Informational items listed below.

Curriculum – Please notify Alicia Aguirre, Curriculum Chair, if there are any changes with the division representatives.

CIETL - Orientations for adjunct faculty on Saturday (8/17). CIETL is always looking for workshop/training topics. Please email Anniqua Rana with suggestions/comments.

### 7. New Senate Business

#### 7.1: Appointment of Science representative to Professional Development Committee

Presently Denise Erickson and Doug Hirzel share representation. Since Doug Hirzel is now the Academic Senate President; Nathan Staples has agreed to take Doug's place as the science representative to Professional Development Committee.

**Academic Senate Governing Council – 2013-2014**

President: Doug Hirzel (x3284 / [hirzel@smccd.edu](mailto:hirzel@smccd.edu)), Vice President: Anne Nicholls (x3293/ [nicholls@smccd.edu](mailto:nicholls@smccd.edu)), Secretary: Sandra Mendez (x3564/ [mendezs@smccd.edu](mailto:mendezs@smccd.edu)), Treasurer: Leonor Cabrera (x3158/ [cabrerel@smccd.edu](mailto:cabreral@smccd.edu)), Curriculum Chair: Alicia Aguirre (x3222 / [aguirre@smccd.edu](mailto:aguirre@smccd.edu)), Professional Personnel Chair: Denise Erickson: (x3352/ [ericksond@smccd.edu](mailto:ericksond@smccd.edu)), Humanities and Social Sciences Division Representative: David Meckler (x3439 / [mecklerd@smccd.edu](mailto:mecklerd@smccd.edu)), Science and Technology Division Representative: vacant, Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / [miladinovaa@smccd.edu](mailto:miladinovaa@smccd.edu)), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462/ [ramirezl@smccd.edu](mailto:ramirezl@smccd.edu))

Motion to: approve Nathan Staples appointment as the Science representative to Professional Development Committee. Moved/seconded/approved unanimously.

## **7.2 Posting of Program Reviews Online**

ASGC discussed whether to post the Program Reviews online. Key points are listed below.

Background: At this time, Students Services program reviews are posted online. Instruction program reviews are available via SharePoint only. CSM has all Program Reviews available to the public.

Concerns: Confidentiality – especially with small programs. How can we preserve student anonymity?

Consensus: All Program Reviews should be posted online. Benefit of having everything public makes everyone able communicate effectively. Goal is to have them all posted online before the site visit.

## **7.3 Representation of faculty without a Division (Athletics and Library) on the Governing Council**

Effective Fall 2013 the restructuring of the divisions is as follows: Business Design & Workforce. Kinesiology, Athletics and Dance is now under the VP of Instruction. Formerly Ana Miladinova was the “Business, Workforce, and Athletics” representative. Since Kinesiology, Athletics and Dance no longer meets with the Business division, how shall these two groups be best represented on the Governing Council?

What are the goals of ASGC? How should membership take place? How does Business/Workforce want to be represented? What about the Library?

Need to revise our ASGC bylaws. The Business/Workforce division will be contacted to determine next steps regarding representation on ASGC.

## **7.4 Setting Senate goals for 2013-14**

The following are items the governing council suggested might be topics of focus for the upcoming year.

1. Coordination Time – What does it look like? Who determines who gets it and how is it divided up? Along those lines taking a closer look at release time – (load, percentage, who determines who gets it).
2. Performance Evaluation task force
3. Review of program review
4. MOOCs
5. Campus wide discussions - In depth discussion on key items like Pathways. What is currently being done at Cañada? How do we as an academic body respond to and support these initiatives?
6. Measure G – What has been done with the funds? What are the real successful programs on campus?
7. Campus-Wide Discussion on load – general rules of thumb
8. Time with the researcher

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9. Innovation – How we do support innovation?
10. What is basic aid? - Can't we restructure the model? There should be a base for each college (i.e. Canada, Skyline, and CSM). The goal is to stay involved in this process.
11. Awareness of policies regarding immigration, reforms, etc. Having a big picture of what needs to be done. ASGC needs to play an active role in those discussions
12. Funds for speakers – specifically for classrooms; guest lectures.
13. Linkage of University Center and Cañada College
14. Centralizing online education/faculty training
15. Better relationship with workforce development/grant information.
16. Active role on doing SLOs or PLOs. What is the cost? –it is a statewide conversation.

Next steps: the list will be prioritized at the next ASGC meeting.

## **8. Adjourn: 3:47PM**

**Next meeting:** September 12, 2013