

## Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, Jan 12, 2013

Room: CIETL (9-154)

2:10 to 4:00 p.m.

**Academic Senate Governing Council Members in Attendance:** Doug Hirzel, Anne Nicholls, Sandra Mendez, Denise Erickson, Alicia Aguirre, Leonor Cabrera, Lorraine Barrales-Ramirez, David Meckler, Ana Miladinova

**Academic Senate Members in Attendance:** Salumeh Eslamieh, Yolanda Valenzuela, Patty Hall, Lisa Palmer, David Clay

**Guests in Attendance:** None

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**1. Call to Order:** 2:15PM

**2. Introductions:** None.

**3. Adoption of Agenda:** Moved/seconded/approved unanimously.

**4. Approval of Minutes 12/12/13:** Moved/seconded/approved unanimously.

**5. Questions/comments on non-agenda items:**

AB86 – The purpose of AB86 is to provide grant funds to regional consortium to create and implement plans to better serve the educational needs of adults. Senate is interested in following up on this bill and to learn more about our district's role. The District is part of the planning group.

**6.1 District Committees** – Key topics and highlights are listed below:

Budget/Finance - Update was provided on the governor's budget. The largest increase in education funding ever has occurred, yet funding levels are still not back to those of 2007.

Academic Calendar: District senate would like to see the calendar negotiations include broader consultation with Senate, Instruction and Student Services. One important upcoming change at Cañada is that beginning Fall 2014, all lab courses will be required to include a scheduled class meeting time (for instruction or lab finals) during final exam week. Currently some lab courses do meet during finals, while others finish the week prior to final exams. In fall, the number of class meeting times will become consistent.

**6.2 Curriculum** – 144 Courses to review will result in 100% compliance with the new COR Currency policy. The Curriculum Committee will create a process to ensure that faculty are alerted in a timely fashion to which CORs are due for revision. District Curriculum is also looking at courses that have pseudo repeatability issues (e.g. Independent Study). Their next meeting will be held at Skyline College to visit their virtual distance education classroom. Curriculum's goal is to create a system that will help low enrolled classes continue by allowing students to participate in a college's course from any of the three campuses.

### Academic Senate Governing Council – 2013-2014

President: Doug Hirzel (x3284 / [hirzel@smccd.edu](mailto:hirzel@smccd.edu)), Vice President: Anne Nicholls (x3293 / [nicholls@smccd.edu](mailto:nicholls@smccd.edu)), Secretary: Sandra Mendez (x3564 / [mendezs@smccd.edu](mailto:mendezs@smccd.edu)), Treasurer: Leonor Cabrera (x3158 / [cabreral@smccd.edu](mailto:cabreral@smccd.edu)), Curriculum Chair: Alicia Aguirre (x3222 / [aguirre@smccd.edu](mailto:aguirre@smccd.edu)), Professional Personnel Chair: Denise Erickson (x3352 / [ericksond@smccd.edu](mailto:ericksond@smccd.edu)), Humanities and Social Sciences Division Representative: David Meckler (x3439 / [mecklerd@smccd.edu](mailto:mecklerd@smccd.edu)), Science and Technology Division Representative: vacant, Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / [miladinovaa@smccd.edu](mailto:miladinovaa@smccd.edu)), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462 / [ramirezl@smccd.edu](mailto:ramirezl@smccd.edu))

### **6.3 Prof. Personnel –No report.**

### **6.4 Distant Education – No report.**

**6.5 Basic Skills** – Basic Skills Report. Invited Ann Foster will facilitate discussion on student support.

### **6.6. Division Reports –**

**Counseling** – My-10 Year plan and High School Relations Plan/Project was discussed. Academic Renewal policy is being reviewed district wide.

**Business/Workforce** – Looking at advisories and professor portfolio online.

### **7.1: Faculty Appointments to Committees – Note: the members below are the faculty representatives for each committee.**

Business – P. Roscelli (to replace L. Cabrera)

Motion to: approve the composition of this committee. Moved/seconded/approved unanimously.

English – L. Palmer, E. Terzakis, D. Clay, S. Eslamieh, S. Gangel, Y. Valenzuela

The English department is requesting an exception to be made to allow more than 5 members to sit on the selection committee. They maintain that it is important to have all full-time department faculty members present to help determine the future of the department.

Motion to: approve the composition of this committee. Moved/seconded/approved unanimously.

Student Equity Committee – L. Olson, M. Maggi (Classified).

Motion to: approve the composition of this committee. Moved/seconded/approved unanimously.

Kinesiology/Coach – M. Garcia, N. Martin, K. Corsiglia (CSM)

Motion to: approve the composition of this committee. Moved/seconded/approved unanimously.

Program Services Coordinator – V. Estrada

ASGC does not have enough information to make a decision at this time. Tabling for future meeting.

Dean of ALL – C. Lipe, A. Miladinova, K. Devlin, D. Tedone

Motion to: approve the composition of this committee. Moved/seconded/approved unanimously with one abstention by L. Cabrera.

Planning & Research Analyst – A. Rana, J. Medina

Motion to: approve the composition of this committee. Moved/seconded/approved unanimously.

Library Support Specialist – D. Tedone

Motion to: approve either Diana Tedone or Valeria Estrada for the composition of this committee. Moved/seconded/approved unanimously.

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## **7.2 Review of Senate goals**

### **Priorities for 2013-2014**

- Evaluating allocation of coordination & release time
- Revising ILOs and ePortfolios - expanding for PLO assessment
- Revising Program Review documentation
- Balancing LOAD with innovation
- Identifying successful Measure G and grant-funded programs – How are we going to replace Measure G funds?
- Pathways to Student Success Initiative – It's being used as the framework for all of the planning.
- Strategic Plan Pathways
- Revising Senate bylaws

### **Additional areas of inquiry for 2013-14**

- Distance Education training
- Sabbatical funding – brought to the district Academic Senate and AFT. Proposing the district fund full sabbaticals through a fund separate from the 1% of faculty salaries that is used for professional development.
- Grant development – CIETL will be sponsoring a workshop by A. Enriquez and L. Carter
- Fund for speaker stipends

## **7.3 Senate Bylaws task force**

Small task force to rewrite the bylaws – David Meckler, Doug Hirzel, and Alicia Aguirre.

## **7.4 Senate Awards Task Force**

Small task force to develop a variety of senate awards for faculty and classified staff - Anne Nicholls, Lorraine Barrales-Ramirez, Sandra Mendez.

## **7.5 Academic Academy Institute**

AAI held every year. Apply for professional development funds. Join the conversation about The value of General Education and its importance in preparing students for our increasingly global society.

Deadline to Register is February 3, 2013. The event will be held on Friday, February 21, 2014.

<http://asecc.org/events/2014/02/academic-academy-2014>

There is a free workshop that is offered by CSU Northridge on the development of GE Thematic Pathways. Faculty are encouraged to apply for travel funds to attend this exciting event.

<http://www.csun.edu/gepaths/>

## **7.6 Professional development – Trustees' Fund for Program Improvement**

The Trustees fund is designed to encourage innovation. The Trustees fund committee is redesigning the application and is considering asking applicants how they will communicate the outcome of their project. One proposal is to require a poster session. CIETL could sponsor a session to encourage awareness of the great things going on. ASGC agreed that communication of results is a priority but that a poster session might be too restrictive. Consensus was that applicants be required to communicate their findings in an appropriate manner (e.g. poster, performance, workshop, etc.).

## **7.7 Program Review/Annual Plan Strategy – postponed to future meeting**

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**8.1 CIETL – No report.**

**8.2 PBC – No report.**

**8.3 SSPC –** Meeting with ITS to create an online system for entering program reviews/annual plans.

**8.4 IPC – No report.**

**8.5 CSE – No report.**

**8.6 AFT –** Salary increase occurred Spring 14. Continuing to work on the equity project.

**9. Adjourn: 4:07PM**

**Next meeting:** February 13, 2014