

## Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, Feb 13, 2014

Room: CIETL (9-154)

2:10 to 4:00 p.m.

**Academic Senate Governing Council Members in Attendance:** Doug Hirzel, Anne Nicholls, Sandra Mendez, Leonor Cabrera, Lorraine Barrales-Ramirez, Ana Miladinova

**Governing Council Members Absent:** David Meckler, Alicia Aguirre, Denise Erickson

**Academic Senate Members in Attendance:** Anniqua Rana,

**Guests in Attendance:** Dean Lopez, President Buckley, Jane Rice, Lina Tsvirkunova, Dean Hsialin

---

**1. Call to Order:** 2:15PM

**2. Introductions:** Welcome Lina Tsvirkunova ASCC Representative.

**3. Adoption of Agenda:** Moved/seconded/approved unanimously.

**4. Approval of Minutes 1/23/14:** Moved/seconded/approved unanimously.

**5. Questions/comments on non-agenda items:**

Academic Renewal Policy – The document has been approved by the Educational Policy Committee and ASGC at Skyline College. It was also reviewed by our counseling department. Basically, not a major change the goal is to have a policy that is clearly stated for all to understand in our district.

Museum of Tolerance – the District will be bringing back Museum of Tolerance training during the Spring semester. Part of the District's commitment to embracing diversity has been to send two groups of 20 employees each year to a two-day Tools for Tolerance for Professionals training at the Museum of Tolerance in Los Angeles--one group in the Spring and one group in the Fall. The Spring 2014 trip will be held on April 21-22, we will be sending our 18th group of employees to the Museum of Tolerance (MOT) training. After this training, the District will have sent approximately 360 employees through MOT training.

The EOPS Club is selling homemade candy grams for \$2 each. All proceeds go to support student scholarships.

Save the date: Tuesday, March 26. Amy Tan "The Inheritance of Secrets." Ticket information will be available soon.

EOPS/CARE/CalWORKs Progress Reports – All EOPS/CARE/CalWORKs students are required to submit Academic Progress Reports by Friday, March 14<sup>th</sup>

**6.1 District Committees – Key topics and highlights are listed below:**

### Academic Senate Governing Council – 2013-2014

President: Doug Hirzel (x3284 / [hirzel@smccd.edu](mailto:hirzel@smccd.edu)), Vice President: Anne Nicholls (x3293 / [nicholls@smccd.edu](mailto:nicholls@smccd.edu)), Secretary: Sandra Mendez (x3564 / [mendezs@smccd.edu](mailto:mendezs@smccd.edu)), Treasurer: Leonor Cabrera (x3158 / [cabrerale@smccd.edu](mailto:cabrera@smccd.edu)), Curriculum Chair: Alicia Aguirre (x3222 / [aguirre@smccd.edu](mailto:aguirre@smccd.edu)), Professional Personnel Chair: Denise Erickson (x3352 / [ericksond@smccd.edu](mailto:ericksond@smccd.edu)), Humanities and Social Sciences Division Representative: David Meckler (x3439 / [mecklerd@smccd.edu](mailto:mecklerd@smccd.edu)), Science and Technology Division Representative: vacant, Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / [miladinovaa@smccd.edu](mailto:miladinovaa@smccd.edu)), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462 / [ramirezl@smccd.edu](mailto:ramirezl@smccd.edu))

District Academic Senate: The Faculty Selection procedure was reviewed. Future agenda items will include district wide flex calendar, professional development and district senate handbook.

## **6.2 Curriculum –No report.**

**6.3 Distance Education** – Discussing enrollments; 13% increase. Do we increase DE? One certificate will be completely offered online (i.e. international business). Programs should contact the DEAC if they intend to create completely online degree options. In the draft of the strategic enrollment plan specific goals are listed for DE.

**6.4 Basic Skills** –Basic Skills retreat which focused on student success. 35 people attended.

## **6.5. Division Reports –**

**Humanities** – No report.

**Counseling** – Reviewed Academic Renewal Policy.

**Business/Workforce** – Discussion was held on how to market their courses.

**Science** – Plans for a new science building.

**Athletics** – In the process of hiring new dean and coach/Kinesiology instructor.

## **7.1: Faculty Appointments to Committees: Candice Nance to DEAC**

Motion to: approve Candice Nance to DEAC. Moved/seconded/approved unanimously.

## **7.2 Reviewed Board Policies: 2.02, 2.21, 6.94, 7.01, 7.39, 7.41, 8.02, 8.03, 8.14 ASGC reviewed the Board Policies.**

Motion to: approved the reviewed board policies. Moved/seconded/approved unanimously.

## **7.3 Guest speaker honorarium & ASGC budget**

ASGC members reviewed proposal that was brought forward by David Meckler. After careful discussion of the proposal and the ASGC budget, and due to the absence of David, ASGC decided it would be best to table the proposal and place it as agenda item for the next meeting.

## **7.4 Program Review/Annual Plan strategy**

ASGC reviewed the Program Planning Re-envisioned draft. The idea is to either eliminate the comprehensive program review, or return to original intentions and to greatly simplify the annual plan. If the latter, it is recommended that the comprehensive review cycle be shortened to a 3-4 year cycle. Representatives are asked to get feedback from their divisions.

## **8.1 CIETL –No report.**

## **8.2 PBC – No report.**

**8.3 SSPC** – Members reviewed the results of their StrenghQuest survey as a group. Reviewed the Student Engagement Plan.

## **8.4 IPC – No report.**

## **8.5 CSE – No report.**

## **8.6 AFT – No report.**

## **9. Adjourn: 4:02PM**

**Next meeting:** February 27, 2014

### **Academic Senate Governing Council – 2013-2014**

President: Doug Hirzel (x3284 / [hirzel@smccd.edu](mailto:hirzel@smccd.edu)), Vice President: Anne Nicholls (x3293/ [nicholls@smccd.edu](mailto:nicholls@smccd.edu)), Secretary: Sandra Mendez (x3564/ [mendezs@smccd.edu](mailto:mendezs@smccd.edu)), Treasurer: Leonor Cabrera (x3158/ [cabreral@smccd.edu](mailto:cabreral@smccd.edu)), Curriculum Chair: Alicia Aguirre (x3222 / [aguirre@smccd.edu](mailto:aguirre@smccd.edu)), Professional Personnel Chair: Denise Erickson: (x3352/ [ericksond@smccd.edu](mailto:ericksond@smccd.edu)), Humanities and Social Sciences Division Representative: David Meckler (x3439 / [mecklerd@smccd.edu](mailto:mecklerd@smccd.edu)), Science and Technology Division Representative: vacant, Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / [miladinovaa@smccd.edu](mailto:miladinovaa@smccd.edu)), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462/ [ramirezl@smccd.edu](mailto:ramirezl@smccd.edu))