

## Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

### Minutes 10/09/14

2:10pm – 4:00pm

Room 3-104

*Meetings of the Governing Council are open to all members of the campus community. Materials are posted on the meeting page of the ASGC website.*

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Hirzel	1	Procedure
2	Introductions Members Absent: Denise Erickson, Michael Hoffman, David Meckler Guests: Lisa Palmer is substituting for Denise Erickson as PD Committee rep	Nicholls	2	Information
3	Adoption of Agenda ( <i>remove any items from consent</i> ) <ul style="list-style-type: none"> <li>Item 5 removed from both the agenda and the consent agenda since the minutes are not available at this time</li> <li>Item 6.3 removed due to MH absence</li> <li>Item 7.9 was removed from the agenda</li> <li>Motion to adopt approved unanimously</li> </ul>	Nicholls	1	Action
4	Adoption of Consent Agenda ( <i>designated by an asterisk</i> ) <ul style="list-style-type: none"> <li>Motion to adopt approved unanimously</li> </ul>	Nicholls	1	Action
5	*Approval of Minutes: 9/25/14	Nicholls	1	Action
<b>Public Comment</b>				
5	Questions/comments on non-agenda items	Public	10	Information
<b>Subcommittee Reports</b>				
6.1	President's report <ul style="list-style-type: none"> <li>Oct. 30 there will be a pie-throwing fundraiser for student scholarships. Faculty volunteers are needed to participate.</li> </ul>	Hirzel	5	Information
6.2	Treasury AA now has access to the senate accounts and has deposited dues. Dues checks are still being sent to previous Treasurer Cabrera; DH will follow up with Business Office.	Aguirre	5	Information
<del>6.3</del>	<del>Academic Committee for Equity &amp; Success (ACES)</del>	<del>Hoffman</del>	<del>5</del>	<del>Information</del>
6.4	Curriculum Committee <ul style="list-style-type: none"> <li>The revised Curriculum Handbook has been released to the campus and faculty are encouraged to use this document in their curriculum work. It has been distributed to all Division Deans as both a Word document and PDF, and can also be found at the <a href="#">Curriculum Sharepoint Document Library</a>, in the <a href="#">Curriculum Committee Handbook folder</a>. Faculty users are asked to provide feedback to Dani Behonick (what works, what's missing, what's confusingly written, etc.).</li> </ul>	Schertle	5	Information

	<ul style="list-style-type: none"> <li>The 2- and 5-year COR update cycles have been released to the campus. Faculty are reminded that they are likely to have some courses that will have to be updated out-of-sync with their assigned cycle. Documents detailing each department's cycle have been distributed to all Division Deans and can be found at the <a href="#">Curriculum Sharepoint Document Library</a>, in the <a href="#">Curriculum Information – Cañada</a> folder. Departments/disciplines that are on the 2014/2015 review cycle have until the final Curriculum Committee meeting of the academic year to complete their course updates (unless their updates involve changes that would have to be reflected in the Fall 2015 Class Schedule, or those courses are being submitted/resubmitted for CSU/IGETC GE approval).</li> <li>The Curriculum Committee has begun to prioritize a list of discussion items for the coming academic year (and will continue to do so at its upcoming meeting). I will update the ASGC as we progress.</li> </ul>			
<b>Senate Business</b>				
7.1	<ul style="list-style-type: none"> <li>*Supplemental Travel Award – Cassandra Owen <ul style="list-style-type: none"> <li>approved unanimously by consent agenda</li> </ul> </li> </ul>	Nicholls	5	Action
7.2	<ul style="list-style-type: none"> <li>*Board Policies: 1.40, 1.55, 2.19, 2.25, 7.07, 8.70 <ul style="list-style-type: none"> <li>approved unanimously by consent agenda</li> </ul> </li> </ul>	Nicholls	5	Action
7.3	<ul style="list-style-type: none"> <li>Assessment Manual – for approval <ul style="list-style-type: none"> <li>Motion to adopt approved unanimously</li> </ul> </li> </ul>	Hirzel	15	Action
7.4	<ul style="list-style-type: none"> <li>Reassigned Time Proposal – discuss, revise, and vote <ul style="list-style-type: none"> <li>Humanities and Social Sciences shared several concerns/questions. Policy was revised so that the application is to fund activities/projects, not a person. Once the activities/projects are funded by reassigned time, then a separate process (e.g. election, competitive application, appointment) can be used to determine which faculty member will accomplish the work.</li> <li>Policy was revised so that funding can be approved for up to two years before reapplication. This affords the college the opportunity to reappraise the need for the work.</li> <li>Members decided to exempt positions that are mandated by contract, external agency, or grant funding. Doing so means only discretionary projects/activities subject to the new process.</li> <li>Members expressed the desire for opportunities to open up some coordinator positions for new applicants. The current policy under discussion</li> </ul> </li> </ul>	All	30	Action

	<p>does not address this issue. Members were interested in possibly pursuing this in a manner that is sensitive and respectful to current coordinators.</p> <ul style="list-style-type: none"> <li>Given the substantive changes to the policy, members want divisions to re-examine it during their Nov. division meetings. We will plan on voting on it Nov. 13.</li> </ul>			
7.5	<p>Exemplary Program Nominations – ASGC closes the nomination period. Review of nominations and selection of finalist will occur at our Oct. 23 meeting.</p> <ul style="list-style-type: none"> <li>Two nominations: Middle College and COLTS Academy; posted on Meetings page</li> </ul>	Hirzel	10	Discussion
7.6	<p>Report to ACCJC re: College Recommendation – first reading</p> <ul style="list-style-type: none"> <li>This report describes how the college is documenting dialogue. Please read and be prepared to vote at our next meeting.</li> </ul>	Hirzel	5	Information
7.7	<p>EMP and Strategic Plan Progress Reports – first reading</p> <ul style="list-style-type: none"> <li>These reports describe our accomplishments to-date on the EMP and Strategic Plan. Please read and be prepared to vote at our next meeting.</li> </ul>	Dean Hsieh	10	Information
7.8	<p>Technology Plan – first reading</p> <ul style="list-style-type: none"> <li>Please read this plan and be prepared to vote at our next meeting.</li> </ul>	Dean Hayes	10	Information
7.9	Board Policies – first reading	Hirzel	10	Information
<b>Other Reports</b>				
8.1	Division reports on matters of Council interest none	Division reps	5	Information
8.2	Reports from Planning Councils, committees, AFT none	Various	5	Information
9	Adjourn	Hirzel	1	Action
	Next Regular Meeting			Oct. 23, 2014

**Academic Senate Governing Council for the 2014 – 2015 academic year:**

President: Doug Hirzel; Vice President: Anne Nicholls; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Katie Schertle; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Center: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez