

## Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

### Agenda 9/11/14

2:10pm – 4:00pm

Room 3-104

*Meetings of the Governing Council are open to all members of the campus community.*

No.	Item/Topic	Presenter	Time	Action
1	Call to Order 2:14 Members Present: DH, AN, DM, DE, KS, MH, HL, SM, DT Members Absent: Alicia Aguirre Guests: Lina Tsvirkunova (ASCC), Gregory Anderson, Dean Lopez, Dean Johnson, Dean Hsieh, Dean Rana	Hirzel	1	Procedure
2	Introductions	Nicholls	2	Information
3	Adoption of Agenda Both items marked with asterisk were removed from consent agenda. Remaining agenda adopted unanimously.	Nicholls	1	Action
4	Adoption of Consent Agenda ( <i>designated by an asterisk</i> ) <i>not adopted</i>	Nicholls	1	Action
5	*Approval of Minutes: 8/28/14 Amended minutes adopted unanimously	Nicholls	1	Action
<b>Public Comment</b>				
5	Questions/comments on non-agenda items Gregory Anderson: thank you for helpful critical comments on last mtg's document	Public	10	Information
<b>Subcommittee Reports</b>				
6.1	President's report MIN QUALS – colleges and districts may create more stringent requirements; SMCCCD did so for reading and psychology in 1990. District Senate is asking that the 1990 min quals be reviewed and either adopted, revised, or abolished. There will be one committee for each discipline; Yolanda Valenzuela and Sondra Saterfield will be our reps (1 FT faculty per campus per discipline). Committees will make final recommendation to District Senate who will take action. All interested faculty are invited to participate in the committees' discussions. EVALUATION GUIDANCE COMMITTEE – described in Appendix G of AFT contract; oversees orientation training of evaluation committee members and evaluatees. Committee needs 3 members: AFT rep, VPI, full-time faculty member; to start next week. HL notes that evaluation committee members for faculty teaching online courses should have some experience in on-line teaching themselves. Seeking a tenured faculty member w/ experience in DE. Need rep for district Study Abroad Committee	Hirzel	5	Information

	Museum of Tolerance recruiting plea; no faculty so far.			
6.2	Prof. Personnel No report	Erickson	2	Information
6.3	Treasury No report	Aguirre	2	Information
6.4	Basic Skills & Student Equity New name for merged committee was announced: ACES -- Academic Committee for Equity and Success	Hoffman	5	Information
<b>Senate Business</b>				
7.1	<p>Committee Appointments - Gregory Anderson and Diana Tedone spoke to the role of the Sparks Ignition Grant for STEM and ECE. Title V HSI Grant Steering Committee - institutional strengthening grant: Project director will be Gregory Anderson or Diva Ward, faculty reps will be Nick Martin, Allison Field, Michael Hoffman, and a PT faculty member. D Meckler motion to approve these 3 names and PT rep to the steering committee passes unanimously w/ Michael Hoffman abstaining.</p> <p>*Curriculum ALL Division Reps: Erik Gaspar, Diana Tedone approved as reps, KS motion with unanimous w/ Diana Tedone abstaining</p>	Nicholls	5	Action
7.2	<p>Approval of ACCJC Follow-up Report, D Meckler motion to approve passes unanimously.</p> <p>Student Success &amp; Support Plan, Kim Lopez. It is a document responding to the state; it is not really a plan, more of a mandated report. This report will require annual approval from ASGC. Highlights: \$359,000 in funds were given for matriculation last year, over \$800,000 this year. This new funding is replacing Measure G funds that are phasing out, so the increase is not as dramatic as it seems initially. This will allow a 0.5 FT tenure track position proposal; 100% retention specialist possible.</p> <p>Pipeline tracking student loss points -- Only 77% make it to class. DH: will this funding go away? KL: this is categorical money &amp; is probably stable, though it was cut 60% in 2009; it will probably stay or grow over the next several years. Gregory Anderson: Matriculation funds vulnerable to cutting in the next downturn of the economic cycle. DH: should you include Word/Math-jam staff? KL they are included in the 2-1 matched funding reporting. On-line counseling not used much yet; more elaborate system almost in place. DEAC found that the vast majority of on-line students are primarily taking face-to-face classes and supplementing them with on-line classes. Skyline orientation counseling all on-line; CSM none is on-line. D Meckler motion to approve document passes unanimously.</p>	Hirzel	15	Action

	State Student Equity Plan -- due in November; time for them to create a budget; no immediate action taken.			
7.3	Draft Reassigned Time Policy and Application Thorough discussion of the proposed form, clarifying the purpose of the form, including the role individual faculty initiative in the creation of a position. The flexibility granted to deans to fill out load with a coordinator position was lauded. There will be a method for justification of release time; there are special cases such as Radtech, for which a coordinator is required by outside accreditation. The suggested deadline for the request would be the same as when teaching schedule requests are due. Action deferred for feedback from divisions until Oct 9.	Hirzel	15	Action
7.4	Setting ASGC goals for 2014-15 <ul style="list-style-type: none"> <li>By-laws</li> <li>(All planning groups will share lists of annual accomplishments)</li> <li>Guidelines for enrollment management</li> <li>SLOs and e-portfolios, SLOAC</li> <li>GE Thematic Pathways</li> <li>Refresh on Professional Development program: get it to more people including classified staff</li> <li>Revenue for ASGC to fund our projects</li> <li>Remote guest lectures [skype] about \$500 software set-up</li> </ul>	All	15	Action
7.5	Feedback from the front: faculty share their experiences with enrollment management <ul style="list-style-type: none"> <li>Enrollments exceptionally unpredictable this term.</li> <li>Many reports on impact on individual students</li> <li>Where did the "20" target come from? Answer: board policy funded at 35 per room; recently shared governance committee raised the target from 18 to 20. Gregory Anderson welcomes all discussion of this topic.</li> </ul>	Hirzel	15	Discussion
7.6	Review of Chapter 6 Board Policies <ul style="list-style-type: none"> <li>4-5 Remaining non-controversial board policies to revisit; give input to DH &amp; AN look at before next mtg.</li> </ul>	Hirzel	15	Discussion
<b>Other Reports</b>				
8.1	Division reports on matters of Council interest No division mtgs.	Division reps	5	Information
8.2	Reports from Planning Councils, committees, AFT	Various	5	Information
9	Adjourn 4:02	Hirzel	1	Action
	Next Regular Meeting			Sept. 25, 2014

**Academic Senate Governing Council for the 2014 – 2015 academic year:**

President: Doug Hirzel; Vice President: Anne Nicholls; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Chair: Dani Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Center: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez

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