

Cañada College Academic Senate

<http://canadacollege.edu/academicsenate>

Agenda 10/12/17

2:10pm – 4:00pm

Room 3-142

*In attendance: Diana Tedone, Lisa Palmer, Denise Erickson, Tracy Huang, Anne Nicholls, Daryan Chan,
Guests: Paul Roscelli, Tracy Huang,*

No.	Item/Topic	Presenter	Time	Action
1	Call to Order			Procedure
2	Introductions		1	Information
3	Adoption of Agenda Move to revise regular agenda to include ISER Team; Adopted as amended		1	Unanimous
4	Adoption of Consent Agenda: adopted		1	Unanimous
Consent Agenda				
<i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i>				
4.1	Approval of Minutes: 9/28/17 Unanimous			
4.2	No consent items			
Public Comment				
5	Questions/comments on non-agenda items For “Honors in Action,” PTK is researching a community need and developing an action plan. This year studying 1 st Amendment; learning what is/isn’t covered. Action: educate others on campus. Developing survey for all students; invited speaker November 15; developing play that encourages open-mindedness. Denise: perhaps amend drama dept. email to include PTK involvement	Chelsea Brown PTK Co-Pres	2:24	Information
Regular Reports				
6.1	President’s report: District Academic Senate <ul style="list-style-type: none"> - Hyla will need to take step back due to family issues. - Updated faculty resources page on AS site. - Check with Alison Hughes before adding widgets onto course. Most are OK, but there are a few that could pose problems. - Issues with different sections of the same class being cross-listed. Students in one class can see students in another, which is a violation of FERPA. <ul style="list-style-type: none"> o Allison Hughes: If students would not otherwise interact, they shouldn’t be merged into the same Canvas class. - Need new representative on the District Study Abroad Committee. <ul style="list-style-type: none"> o Diana will send all-campus announcement. - Need to revise plagiarism policy. According to Title 5, cannot give student an “F” for plagiarism, though 	Tedone	2:25 -	Information

	<p>can fail the assignment and if failing the assignment means failing the class that is fine. https://canadacollege.edu/policies/academicintegrity.php or https://canadacollege.edu/inside/acad_integrity/AcademicIntegrityPolicy.pdf</p> <ul style="list-style-type: none"> - Reminder about Exemplary Program Award <ul style="list-style-type: none"> o Diana is sending a reminder; deadline is October 25th. 			
6.2	Treasurer's report \$7,927.33 in checking \$25.01 in savings	Aranyakul	5	Information
6.3	Curriculum Committee Katie: Flex curriculum session was productive. First major deadline is Nov. 2 nd . Now much curriculum has been submitted.	Schertle	5	Information
6.4	Professional Development Denise: Flex day meeting yesterday discussion about the different tangents and roles.	Erickson	2:37	Information
Senate Business				
7.1	Discussion of Skyline OEI vetting process Postponed (Nance absent)	Nance	15	Discussion
7.2	Accreditation ISER Team Appointment Lorraine Barrales-Ramirez, Mike Garcia, Candice Nance Tracy: self-study report in advance of accreditation visit in fall 2019; these are additional members.	Tedone	2:38	Approved: Unanimous
7.3	Resolutions Packet Discussion Please review; bring questions to next meeting. Monica: course repetition for 'substandard grades,'—do CSUs allow repetition? Leigh Anne: She will ask.	Tedone	2:43	Information
7.4	Review and Approve PBC Members for 2017/2018 Monica: suggestion that we send an email requesting part-time representative	Tedone	5	Approved: unanimous
7.5	Review and Update Senate Bylaws Pt. 1 Monica: in 2b stipulate "curriculum and professional development committee chairs" in lieu of "designated committee faculty chairs" Katie: What is the "Executive Committee"? Monica: That is a smaller group that represents the whole senate during breaks. Leigh Ann: the Executive Committee language comes from the state academic senate We could research what other AS rules say	Tedone	2:49	Adding committees to section 2b: Unanimous Researching other bylaws related to executive committees and reporting back: Unanimous

7.6	TLA coaches propose change to question 9A on the Instructional Program Review Change to: Is at least one SLO being assessed at least once during the 3 year assessment cycle?	Schertle	2:59	Unanimous
7.7	Discussion of goals for 2017/2018 year Lisa: add "increase efficiency; Katie: do our homework and then vote at Senate Katie: volunteers to be time-keeper	Tedone	3:03	Unanimous
Other Reports, Meetings and Deadlines				
8.1	Upcoming Governance Meetings A. Planning & Budgeting Council – 10/18 B. Curriculum meeting 10/13			
8.2	Upcoming Events: None announced			
9	Adjourn	Tedone	3:08	Unanimous
	Next Meeting Fall agenda items: Accreditation, Employee Office Technology Device standards and replacement policy; Professional learning for faculty; New instructional program development; Program revitalization and PIP; Guided Pathways & meta-majors.			October 26, 2017

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate for the 2017 – 2018 academic year:

President: Hyla Lacefield; Vice President: Diana Tedone; Secretary: Lisa Palmer; Treasurer: Sarah Aranyakul; Curriculum Committee: Candice Nance/Katie Schertle; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Monica Malamud; Science and Technology Division: vacant; Business, Design & Workforce Division: Lale Yurtseven; Athletics, Library and Learning Resources: Marie Varelas; Student Services: Daryan Chan