

Cañada College Academic Senate

<http://canadacollege.edu/academicsenate>

2:10pm – 4:00pm

Room 2-10

Minutes 11/08/18

Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.

Members attending: Diana Tedone, Hyla Lacefield, Po Tong, Sarah Aranyakul, Doniella Maher, Daryan Chan, David Eck, Denise Erickson, Katie Schertle

Guests: Max Hartman, David Meckler, Lezlee Ware, Janette Linares, Jamillah Moore, Tammy Robinson, Leonor Cabrera

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Lacefield		Procedure 2:12pm start
2	Introductions Rhonda filling in for Anne	Lacefield	1	Information
3	Adoption of Agenda	Lacefield	1	Action Doniella move to accept Katie second Approve unanimously
4	Adoption of Consent Agenda	Lacefield	1	Action Diana Move to accept Po second Katie and Doniella Abstain

				All else approve
--	--	--	--	------------------

Consent Agenda
All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.

5	Minutes 10/25/2018
---	--------------------

Public Comment

6	<p>Questions/comments on non-agenda items</p> <p>Lezlee Ware: Canada College Virtual Tour video on website. Missing elements. -Ask for greater balance of representing the college. -VPI Robinson’s suggestion: break video up into smaller pieces. There could be one video to focus on becoming a student and support service, then other videos to highlight different instructional programs.</p> <p>-Denise Erickson: Many faculty disappointed that Tom Mohr lost re-election to the Board of Trustees. It’s important to acknowledge the faculty support that Mohr provided while on the Board of Trustees. Hyla: some have suggested inviting Tom Mohr back to campus to celebrate his contributions to Cañada College and the district. President Moore has volunteered to organize some small event. Hyla suggested possibility of renaming Cañada College as Mohr College.</p> <p>-Max Hartman introducing himself as Dean of Counseling. Dean Hartman is also the new</p>	Public	5	Information
---	---	--------	---	-------------

	<p>Title IX officer (used to be the VPI).</p> <p>Hartman highlighting CARE reports. CARE reports available on the counseling website.</p> <p>Question about confidentiality of CARE reports. Hartman noting importance of Public Safety is not to punish students. This only occurs in extreme circumstances.</p> <p>Hartman also willing to work one-on-one to ensure that the student gets the help that they need, such as mental health counseling. Counseling cannot provide any follow-up information on counseling services being provided, except that the CARES team is still following-up with the student.</p> <p>-Hyla: one issue that has come up in two different student focus groups was some kids have dropped out of Cañada due to harassment from an instructor. Hyla noting that this shows some need for outreach to students and faculty to explain role of CARES reports.</p>			
--	--	--	--	--

Regular Reports

7.1	<p>President's report:</p> <p>-Cañada Hugs. Max Hartman organizing a college-wide lunch between faculty and students. Chance for students to meet professors in a different setting. The lunch is currently scheduled for Friday, November 30th, 12:00-1:00pm.</p> <p>-Hyla: need two faculty members for APC. APC is one of the planning committees focused on budgeting.</p> <p>-Still need a few more students for this</p>	Lacefield	5	Information
-----	--	-----------	---	-------------

	Friday's (November 9th)			
7.2	<p>Treasurer's report</p> <p>\$7,055.28 is current budget. There are currently 39 faculty members.</p>	Aranyakul	5	Information
7.3	<p>Curriculum Committee</p> <p>Both Curriculum Committee meetings this month will be jam-packed with courses and no regular training will be provided at these meetings. If you are a faculty member schedule to present this month, please plan ahead for a full-meeting.</p> <p>Later this month, on Friday, November 16th, ASCCC is hosting the Fall Curriculum Regional Meeting at Mission College from 9am – 3pm. The event is free but they ask that you register online in advance. Our Articulation Officer, Gloria Darafshi and myself will be attending. In particular, faculty impacted from AB 705 are strongly encouraged to attend. More information can be found here: https://asccc.org/events/2018-11-16-170000-2018-11-16-230000/2018-fall-curriculum-regional-meeting-north</p>	Nance/Schertle	5	Information
7.4	<p>Professional Development</p> <p>-Flex Day activity. The idea is for faculty to share the different professional development activities they have been doing.</p>	Erickson	5	Information
7.5	Guided Pathways	Erickson	5	Information
7.6	<p>ACES</p> <ol style="list-style-type: none"> 1. Please come, bring classes, send students for extra credit, and help us to spread the word on 	Taveau	5	Information

	<p>this Wed. Nov. 14 "Personal Histories from the Middle East." There will be delicious food at 12, a student panel at 12:30, and the Aswat Middle Eastern Music Ensemble at 1:30pm. You are welcome to join all or part of the event. No RSVP needed.</p> <p>2. ACES presented a proposal for the Equity Director position at PBC on Nov. 1. Many people expressed enthusiastic support.</p> <p>3. ACES is making decisions this month about which parts of the Equity Resolution to highlight in our Video project. Paul Naas will lead the writing of the script.</p>		
--	--	--	--

Senate Business

8.1	<p>New Faculty Position Prioritization Categories: Strongly Support, Support, Do Not Support at this Time.</p> <p>-Business, accounting, engineering faculty positions are upcoming faculty position proposals.</p> <p>-There are two current faculty positions proposals. Both are counseling faculty positions.</p> <p>Hartman: there have been two long-term full-time non-tenure track positions. Biggest issue with this arrangement has been losing counselors to other schools.</p> <p>-One position is CWA counselor. -Other position is Transfer counselor. James Aganon is currently a full-time but not tenure track counselor.</p>	Lacefield	30	<p>Action, Anonymous vote,</p> <p>CWA position: - Strongly support: 7 votes -Support: 1 vote -Do Not Support at this time: 1 vote</p> <p>Transfer position: - Strongly support: 4 votes, -Support: 4</p>
-----	--	-----------	----	--

	<p>-PBC has sheet of strengths and weaknesses for each of the two positions.</p> <p>-CWA position has been proposed in past years. One year it was not ranked due to confusion about its being grant funded. The other year its rank was low among that year's other positions.</p> <p>-Special need for support for night students.</p> <p>-Doniella Maher: asking about when it makes sense to have specialized positions. Does making a Transfer-specialized counselor make sense? Would this counselor be able to address needs of Basic Skills students, especially given AB 705's effect in which there will be more Basic Skills students in transfer-level courses. --Max Hartman notes that every counselor provides general counseling, with their schedule permitting.</p> <p>-Current estimate of student-to-counselor ratio is in the 400s-to-1. Ideal ratio would be 150-to-1.</p>			<p>votes,</p> <p>-Do Not Support at this time: 2 votes</p>
8.2	<p>Technology Committee Revision Proposal</p> <p>- Restructuring</p> <p>-There's a general need for better addressing general technological in teaching. Examples of needs that have gone unaddressed or haven't been fully addressed: NetTutor trial, use of programs</p>	Ware/Reed	15	Information/Discussion

	<p>such as Screen Cast-o-Matic and Proctorio.</p> <p>-Proposal: Cañada College Instructional Technology Advisory Committee</p> <p>-Current technology committee is a sub-committee of PBC.</p> <p>It's possible to place the new proposed technology committee under Academic Senate. --Hyla: committee might be better as sponsored by Academic Senate rather than directly under its purview, since a number of its members are not under AS's purview.</p> <p>Committee would be instruction focused, with more faculty participation.</p> <p>Proposal does stipulate that the DE coordinator would be a member of both technology committees.</p> <p>Committee would meet once a month.</p>			
8.3	<p>Guided Pathways Discussion</p> <ul style="list-style-type: none"> - Student Voices - Meta Majors - Business Processes <p>-Hyla giving overview of the presentation at the</p> <p>-Importance of student feedback to identify differences between student's concerns and Vision for Success goals. The second student voices feedback did not see taking extra courses was not an issue due to value of exploring.</p> <p>-Providing link to presentation</p> <p>-One suggestion: bring in other schools who have implemented the Guided Pathways framework to get more information on</p>	Erickson/Lacefield /?	25	Discussion

	<p>possible issues and potential suggestions.</p> <p>-Denise Erickson: three fundamentals for implementing Guided Pathways 1) student voices, 2) collect data on results of changes, 3) take inventory of what college is already doing well.</p> <p>-Plan on doing CIETL conversations to supplement the Flex Day activities.</p> <p>-December 6th: Skyline will visit to describe their experiences with</p> <p>-Student voices: January</p> <p>-Design of meta-majors: February</p> <p>-Sorting process into meta-majors planned for March</p>			
8.4	<p>Full Time Non-Tenure Track Faculty Positions</p> <ul style="list-style-type: none"> — Hiring process — Purpose of positions — Different scenarios of need 	Tedone	10	Discussion
Other Reports, Meetings and Deadlines				
9.1	<p>Upcoming Governance Meetings</p> <ul style="list-style-type: none"> A. Faculty Professional Development Committee B. Professional Learning Committee C. Curriculum Committee D. ACES E. IPC F. Planning and Budgeting Council (PBC) 			
9.2	<p>Upcoming Events:</p> <p>TBA</p>			
10	Adjourn	Lacefield		Action

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate for the 2018 – 2019 academic year:

President: Hyla Lacefield; Vice President: Diana Tedone; Secretary: David Eck; Treasurer: Sarah Aranyakul; Curriculum Committee: Candice Nance/Katie Schertle; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Doniella Maher; Science and Technology Division: Po Tong; Business, Design & Workforce Division: Anne Nichols; KAD and ASLT: vacant; Student Services/Counseling: Daryan Chan