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| **Cañada College Academic Senate**  <http://canadacollege.edu/academicsenate>  2:10pm – 4:00pm  **Room 2-10** | | | | |
| **Minutes 12/06/18** | | | | |
| *Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.*  *Members attending: Diana Tedone, Po Tong, Chris Rico, Nadya Signona (representing Daryan Chan), Denise Erickson, David Eck, Doniella Maher,*  *Guests attending: Maureen Wiley, Martin Partlan, Dave Meckler, Seble Ayalew, Lenor Cabrera, Fay Faridnia, Jessica Kaven, Ada Ocango, Yesenia Haro, Margie Carrington, Ruth Miller, Milena Angelora, Sarita Lopez, Susan Mahoney, Ariela Villalpando, Mary, Chries Concha Thia, Adam Windham, David Reed, Sorayan Sohbrabi, Cinthya Vieyra* | | | | |
| No. | Item/Topic | Presenter | Time | Action |
| 1 | Call to Order | Lacefield | **Start 2:17** | Procedure |
| 2 | Introductions Nadya Sigona substituting for Daryan, Faye Faridnia substituting for Sarah | Lacefield | 1 | Information |
| 3 | Adoption of Agenda | Lacefield | 1 | Action, Diana motioned, Annie 2nded, unanimous vote in favor |
| 4 | Adoption of Consent Agenda | Lacefield | 1 | Action, David motioned to adopt, Annie 2nded,  Unanimous vote in favor |
| **Consent Agenda**  *All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.* | | | | |
| 5.1 | Minutes 11/29/2018 | | | |
| 5.2 | Minutes 11/08/2018 | | | |
| 5.3 | ACES Coordinator 2019-20 and 2020-21: Rebekah Taveau | | | |
| 5.4 | Instructional Assessment Coordinator Coordinator 2019-20 and 2020-21: Jessica Kaven | | | |
| 5.5 | Online Instruction Coordinator 2019-2020: Lezlee Ware | | | |
| 5.6 | Speaker Honorarium for Kanyan Sayer-Rood  Class: ECE 249  Requestees: Patty Hall and Misha Kealoha  Justification: Misha and I have brought a number of local guests to class in order to make visible the different paths to leadership. Kanyon Sayers-Rood brings a unique voice to this class because she is an artist and a community activist from the Ohlone people, the people who are native to this region of California. This special opportunity for the students to learn from a direct descendants of the indigenous people of this area requires Ms. Sayers-Rood to travel quite a distance.   * + 83.7 miles + return x .545 = $91.23 (coming from Hollister, CA)   + $100.00 Honorarium   **A total of $191.23** | | | |
| 5.7 | Speaker Honorarium for Wyomia Tyus  Class: All College Event (spring 2019)  Requestees: Lezlee Ware and Elizabeth Terzakis  Wyomia Tyus is a three-time Olympic gold medal winner and the first person ever to win a gold in the 100-meter dash in two consecutive Olympics. Few people know her story as an athlete, but even fewer know her story as a student. Bringing Wyomia Tyus to campus would help to inspire student completion and success and promote diversity and equity on campus. As a Black female athlete born and raised in the Jim Crow South, Tyus’s pursuit of higher education was impeded by intersecting oppressions that made her eventual acquisition of a bachelor’s degree an extraordinary accomplishment. How extraordinary? Only 8 percent of all American women (not just Black women) received BA’s in 1968, the year Wyomia graduated from Tennessee State. In her memoir, Tyus discusses in detail her struggle to succeed as a first-generation college student, the support she needed to become accustomed to academic culture, and the role that athletics played in opening the door to education for her. All of our students, but particularly our student athletes and students of color, deserve to hear her story of perseverance and success.  **Amount Requested: $100** | | | |
| 5.8 | Engineering Replacement Hire (1 position) [Note: provisionally approved 11/29] | | | |
| 5.9 | Academic Integrity Policy Draft [Note: provisionally approved 11/29] | | | |
| 5.10 | Instructional Technology Advisory Committee- new sub-committee of PBC [discussed 11/8, no changes to proposal] | | | |
| **Public Comment** | | | | |
| 6 | Questions/comments on non-agenda items | Public | 5 | Information |
| **Regular Reports** | | | | |
| 7.1 | President’s report:  Information provided about employment history for past 10 years of administrators at Cañada College | Lacefield | 5 | Information |
| 7.2 | Treasurer’s report Nothing to report | Aranyakul | 5 | Information |
| 7.3 | Curriculum Committee Nothing to report | Nance/Schertle | 5 | Information |
| 7.4 | Professional Development Time given to Skyline presentation | Erickson | 5 | Information |
| 7.5 | Guided Pathways Time given to Skyline presentation | Erickson | 5 | Information |
| 7.6 | ACES Nothing to report | Taveau | 5 | Information |
| **Senate Business** | | | | |
| 8.1 | Resolution honoring Tom Mohr | Lacefield | 10 | Action,  Annie motions to adopt resolution, Dave 2nded, unanimous vote in favor, |
| 8.2 | Skyline College Guided Pathways Presentation  -Skyline about two years ahead of Cañada in the Guided Pathways initiative.  -Mustafa ?, Carla Grandee, and are presenting  -Session meant to provide information and collect questions. Presenters willing to return to answer the questions in a future meeting.  Opening question: What is the problem that developing Meta-majors helps address?  -”Brutal facts” of Skyline College: approximately 50% of students completing in 6 years; Average student attempting 100 units, completing 80 units at the college. 50% persistence rate from first to second semester.  -Meta-majors meant to improve these brutal facts.  -Meta-majors meant to simplify process of selecting a major, student facing tool  -First sorting in October 2016. Done at a Flex Day. Teachers used index cards to put into the different stacks.  -Misstep: this sorting just re-created the previous divisions. This believed to be a result of not understanding the big picture goal of meta-majors.  -Sort #2 (January 2017): less faculty contribution. This believed to be result of faculty considering process.  -Reverse sort (Feb 2017)  -Finalization of Design Principle (April 2017)  Design principles used to judge different views on where courses fit.  In retrospect, the Skyline team wished they had laid out design principles at beginning of project.  One key design principle was focusing on shared units among degree programs. This focus related back to the larger goal of addressing Skyline’s “brutal facts.”  Design principle #2: focus on student perspective. This helped address issues of how to weave CTE programs into other programs, using the meta-majors. [Examples of CTE programs: Cosmetology. Student perception of cosmetology split between art, business, and science. Skyline thus put it into two different meta-majors.  -Skyline selected four meta-majors. Most other schools have more (8-12 meta-majors.) Advantage is to simplify student choices.  -Degree/Certificate Mapping #1: Examine course sequencing.  In retrospect, the Skyline team wished they had started with this process. | Hurless | 20 | Information/Discussion |
| 8.3 | SLO Assessment  -Reminder about updated cycles.  -Key task for faculty is to ensure that all courses are being assessed.  -About 11 programs have not submitted an assessment plan. Many of these programs do not have a full-time faculty person.  -Accreditation will expect 100% of programs to have an assessment plan. Most pressing question for the academic senate is about how to handle the programs that lack full-time faculty.  -This raises a concern of how we could fund the part-time faculty to complete the SLO assessment in TracDat. One possibility suggested is that PRIE may have funds to support this venture.  -The required Flex Days will now have a session dedicated to assessment.  -Jessica Kaven is also seeking to have assessment as regular part of Division meeting agendas.  -Main recommendation: 1) have faculty decide before the end-of-semester on what assignment can satisfy SLO assessment, 2) then directly forward the grades from the assignment to the assessment. | Kaven | 10 | Information/Discussion |
| 8.4 | Brandman University Transfer Pathway Program Presentation  -Dr. Barbara Bartels and Seble Ayalew presenting.  -Brandman University (part of Chapman University System). Private non-profit institution. Tenth highest school accepting transfers from Cal CCs that are not CSUs/UCs.  -Eight-week academic sessions (half-trimesters). Full-time is two classes per session.  -Connection with Cañada programs. Goal is to develop terminal BA degrees that students could complete at Cañada via Brandman:  -Communications and Media BA  -Applied Studies BA  -Liberal Studies BA  -Applied studies has been favored among previous students going through similar programs (e.g., at Lake Tahoe Community College that is working with Brandman). Applied Studies is interdisciplinary, especially well suited to students interested in programs like police and firefighting that require high credit demands.  -Program provides students access to library, online writing center, and online math lab.  -Brandman will be renting space on Cañada’s campus. Goal is to offer one class on-campus and one online for each semester.  -This is preliminary discussion, meant to engage faculty.  -Instructors teaching in the program are adjuncts, paid $2,500 per class.  -This item will be further discussed at a later meeting. Overall goal of working with Brandman is to increase student access to completing their 4 year degrees. | Neal | 20 | Information/Discussion |
| 8.5 | District Academic Senate proposition: Collegial consultation award annually awarded to one entity recommended by one of the 3 campuses.  -Award could be for an individual, could be for a group.  The hope is to highlight positive contributions to the campus community that might otherwise go unnoticed.  -Could try to connect it to Faculty and Staff Appreciation lunch. Another parallel is to the Humanities and Social Sciences Spring awards to students.  -Ideas for awards: a temporary parking spot. Some token item, like a small sculpture of an olive branch that would shift from person to person (or office to office). | Lacefield | 10 | Discussion |
| **Other Reports, Meetings and Deadlines** | | | | |
| 9.1 | Upcoming Governance Meetings   1. Faculty Professional Development Committee 2. Professional Learning Committee 3. Curriculum Committee 4. ACES 5. IPC 6. Planning and Budgeting Council (PBC) | | | |
| 9.2 | Upcoming Events:  TBA | | | |
| 10 | Adjourn | Lacefield |  | Action |

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

**Academic Senate for the 2018 – 2019 academic year:**

President: Hyla Lacefield; Vice President: Diana Tedone; Secretary: David Eck; Treasurer: Sarah Aranyakul; Curriculum Committee: Candice Nance/Katie Schertle; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Doniella Maher; Science and Technology Division: Po Tong; Business, Design & Workforce Division: Anne Nichols;KAD and ASLT: vacant; Student Services/Counseling: Daryan Chan