May 16, 2024 Academic Senate – Guideliness for Discussion

Thank you to all of the guests who are visiting us today. I want to start off reminding us to be respectful of each other, especially when we disagree with each other. Today we have a draft resolution for consideration from an Academic Senate writing group. ~~We are not considering action on this item for today. If it sounds as though Academic Senate would like to take action on the draft resolution, then this would happen at a future meeting.~~ [--President Eck had mistakenly left this language from the May 9 discussion guidelines. But as the posted May 16th agenda states, the purpose of the special meeting is to consider action on the draft resolution.]

We will start by listening to the draft resolution. Then there will be an opportunity for all guests (non-voting members of Academic Senate) to comment. Finally, Academic Senate voting members will have an opportunity to comment **and consider whether to take action**.

Structure of Discussion

Since I expect there to be many commenters, the discussion will be structured as follows:
- 10 minutes: writing group discusses edits made from the previous draft and discusses the feedback received on the resolution from the May 9 meeting
- 30 minutes: guest comments.
    - Guests in the room will be given priority over guests on zoom.
    - Guests on zoom who would like to speak should use the Raise Hand function under Zoom "Reactions." This feature is available on all zoom apps and the web interface. Use an internet search to find out where this option is for your particular device.
- 15 minutes: Academic Senate writing group and voting member comments

Basic Discussion Guidelines

To ensure that as many speakers as reasonably possible have an opportunity and to ensure as wide a representation of viewpoints as possible, there will be the following discussion guidelines:
- Each commenter will be limited to 1 minute.
- If we get through all commenters with time remaining for that part of the discussion, then we will give folks the opportunity to speak a second time.
- Commenters will alternate between "pro" and "con." Pro means in support of the agenda item under consideration (that is, the draft resolution), while Con means opposition to the draft resolution.
    - If speaking as a Con, your comment could include what changes would be necessary for you to support the resolution.
    - Conversely, if speaking as a Pro, your comment could include suggesting a "friendly amendment" or other edit that you think would improve the resolution.
- It is appreciated if commenters do not repeat previously shared comments so that Academic Senate can hear as wide a range of comments as possible.

Additional Discussion Guidelines and Norms

- <mark>**Address comments to Cañada Academic Senate, not to other individuals**</mark>.

- You are welcome to respond to a previous comment. But keep in mind: your response should be addressed to the idea and to Academic Senate, not to the other individual.
- Zoom guests: refrain from using topic relevant images in your profile picture or video background.
- Zoom guests should share a name as their Zoom name, not a message in the name field.
- When a Zoom guest is called upon to speak, they will then be able to unmute.
- In keeping with our regular procedures, no deliberation/comments occur in the Zoom chat.
- For this agenda item, the chat will be used to share the discussion guidelines and then will be disabled.