Textbook Affordability Subcommittee
Meeting for 24 November 2020, 11am-12noon
https://smccd.zoom.us/j/84896610849

Attendance: Nick DeMello, Valeria Estrada, Sarah Harmon, Ramki Kalyanaraman, Jai Kumar, Sol Puenzo, Diana Tedone-Goldstone,

I. Introductions (5 minutes)
II. OER Updates (5 minutes)
Updates on OER/ZTC in the District

- WebSchedule: Thanks to the huge lift by Nick to get the DE icons/descriptions on WebSchedule changed, we have an opportunity to get the OER icons/descriptions changed. This already went through our local Academic Senates and the District Academic Senate, so we're ready to get this done. The OER Leads on all 3 campuses are just cleaning up final wording and getting an icon or two reworked, but this should be done in the next week. While it will be green-lit for Spring 2021, the real goal is to have everything fully in-place before Summer 2021 registration starts.
- Grants
  - The OER Leads on all 3 campuses worked with the Promise Scholar Program Leads on each campus to go for a federal grant: OER Test Pilot Program. We just missed that deadline, but we're looking to use that report to apply for different grants at all levels.
  - The goal would be to get grant money to use to encourage adoption and remix/reuse at our campuses.
    - Skyline would take the lead, but Cañada would work very closely in coordination. (CSM is behind us, but would benefit from the work.)
    - Remix/reuse particularly for higher-level courses (especially STEM) and ancillaries—which is what our faculty are asking for.
  - LibreText collaboration—there are avenues for this, so we'll explore those options, too

III. Membership, Goals and Responsibilities (30 minutes)
See draft below.

Will be presented to the Academic Senate Governance Council on 10 December 2020, with further revisions taking place at our next meeting.

IV. Newsletter ideas (10 minutes)
- Using the reports as the Focus Topic (Merlot; ISKME OER/Distance Learning Report; Achieving the Dream's OER Report)
- Idea of the month = implementation of OER in your course shell
- Sarah will have it written up the first week of December for final read-through by the group; will be sent out 10-13 December 2020

V. For the good of the order (10 minutes)
Happy Thanksgiving!

VI. Adjourn

Next meeting: 26 January 2020, 11am-12noon, via Zoom

Important links
- Textbook Affordability Subcommittee Library Guide (our web presence)
- ASCCC OER Initiative

Textbook Affordability Subcommittee
Goals, Responsibilities, and Membership
DRAFT 24 November 2020

Goals

- In a given term, 75% of courses/sections would be OER-converted (ZCT, Low-Cost, No-Textbook[1]);
- Develop a repository of permanent campus-wide resources;
- Develop partnerships with transfer institutions/programs (through Curriculum);
- Create a program of incentives for all instructors to put their materials in the public domain, including adoption of low-cost materials and ZCT.

Responsibilities

- Evangelize and educate on the use of OER, including new advances in OER (e.g. Rice);
- Encourage adoption of OER and sharing of materials across disciplines;
- Work with faculty to include OER in the COR for their courses, ensuring the rigor is appropriate for the course;
- Distribute the resources across the campus community;
- Work with OER partners at CSM/SKY;
- Report out to ASGC and other participatory governance bodies.

Membership

- ZTC/OER Coordinator
- 1 DE Coordinator
- 1 Librarian
- 1 Bookstore Manager
- 1 representative from each instructional division (H&SS, SciTech, BDW, Counseling, KAD, ASLT)

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[1] ZCT = Zero Cost Textbook (including all other materials); Low-Cost = all materials cost less than $40; No-Text = there are no course materials (e.g. textbooks, articles, lab kits) for this course