Textbook Affordability Subcommittee
Meeting for 23 March 2021, 11am-12noon
https://smccd.zoom.us/j/84896610849

Attended: Nick De Mello, Valeria Estrada, Sarah Harmon, Allison Hughes, Ramki Kalyanaraman, Jai Kumar

Missing: David Reed

I. Introductions (5 minutes)
II. OER Updates (10 minutes)

- Open Education Week was a hit! We got 30 faculty at each of the big events (the faculty panel discussion and the Distance Education Workshop/Drop-In), and a large amount of material from the Padlet.
- The surveys sent out during OEWeek were also a great resource. The faculty survey got 47 responses (15 from Cañada), while the student survey got 505 responses (with 113 saying they were only taking classes at Cañada; 197 total taking at least one course at Cañada).
- 14 April: Board of Trustees Study Session includes a piece on district-wide OER/ZTC efforts. Sarah is working with the rest of the District OER Team (Ame Maloney and Bianca Rowden-Quince at Skyline, Chris Smith at CSM) on the board report now.
  - Part of that board report will include an updated website, both for the district and each college. See VI below.
- Skyline Academic Senate passed an OER/ZTC resolution in 2016. It's time to revisit it, but also to have all 3 campuses work on it, with the end goal of the District Academic Senate adopting it and the potential of it yielding a board policy on OER/ZTC. The first step is to have it go to the faculty at all campuses. Sarah is taking it to the ASGC on Thursday, 25 March; all divisions should look at it in the next few months (end of spring/beginning of fall). It has been set up in a Google Doc, and this is where we'll work on it. Everyone has 'commenter' as their role; this is so that we can track all the changes and discuss elements before settling on final wording.

III. Open Ed Week Surveys, Questions for Student Panel (15 minutes)

- Big data on the impact (Cañada-only):
  - 25.6% of Cañada-only students who took the survey (n=113) said that in the last 2 years they dropped a course because the materials were too expensive. This was the highest in the district by far (SKY=17.5%; CSM=9%)
  - When looking for alternatives to high-priced materials, 57/113 purchase the materials from elsewhere, 41/113 take fewer classes, and 34/113 use an older edition.
  - In the past 2 years, 30/113 have used WebSchedule to specifically scout out sections that are OER/ZTC…but 65/113 have not sought out those courses.
  - Data across the district was similar.
  - The comments were interesting; Sarah will have them ready for a future meeting.
- The group wrote up questions for the student panel for Flex Day based on these questions; Sarah will bring these to the rest of the OER Team to perhaps finesse a bit more.
- Working on getting 2 students from each campus to join us.

V. Textbook Submission Process (15 minutes)

- We need to be able to verify that if an instructor says that their course is ZTC/low-cost OER, that everything is correct—that the materials are legal and accessible, that the Bookstore can get students a print copy when requested, and that Sarah can report data on adoption and usage accurately.
- Skyline has built into their textbook adoption process a form that is automatically presented to faculty who say they are using OER. The information then is verified, and only then can a course be labeled as ZTC/Low-Cost OER. Sarah wants something similar—can't be done for SU/FA21 adoptions, but hopefully for SP22?
- Currently, faculty submit their information to Jai—preferably through the Bookstore's Faculty Adoption page, but it can be done via PDF or email.

- o ***We are really bad at getting our information to Jai in a timely manner! We need to improve on this greatly!***
  - o If faculty are using OER, they can submit it through the page (click on the 'Add text' tab and add the information, typing in that it's an OER) or in email. From there, Jai will follow up with the faculty member to ensure that all is legal.
- Sarah is drafting up [a message for all faculty](#)—it goes to the deans by this Friday (26 March), to be sent out to faculty immediately and also part of the April Division Meetings. Information will include deadlines for adoption and incorporating OER.
  - o Allison will also send out Global Announcement on Canvas for faculty, reminding them of the dates.

VI. Website Update (15 minutes)
- Part of the Board Report/Study Session is the announce the launch of updated websites.
  - o There is now a [district ZTC website](#), where we will have links to resources and coordinated efforts (like our Flex Day activities and Open Education Week activities).
  - o Each college will have a page similar to what [Skyline has currently](#).
- As a result, our current [LibGuide](#) presence will be around, but more specific to resources. We now have a [TAS page](#), which is part of the Academic Senate pages.
  - o On the main TAS page: the same data banner that Skyline has, plus guides on how to report adoption of OER, information on Inclusive Access, information on open pedagogy and how to encourage it, information on Z-Degrees. There will also be an FAQ (similar to Skyline's) and a way to contact folks for more information.
  - o The LibGuide will house information on OER vs ZTC, open resources vs free resources, and similar information to what Skyline's LibGuide has.
- Sarah will be starting to build out that site shortly—basics at first, so that there's something there for the board meeting, but more so over time.

VII. Adjourn

Next meeting: 27 April, 11am-12noon, via Zoom

Important links
- [Textbook Affordability Subcommittee Library Guide](#) (our web presence)
- [ASCCC OER Initiative](#)