Textbook Affordability Subcommittee Meeting
for 22 April 2025, 1-2pm, via Zoom

- Attended: Sarah Harmon, Carlos Luna, Nada Nekrep, Anniqua Rana,
- Absent: Jai Kumar, Hyla Lacefield, Chialin Hsieh,
- Guests: John Perez

Agenda

I. Introductions and Welcome (5 minutes; Information)
II. Updates (10 minutes; Information/Discussion)
    a. CCCCO ZTC Grant Updates
        i. Updates from CCCCO
            1. We have our funds in place.
            2. Sarah is following up with our Acceleration I and II projects to get status. It seems that most, if not all, projects are on target for Summer 2025 completion.
        ii. Updates from the OERI
            1. Many webinars and trainings slated for the rest of the semester.
            2. More resources that were put together using the Collaboration Cohorts are coming out. As they do, Sarah is forwarding them to discipline faculty.
III. ZTC/LTC Student Survey (20 minutes; Information)
    a. First review of preliminary data
        i. 292 full submissions, plus another 160 partial submissions. Sarah will go through the partial submissions over the summer; any that are 50% or more complete, she'll add those data into the full report.
        ii. Most students who took the survey were taking more than one ZTC/LTC course, which is great! It means the data are representative of the wider program.
        iii. TAS reviewed the preliminary data of just the full submissions (n=292). There were many areas of interest:
            1. Students saying that word of mouth was key in knowing about ZTC/LTC courses.
            2. Faculty adoptions coming in on-time makes a huge difference; that information is key.
            3. We need to be supportive of our independent bookstore, as Jai (and his counterparts across the district) make it easy for faculty to have options.
            4. The WebSchedule update has made searching for courses in general very difficult, especially in trying to find ZTC/LTC courses and courses taught by certain faculty. This will probably have an impact on enrollment overall.
            5. Quite a few students indicated that they didn't know about the Technology Support available at the Learning Center. Need to get the word out more.
            6. Interesting that the technology used is laptop/desktop and smartphone, in the percentages listed. Sarah said this was similar to the Fall 2022 survey, but more information will come through a detailed analysis.
            7. Interesting that students are getting information from the college catalog/WebSchedule.
        iv. Areas that Sarah should really dig into with respect to the data:
            1. Technology gaps, especially if it can help gain support for the Library's Technology Loan Program, the Learning Center's Technology Support Team, other areas
            2. Why students dropped courses (investigating the 'other' responses)
            3. Types of materials used (to inform the Library budget)
    b. Potential areas of inquiry in the fall
        i. Address gaps indicated.

IV. The future of TAS (20 minutes, Discussion)
    a. Membership, roles and responsibilities
        i. In the fall, there won't be a faculty OER/ZTC Coordinator; there will be a (classified) OER/ZTC Program Manager who will be doing the grant management, collecting and analyzing data, other areas.
        ii. The OERI Liaison and the head of the TAS will go to the Librarian who primarily works with the OER/ZTC Program Manager.
        iii. TAS will still continue to exist as an official subcommittee of the Academic Senate, which means that it should be a faculty-driven and faculty-heavy group. There should be others that join the group, but the faculty should be the majority of the group.
        iv. The group should look to add the librarian working on Controlled Digital Lending and an Accessibility Specialist (faculty), as both positions work quite a bit on ZTC.
        v. Definitely keep the Library Support Specialist who works with reserves (currently: Tessa Noriega) on the committee.
V. Adjourn

Important links

- Textbook Affordability Subcommittee website
- Textbook Affordability Subcommittee SharePoint site
- OER/ZTC LibGuide
- SMCCCD OER/ZTC Website
- ASCCC OERI Website

Next meeting: September 2025…see you next year!