

Textbook Affordability Subcommittee Meeting for 25 November 2025, 1-2pm, via [Zoom](#)

Agenda

- I. Introductions and Welcome (5 minutes; Information)
 - a. Leonor is moving to CSM in the Spring; looking to replace her in the Spring.
- II. Updates (10 minutes; Information/Discussion)
 - a. CCCCCO ZTC Grant Updates
 - b. Updates from CCCCCO
 - c. Updates from the OERI
- III. [Spring 2025 ZTC/LTC Student Survey](#) Updates (15 minutes; Information)
 - a. Feedback with meetings with ASCC, EAPC, Instructional Deans, PDPC
 - b. Following up with faculty department coordinators ahead of scheduling
- IV. District-wide revamp of ZTC Program Awards (30 minutes; Information/Discussion)
 - a. Moving away from awards/stipends and towards hourly-rate payments (requirement of the state/CalSTRS)
 - b. Skyline and CSM are looking to restart their programs; [Cañada](#) will do summer-only
 - c. Might be a good idea to look at the [MiraCosta ZTC Guidelines](#), but with modifications
 - d. Move training to QOTL/Micro-courses for initial training, with required training for projects
 - e. [IDEA Framework](#) being involved in the projects
 - f. Initial draft of types of projects and hours from TASW
- V. Adjourn

Membership

- Sarah Harmon, OER/ZTC Program Manager
- Nada Nekrep, Online Instruction Coordinator
- Carlos Luna, Academic Senate OER Liaison and Librarian
- Amira Alkeswani, At-Large Representative
- Leonor Cabrera, At-Large Representative
- Marina Noel, At-Large Representative
- Jai Kumar, Bookstore Manager
- Anniqua Rana, Dean of Academic Services and Learning Technologies
- Chialin Hsieh, Vice President of Instruction (ex-officio)
- [vacant], ASCC Representative

Important links

- [Textbook Affordability Subcommittee website](#)
- [Textbook Affordability Subcommittee SharePoint site](#)
- [OER/ZTC LibGuide](#)
- [SMCCCD OER/ZTC Website](#)
- [ASCCC OERI Website](#)

Next meeting: 27 January 2026, 1-2pm, via Zoom

Focus: Controlled Digital Lending and initial planning for Open Education Week