# Textbook Affordability Subcommittee Meeting
## for 28 October 2025, 1-2pm, via [Zoom](#)

## *Agenda*

I. Introductions and Welcome (5 minutes; Information)
   a. Welcome new members: Amira, Leonor and Marina!
II. Updates (10 minutes; Information/Discussion)
   a. CCCCO ZTC Grant Updates
   b. Updates from CCCCO
   c. Updates from the OERI
III. [Spring 2025 ZTC/LTC Student Survey Results](#) (30 minutes; Information)
   a. Focus on slides 8, 15-19, 22, 28-29
   b. What can we learn to help address student success and equity?
   c. What are some concrete actions that the college can work on to address gaps?
IV. District-wide ZTC Program Awards (15 minutes; Information/Discussion)
   a. Moving away from awards/stipends and towards hourly-rate payments (requirement of the state/CalSTRS)
   b. Skyline and CSM are looking to restart their programs in the Spring; Cañada will do summer-only
   c. Current [ZTC Adopter Program](#) at Cañada—but this will have to change
   d. Might be a good idea to look at the [MiraCosta ZTC Guidelines](#), but with modifications
      i. Don't offer compensation for "Simple Course Adoption" nor "Easy Textbook Swap," since our current contract doesn't allow for compensation for these activities for publisher-based materials (MiraCosta does)
      ii. Only offer an authoring ("Course Materials Creation (Special Project)") if there is a specific grant tied to it (e.g. CCCCO Acceleration Grant)
   e. Move training to QOTL/Microcourses?
V. Adjourn

## *Membership*

- Sarah Harmon, OER/ZTC Program Manager
- Nada Nekrep, Online Instruction Coordinator
- Carlos Luna, Academic Senate OER Liaison and Librarian
- Amira Alkeswani, At-Large Representative
- Leonor Cabrera, At-Large Representative
- Marina Noel, At-Large Representative
- Jai Kumar, Bookstore Manager
- Anniqua Rana, Dean of Academic Services and Learning Technologies
- Chialin Hsieh, Vice President of Instruction (ex-oficio)
- [vacant], ASCC Representative

## *Important links*

- [Textbook Affordability Subcommittee website](#)
- [Textbook Affordability Subcommittee SharePoint site](#)
- [OER/ZTC LibGuide](#)
- [SMCCCD OER/ZTC Website](#)
- [ASCCC OERI Website](#)

## Next meeting: 25 November 2025, 1-2pm, via Zoom