

# Textbook Affordability Subcommittee Meeting for 23 September 2025, 1-2pm, via [Zoom](#)

## Attendance

- Present: Sarah Harmon, Jai Kumar, Carlos Luna, John Pérez, Anniqua Rana
- Absent: Chialin Hsieh, Nada Nekrep

## Agenda

- I. Introductions and Welcome (15 minutes; Information)
  - a. Looking for more faculty at-large folks. Sarah will reach out to Academic Senate, connect with faculty who are already in the ZTC/LTC sphere.
- II. Updates (10 minutes; Information/Discussion)
  - a. CCCCCO ZTC Grant Updates
    - i. DAA grant: Prof. Emanuela Quaglia completed her MART 362 OER! The remaining element is to set up a way that students in the online sections of MART 379 can purchase the low-cost software that they need for the course.
    - ii. ECE/ENGL grant: Prof. Anna Mills is 95% finished with her digital literacy OER piece; she has the text ready, but needs a bit more time for the Canvas module and ADAPT assignments. Nearing completion.
    - iii. MATH grant: Prof. Amira Alkeswani and Prof. Michael Hoffman have been collaborating on MATH 270, 275 and 251/252 materials. Prof. Ray Lapuz has been working on MATH 253 materials. Good progress, but more news later.
  - b. Updates from CCCCCO
    - i. As the funding is winding down, Sarah will be submitting a number of reports over the next year.
    - ii. Materials will start to be updated in Cool4Ed starting October.
  - c. Updates from the OERI
    - i. Many webinars coming—check out the OERI Webinars page and attend a few.
    - ii. Carlos attended one on the use of AI-based tools; we'll bring this back to campus in a series of workshops. He sees that some of these tools would greatly benefit certain disciplines and departments, including ESL.
- III. Tasks for 2025-2026 (20 minutes; Information)
  - a. District-wide student survey (Fall 2025)
    - i. Districtwide Textbook Affordability Solutions Workgroup (TASW) is working on the [questions](#); please continue editing and suggesting. Comments need to be in by 30 September.
    - ii. Survey will run in November; Sarah will be finalizing the days with PRIE
    - iii. Survey results will be ready for Spring 2026 to guide planning for OE Week 2026 and other activities.
  - b. Preparing for Open Education Week 2026 (2-7 March)
    - i. TASW will start working on that planning soon-ish—let us know of ideas!
  - c. Workshops and trainings
    - i. Sarah and DE folks are working on some workshops on instructor-created materials and ZTC.
    - ii. Other ideas from the group: Accessibility; AI-based tools
  - d. Other items of focus for the year?
    - i. AI-grant proposals and connecting them to OER creation and remediation.
    - ii. Marketing ZTC/LTC to students
    - iii. Increasing the accuracy of courses and their materials—there are more ZTC/LTC courses out there!
- IV. Updated [ZTC website](#) (5 minutes; Information/Discussion)
  - a. Updates and new content
    - i. We'll have the section on Z-Pathways done for this semester.

- ii. Our ZTC Student Assistant, Nida Apa, will graduate in December. We'd like to continue with her or hire another student assistant to help with the content creation.
  - b. Ideas for other content?
    - i. Connect with faculty and with students to see what other information they'd like to see on there.
- V. Focus for October's meeting (5 minutes, Information)
- a. Topic of focus: Student success, equity and instructional materials
    - i. Look into the types of e-book subscriptions that we have to expand equity.
    - ii. More info to be teased out of the Spring 2025 survey (below)
  - b. Full review of the Spring 2025 ZTC/LTC Student Survey data
    - i. Sarah will send out the data report as soon as it's ready.
- VI. Adjourn

### ***Important links***

- [Textbook Affordability Subcommittee website](#)
- [Textbook Affordability Subcommittee SharePoint site](#)
- [OER/ZTC LibGuide](#)
- [SMCCCD OER/ZTC Website](#)
- [ASCCC OERI Website](#)

**Next meeting: 28 October 2025, 1-2pm, via [Zoom](#)**