

Textbook Affordability Subcommittee Meeting Minutes for 28 September 2026, 2:30-3:30pm, via [Zoom](#)

Attenda

- Present: Amira Alkeswani, Sarah Harmon, Tania Isidra, Jai Kumar, Jenni McGuire, Marina Noel, Tessa Noriega, John Perez, Bianca Ramírez, Anniqua Rana
- Absent: Chialin Hsieh, Diana Tedone-Goldstone

Agenda

- I. Introductions and Welcome (10 minutes; Information)
- II. TAS Orientation (10 minutes; Information and Discussion)
 - a. What we do and how we do it: The goals and responsibilities on the [TAS website](#) (which we will revisit this year!)
 - b. What we want to focus on for 2026-2027
 - i. OER/ZTC Implementation Plan, as it finishes in Spring 2027. As part of this work, we'll revisit our goals and responsibilities.
 - ii. Exploring the work that has been done statewide on courses that are part of CalGETC and Common Course Numbering (John)
 - iii. Support for a type of 'peer review' of commonly used materials within departments as a way to look for ways to update and/or remediate materials as necessary (Amira)
 - iv. Ways that LLM-based tools can help to remediate and/or update the OER we're using (Amira)
 - v. Adoption streamlining and reporting (Sarah)
 - vi. Controlled Digital Lending (CDL) and its relation to OER/ZTC work (Anniqua)
- III. Updates (20 minutes; Information and Discussion)
 - a. CCCCCO ZTC Grant Updates
 - i. Summer 2026 cohort projects
 1. Amira Alkeswani (Math): [MATH 268 remix textbook](#) (Canvas sandbox)
 2. Camille Kaslan (Chemistry): [CHEM 220 Homework/Workbook Ancillary](#) (Canvas sandbox)
 3. Nada Nekrep (Biology): [BIOL 132 Lab](#) (Canvas sandbox)
 4. Sol Parajón Puenzo (Chemistry): [CHEM 231 Homework/Workbook Ancillary](#)
 5. Susan White (Biology): [BIOL 130 Remix](#)
 6. Completed training from Summer 2026: Laura Mugica Sánchez (Chemistry): Cañada OER Basics and ASCCC OERI Accessibility Basics; Nada Nekrep (Biology): Cañada OER Basics
 - ii. What is left to close gaps ([August Flex Day presentation](#))
 1. Mostly tabled for another agenda, although the information is in the presentation linked above.
 - b. Updates from the OERI
 - i. Tania will be completing the annual OER Liaison Survey with updates on Cañada's OER/ZTC work
 - ii. There are many [webinars](#) for October, including a new round of [Back to Basics](#) on OER.
 - iii. The ASCCC OERI Northern California in-person training is 23 October, 8am-3pm, at Monterey Peninsula College. Faculty can still [register](#), although time is running short. You can use Professional Development funds to go (but the timeline is shrinking to ask for PD funds).
- IV. Updates from CCCCCO (10 minutes, Information)
 - a. Memorandum ESS 26-65: LTC Threshold at \$30 (reporting) starting Summer 2027 ([ASCCC OERI link](#))
 - b. SMCCCD TASW Initial Discussions on the memo
 - i. SMCCCD passed the [BP 4042/AP4042](#) OER/ZTC Measures, which stipulate that SMCCCD will follow whatever threshold is recommended by the State Chancellor's Office.
 - ii. Currently, SMCCCD's threshold for LTC courses is \$40—meaning, all required instructional materials for the course must total \$40 or less as new at the Bookstore.
 1. Instructional materials are textbooks, homework platforms, lab manuals and

other means of instruction for the course that students must use. It doesn't include course supplies, like lab kits, art kits, calculators, etc.

2. If SMCCCD doesn't lower its LTC threshold to \$30, it means that the data that our colleges report to the State Chancellor's Office for LTC courses will be different than what is shown locally. It also means more work and lower efficiency in reporting of data. It's messy all around.
3. In the [Fall 2025 Burden-Free Instructional Materials Student Survey](#) (slide 17), students indicated that they would prefer a \$20-\$25 threshold for LTC, although \$30 was also a popular choice. This information has stayed steady over the last 5 years of student data.
- iii. That said, it's important to not only notify faculty, but to get their buy-in. To that end, the SMCCCD Textbook Affordability Solutions Workgroup (TASW) will be creating a resolution that will be shared across the district for our local Senates to vote on. This ensures that 10+1 is still upheld.
- iv. TASW will also connect with local Student Senates to ensure that students are informed.
 1. Sarah will go to ASCC's meeting on 30 September to bring this up in open forum, with the hope to be able to come back and discuss this more at future meetings.

V. TAS Workshops and Events (5 minutes, Information)

- a. How Not to Be an Accidental Pirate: Fair Use, Copyright and AI for Faculty
 - i. [Recording](#)
 - ii. [Slide deck](#)
- b. OER Learn and Play Series on ADAPT and authentic assessment types: Please encourage everyone you know to register for these events! That way, whether they can come or not, they will get access to the slide deck and the recording. There will also be Canvas global announcements to faculty, and it will be shared across the district and at other colleges, too.
 - i. Level 1: ADAPT Assessment Platform: 1 October, 1-2pm, 13-337 and Zoom ([registration link](#))
 - ii. Level 2: ADAPT's Discuss-It Question Type: 15 October, 1-2pm, 13-337 and Zoom ([registration link](#))
 - iii. Level 3: ADAPT's The Forge Long-Form Assessment Tool: 29 October, 1-2pm, 13-337 and Zoom ([registration link](#))
- c. CCCCCO ZTC Project Showcases (November)

VI. Adjourn

Important links

- [Textbook Affordability Subcommittee website](#)
- [Textbook Affordability Subcommittee SharePoint site](#)
- [OER/ZTC LibGuide](#)
- [SMCCCD OER/ZTC Website](#)
- [ASCCC OERI Website](#)

Chat log

- 2026-09-28 14:34:11 From Amira Alkeswani to Everyone: I'm proctoring an exam at the moment. I'll type in the chat, but I can hear you.
- 2026-09-28 14:35:13 From Amira Alkeswani to Everyone: Welcome Tania 😊
- 2026-09-28 14:35:59 From Amira Alkeswani to Everyone: Hi everyone, I'm Amira, your math professor from the Science and Technology Department. It's nice to see you all!
- 2026-09-28 14:36:54 From Amira Alkeswani to Everyone: Welcome Bianca
- 2026-09-28 14:38:10 From Amira Alkeswani to Everyone: John & Marina nice meeting you
- 2026-09-28 14:40:11 From Sarah Harmon to Everyone:
https://canadacollege.edu/academicsenate/textbook_affordability_subcommittee.php
- 2026-09-28 14:47:46 From Amira Alkeswani to Everyone: Review and improve the quality of the ZTC resources we use by gathering feedback from faculty and identifying areas for improvement.
- 2026-09-28 14:48:27 From Amira Alkeswani to Everyone: AI
- 2026-09-28 14:48:47 From Amira Alkeswani to Everyone: Explore how AI can be thoughtfully embedded into the revision process to help identify outdated content, improve clarity and accessibility,

develop updated examples and practice materials, and support faculty in creating more engaging and current resources.

- 2026-09-28 15:04:19 From Sarah Harmon to Everyone: <https://asccc-oeri.org/webinars-and-events/>
- 2026-09-28 15:05:26 From Sarah Harmon to Everyone:
 - Introduction to Remixing and Open Homework Systems Regional Meeting – North
 - Friday, October 23, 2026 from 8:00 am – 3:00 pm at Monterey Peninsula College
 - This workshop will showcase LibreTexts, the LibreTexts Remixer, and the ADAPT Open Homework System.
 - The OERI, in collaboration with Monterey Peninsula College, is pleased to announce a professional development opportunity for those who intend to remix open educational resources in the LibreTexts platform and create openly-licensed assessments – and those who support such work. Attendees of this in-person event at Monterey Peninsula College in Monterey, CA will be introduced to – and actively interact with – LibreTexts, the LibreTexts Remixer, and the ADAPT Open Homework System. A light breakfast will be served and lunch will be provided. In order to defray costs, a registration fee of \$25 will be charged. Space is limited. Agenda in the link below.
 - [Register for Friday, October 23, 8:00 am – 3:00 pm OERI Regional at Monterey Peninsula College](#)
- 2026-09-28 15:07:52 From Sarah Harmon to Everyone: [ess-26-64-establishment-of-standardized-ltc-threshold.pdf](#) (from [ASCCC OERI](#))
- 2026-09-28 15:27:37 From Amira Alkeswani to Everyone: Very helpful to support no AI submissions
- 2026-09-28 15:27:58 From Amira Alkeswani to Everyone: I can see this it as the future
- 2026-09-28 15:29:53 From Jenni McGuire to Everyone: Bye!!
- 2026-09-28 15:29:55 From Bianca to Everyone: bye
- 2026-09-28 15:30:09 From Amira Alkeswani to Everyone: Have a great day all

Next meeting: 26 October 2026, 2:30-3:30pm, via [Zoom](#)

Focus: OER/ZTC Implementation Plan—Next Step in Updates