

1. **Mick Jagger**  
- Lead Singer - The Rolling Stones
2. **Kevin Kennedy**  
- Baseball Manager/TV Host
3. **John Grisham**  
- Author
4. **Robert Plant**  
- Lead Singer - Led Zeppelin

TOP 10 Famous

5. **Bob Newhart**  
- Comedian
6. **Janet Jackson**  
- Singer and Pop Star
7. **J.P. Morgan**  
- Financial World Leader
8. **Eddie Izzard**  
- Comedian
9. **Kenny G**  
- Soprano Saxophonist
10. **Chuck "The Iceman" Liddell**  
- Ultimate Fighter

ACCOUNTING STUDENTS

"Financial intelligence is a synergy of accounting, investing, marketing, and law. Combine those four technical skills and making money with money is easier."  
- Robert Kiyosaki

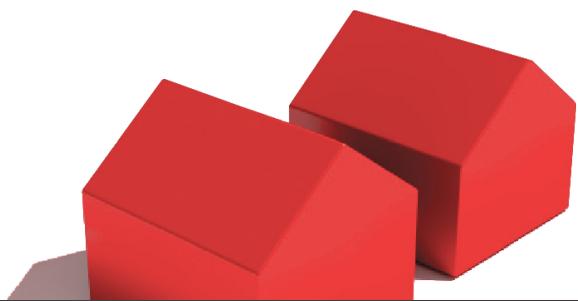
"The hardest thing in the world to understand is the income tax."  
- Albert Einstein

**Keep on the lookout for our Monopoly Tournament Scholarship for accounting students every fall semester!**

# ACCOUNTING

at  
**Cañada College**

Redwood City, CA



## CAREER OPPORTUNITIES

## Cañada College Business, Design, & Workforce Division

**FOR MORE INFORMATION,  
PLEASE CONTACT:**

**Leonor M. Cabrera**  
 (650) 306-3158  
 [CabreraL@smccd.edu](mailto:CabreraL@smccd.edu)  
 or  
 visit our college website at  
[www.canadacollege.edu](http://www.canadacollege.edu)



- Auditors
- Bookkeepers
- Tax Accountants
- Budget Analysts
- Financial Planners
- Financial Accountants
- Forensic Accountants
- Managerial Accountants

4200 Farm Hill Blvd.  
Redwood City, CA 94061

**College President:**  
Jamillah Moore, Ed. D.

**Interim Division Dean:**  
Leonor Cabrera



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**[www.canadacollege.edu](http://www.canadacollege.edu)**

Redwood City, CA - 06/2017



**OPPORTUNITIES**

- Associate in Science Degree
- Certificate Programs
- Career Expansion
- Strategic Course Scheduling

[www.canadacollege.edu/accounting](http://www.canadacollege.edu/accounting)

## ACCOUNTING COURSES

### ACTG 100 Accounting Procedures

Introduction to basic accounting principles and procedures. The accounting equation is utilized to record business transactions in journal form to create worksheets, trial balances, income statements, and balance sheets. Successful completion of BUS 110 or 115 is recommended. Transfer: CSU.

### ACTG 121 Financial Accounting (C-ID ACCT 110)

Introduction to the fundamentals of basic accounting including how to record business transactions, prepare financial statements, and use accounting information in accordance with generally accepted accounting principles. The course includes both theoretical and practical problem-solving learning experiences to help the student develop analytical abilities in using financial data. Recommended for all business major transfer students. Transfer: CSU, UC

### ACTG 131 Managerial Accounting (C-ID ACCT 120)

Prepare financial information used in the planning, organizing, directing, controlling, and decision-making process. The course includes managerial accounting concepts, systems for manufacturing business, cost behavior and cost estimating, budgeting, break-even analysis, financial statement analysis, and discussion of ethical issues related to Business. Recommended for all business major transfer students. Transfer: CSU, UC

### ACTG 180 Payroll Accounting

Payroll is one of the most important accounting functions. Learn how to calculate employee compensation (wages & tips), determine employer and employee tax deductions, prepare journal entries for general ledger posting, and file the required federal and state payroll forms. The historical events that occurred and resulted in current legislation and payroll tax laws are also covered. Transfer: CSU.

### ACTG 200 QuickBooks

Equivalent to ACTG 190 and 192. Development and operation of a computerized accounting system using QuickBooks, including an introduction to the basic features and instruction of how to set up a company. Students develop skills in accounts receivable, accounts payable, payroll, general ledger, bank reconciliation and preparation of financial statements. Transfer: CSU

## ACCOUNTING

CERTIFICATE OF ACHIEVEMENT - 27.5 Units

ACTG 121	Financial Accounting	4.0
ACTG 131	Managerial Accounting	4.0
ACTG 180	Payroll Accounting	1.5
ACTG 200	QuickBooks	3.0
BUS 100	Contemporary American Bus.	3.0
CBOT 432	Computer Applications	3.0
CBOT 435	Spreadsheets	3.0

Core 21.5 units and 6 unit Selective requirements + also meet certificate program requirements listed in catalog

## ENTRY LEVEL BOOKKEEPING

CERTIFICATE OF ACHIEVEMENT - 12 units

ACTG 100	Accounting Procedures	3.0
ACTG 180	Payroll Accounting	1.5
ACTG 200	QuickBooks	3.0
CBOT 435	Spreadsheets	3.0
CBOT 472	Beginning Word Processing	1.5

+ Also meet certificate program requirements listed in catalog

## ACCOUNTING STUDENTS

HAVE BEEN ACCEPTED AT:

San Francisco State University  
 San Jose State University  
 California State University, East Bay  
 Notre Dame de Namur  
 Golden Gate University  
 Loyola Chicago  
 Haas School of Business - University of California, Berkeley  
 Marshall School of Business - University of Southern California

## ACCOUNTING

ASSOCIATE IN SCIENCE - 60 units

ACTG 121	Financial Accounting	4.0
ACTG 131	Managerial Accounting	4.0
ACTG 180	Payroll Accounting	1.5
ACTG 200	QuickBooks	3.0
BUS 100	Contemporary American Bus.	3.0
CBOT 432	Computer Applications	3.0
CBOT 435	Spreadsheets	3.0

AS Degree Requirements\*

Complete Core & Selective Courses, 27.5 units, listed under the Certificate of Achievement-Accounting and General Education Requirements 18 units\*.

\*and additional Cañada College AS Degree requirements outlined in catalog.

## SELECTIVE COURSES

CHOOSE 6 UNITS:

ACTG 100	Accounting Procedures	3.0
ACTG 181	Taxation of Individuals Using Tax Software	4.0
ACTG 250	Certified Bookkeeper AIPB Preparation	3.0
BUS 101	Human Relations in Business	3.0
BUS 103	Introduction to Business Information Systems	3.0
BUS 201	Business Law	3.0
BUS 401	Business Communications	3.0
COOP 670	Cooperative Education Work Experience	1-6

## TRANSFER PROGRAM

Cañada College offers lower division coursework required for transfer in the area of Accounting/Business Administration. Usually an Accounting program of study is listed under Business Administration. Students should use PROJECT ASSIST ([www.assist.org](http://www.assist.org)) to research lower division major requirement at the transfer destination of their choice. Also, work with a Counselor/Advisor to determine appropriate transfer coursework.

## GENERAL REQUIREMENTS FOR CERTIFICATE/AS DEGREE PROGRAM:

1. Prerequisite, core, and selective courses must be completed as identified in the catalog.
2. Fifty percent (50%) of the "major" required courses must be completed at Cañada College. Equivalent lower division courses completed at other accredited institutions and verified by Cañada College may be applied towards the certificate.
3. All Certificate courses must receive a grade of C or better.
4. Students must be in "good academic standing" to receive a Certificate of Achievement and or degree.

Please refer to the Cañada College catalog for complete and detailed information on Certificates and Degrees or visit our online catalog:

[www.canadacollege.edu](http://www.canadacollege.edu)

FOR TRANSFER INFORMATION:

[www.ASSIST.ORG](http://www.ASSIST.ORG)

