



ACCJC Midterm Report Preparation Timeline: 2022-23

As of September 12, 2022

Task	Lead	Timeline
Planning & Budgeting Council (PBC)/Cañada College Accreditation Oversight Committee approves Report preparation timeline and process, including identification of an Accreditation Steering Committee and Writing Team.	PBC Co-Chairs, Eck and Young	September 21, 2022
Cañada College Accreditation website updated to reflect approved Midterm Report preparation process & timeline.	ALO/PRIE Dean Engel	September 22, 2022
Writing Team prepares first draft of Midterm Report.	Writing Team (<i>Karen Engel, Dean of PRIE and Jessica Kaven, Faculty Assessment Coordinator</i>)	October, 2022
Writing Team solicits input from: <ul style="list-style-type: none">• Academic Senate• District Budget Office• Guided Pathways Advisory Committee• Instructional Planning Council (IPC)• Program Review Work Group	Writing Team	November – December, 2022
Accreditation Steering Committee reviews first complete draft of Midterm Report. Presents it at Flex Day, January, 2023. (<i>Steering Committee members: Lopez, Eck, Young, Engel</i>)	Accreditation Steering Committee Tri Chairs (<i>Eck, Young, Engel</i>)	January, 2023
Writing Team revises draft Midterm Report.	Writing Team	February, 2023
Midterm Report second draft presented for review and discussion at: <ul style="list-style-type: none">• Academic Senate• Classified Senate• Associated Students of Cañada College (ASCC)• Instructional Planning Council (IPC)• Student Services Planning Council (SSPC)• Planning & Budgeting Council (PBC)	ALO/PRIE Dean Engel	March – April, 2023
Writing Team addresses feedback received from participatory governance Senates and Councils.	Writing Team	April, 2023
Final draft of Midterm Report presented to the Planning & Budgeting Council (PBC)/Accrediting Oversight Committee for approval.	Accreditation Steering Committee Tri Chairs	April-May, 2023
Visual Communications Coordinator produces final version of Midterm Report.	Hannah-Joy Haw	June-July, 2023
Midterm Report to Board of Trustees for review and approval.	President Lopez, Accreditation Steering Committee Tri Chairs	August-September, 2023
Submit completed, signed Midterm Report to ACCJC.	ALO/PRIE Dean Engel	October 15, 2023