

Delegation of Authority to the District Chancellor (Accreditation-Related)

BP 2430

Delegation of Authority to the District Chancellor

References: Education Code Sections 70902 (d) and 72400; ACCJC Accreditation Standards IV.B.5, IV.C.12, and IV.D.1

The Board of Trustees shall delegate to the Chancellor of the District the executive responsibility for administering policies adopted by the Board and executing all decisions of the Board requiring administrative action.

The District Chancellor may delegate any powers and duties entrusted to the Chancellor by the Board (including the administration of colleges) but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The District Chancellor shall ensure that all statutes and regulations are complied with and that required reports are submitted in a timely fashion. The District Chancellor shall establish such administrative procedures as are necessary for the operation of the District and the Colleges.

The District Chancellor shall perform all duties specifically required of or assigned to the Chancellor by the statutes of the State of California and by the Board of Trustees of the San Mateo County Community College District.

The District Chancellor is expected to perform the duties contained in the District Chancellor job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the Board in consultation with the District Chancellor.

The District Chancellor is empowered to reasonably interpret Board policy. In situations for which the Board has provided no policy for administrative action, the District Chancellor shall have the power to act, but the Chancellor decisions shall be subject to review by the Board. It shall be the duty of the District Chancellor to inform the Board promptly of such action and to recommend a written Board policy if one is necessary.

The District Chancellor shall make available any information or give any report requested by the Board as a whole. Individual trustee requests for information shall be met if, in the opinion of the District Chancellor, they are not unduly burdensome or disruptive to District operations. Information provided to any trustee shall be available to all trustees.

The District Chancellor shall act as the professional advisor to the Board in policy formation.

See AP 2430 Delegation of Authority to the District Chancellor and College Presidents.

(Replaces former SMCCCD BP 2.02)

Revised: 10/12; 3/14; 3/15

Adoption Date: **November 29, 2023**

Classification:

Revised Dates: ; **November 29, 2023**
