

## Cañada College Academic Senate

1:00pm – 2:50pm

Location: the Faculty Teaching and Learning Center and Lounge (Cañada Bldg 9-154)

[Zoom option for guests](#) (Meeting ID: 825 6639 9062)

In attendance: Dave Eck, Gampi Shankar, Monica Malamud, Ellen Young, Sarah Aranyakul, Richard Schulke, Ana Miladinova, Carlos Luna, Sandra Mendez, Salumeh Eslamieh, Hyla Lacefield

Guests: Ammer Thompson, John Perez, Gina Hooper, Sarah Harmon, Jen Petrolje, Yesenia Haro

### Minutes 4/10/2025

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Shankar	1:05	Procedure
2	<b>Dr. DeVon Scott started this past week, as the Director of the DRC and PCC</b>	Shankar	2	Information
3	<b>Adoption of Consent Agenda</b> <b>DE: motion</b> <b>LP: second</b> <b>Discussion:</b> <b>Motion to pull 4.3 from Consent, so we can add John Perez</b> <b>Roll Call: all in favor; Schulke abstained</b>	Shankar	1	Action

#### 4 - Consent Agenda

- All items on the consent agenda may be approved by unanimous consent of the Academic Senate members present. The absence of objection establishes consent.
- Before approval, reasonable time must be allowed for any Senate member or guest to ask questions about a particular item.
- Any person may request that an item be removed from the Consent agenda to be discussed in the order listed as part of the regular Senate Business.
- For appointments, Faculty names being nominated are **highlighted**

4.1	<a href="#">Minutes 3/27/25</a>
4.2	<b>Instructional Planning Council Vacancies</b> <ul style="list-style-type: none"><li>• Librarian Representative: <b>VACANT</b> (replacing Diana Tedone-Goldstone until end of Spring 2025 semester)</li></ul>
4.3	<b>Phase-III Implementation Faculty Nominations for Summer Convenings on Course Templates</b> <ul style="list-style-type: none"><li>• For details, please click on Ph- <a href="#">CCNFW Convening Dates, Disciplines, and Courses</a></li></ul>

	<ul style="list-style-type: none"> <li>Faculty Nominations for all Disciplines/Courses are <b>due April 15th</b></li> <li>ASCCC provides a \$150 stipend</li> <li>Current nominees for approval: <ul style="list-style-type: none"> <li><b>Philosophy</b> – Prof. Dave Eck</li> <li><b>Biology (Microbiology)</b> – Prof. Nathan Staples</li> <li><del>Human Anatomy/Physiology – Doug Hirzel (Eck volunteered him)</del></li> <li><b>Kinesiology</b> – Prof. Erik Gaspar</li> <li><b>Communication</b> --Prof. John Perez</li> </ul> </li> <li>Previously approved names are highlighted in this <a href="#">tracking document</a> that also has <b>VACANT</b> positions</li> </ul> <p>Motion to forward: DE Second: LP Roll call: all in favor</p>			
<b>5 - Public Comment</b>				
5.1	<p><b>Questions/comments on non-agenda items</b></p> <p>Not everyone received message about yesterday's safety drill. Please fill out survey going around to indicated whether you did/didn't hear it and whether or not you could hear it.</p> <p>Ellen: was there a 3 pm drill?</p> <p>Answer: no</p> <p>Carlos: Is there follow-up? In the library, it was audible only in some parts.</p> <p>SH: Summer book adoptions were due last month); Fall textbooks adoptions due by April 15 or at least by end of April so there is ample time.</p> <p>John Perez: Yesterday's district announcement about what to do if federal agents come to campus is concerning; would like to see this discussed at a future Senate meeting.</p> <p>EY: Flex day next Thursday; also there is a state mental health training that has a pre-registration requirement. Please register for Flex to help with planning.</p> <p>GS: Review the RSI rubric; at least one college has had accreditation issue because it wasn't met.</p>	Public	1:11	Information
<b>6 - Senate Business</b>				
6.1	<b>Adoption of Regular Agenda</b>	Shankar	1:21	Action

	<b>Motion: EY</b> <b>Second: LP</b> Roll call: all in favor			
6.2	<b>Counselor Faculty Screening Hiring Committee</b> <ul style="list-style-type: none"> <li>• <b>Nadya Sigona (Faculty)</b></li> <li>• <b>Trang Luong (Articulation Officer)</b></li> <li>• <b>Nick Martin (Faculty)</b></li> <li>• Gonzalo Arrizon (Faculty)</li> <li>• Max Hartman (Dean of Counseling)</li> </ul> Insert Max Hartman's statement Motion to approve committee: LP EY: Second Roll call: all in favor	Shankar	1:22	Action
6.3	<b>Middle College Update</b> <ul style="list-style-type: none"> <li>• <a href="#">Middle College Program</a> <ul style="list-style-type: none"> <li>○ Instructors/Advisors <b>Jen Petroelje and Jen Buchanan</b></li> </ul> </li> <li>• <a href="#">Middle College Program Informational Updates that may be useful for all faculty</a></li> <li>• Receiving only about 50% return rate on progress reports, and sometimes they come in late.</li> <li>• The staff uses our feedback to intervene with and support students</li> <li>• Students are required to finish; they can't drop.</li> <li>• DE: Consider sending paper requests; perhaps a simpler first response (y/n), and then ask more specific questions.</li> <li>• GS: Phone calls might get more response</li> <li>• SH: Commends Middle College for quick responses; for adjuncts who may not have phone and may not check box, email is best. Could it be connected to Early Alert?</li> <li>• Yesenia: as part of the Early Alert team she also sees these.</li> <li>• MM: praise for M.C. responsiveness whereas she doesn't get timely response from Early Alert system.</li> <li>• EY: what about CSM Middle College students?</li> </ul>	Petroelje / Redmond	1:30	Information

	<ul style="list-style-type: none"> <li>JP: CSM is in a different district; not connected.</li> </ul>			
6.4	<p><b>PIV Taskforce Committee Report - Funeral Services Program (FSE)</b></p> <p>This agenda item will formally introduce the Funeral Services Education Program Improvement and Viability Task Force Report to Academic Senate</p> <ul style="list-style-type: none"> <li>Key resources: <ul style="list-style-type: none"> <li><a href="#">Funeral Service Education PIV Task Force Report</a></li> <li><a href="#">Instructional Planning Council feedback on the FSE PIV Report</a></li> </ul> </li> </ul> <ol style="list-style-type: none"> <li><b>Proposed action:</b> feedback on the report DE: Motion to provide feedback</li> <li>LP: Second</li> <li>DE: as division rep, I emailed the division before spring break and didn't receive any.</li> <li>GS: <ul style="list-style-type: none"> <li><i>I wanted to recognize, commend, and highlight the fact that a few people step up each time to bolster and uphold the rigor we want in all matters that pertain to faculty and learning. This team is an example of how rigorous and well-balanced the process can be, even when it is as difficult an issue as this is, particularly with the impact of such actions as those that can result from a PIV process.</i></li> <li><i>This PIV task force did a fantastic job of upholding our high standards of rigor and looking at things comprehensively from their own, as well as the perspectives of others across the table, as well as the interests of our students and the college.</i></li> </ul> </li> </ol>	PIV Taskforce Committee (Hirzel /Eck /Nance /Mendez /Hooper /Engel /Thompson)	1:39	Action

	<ul style="list-style-type: none"> <li>• <i>I did want to observe that the effort and resources needed for such tasks are immense. If there are ways by which we can limit or drastically reduce the chance of ever going to PIV, that would naturally be the best pre-emptive approach to having to go down this path. As was evident in this case, that may not be that obvious, especially in the planning and start of new programs that have not existed in our college. On the other hand, a general awareness of the highest standards and rigor we can put in place when introducing a new program should be the underlying basis for anything in that realm. I hope we can learn from this process and use this as from our PIV process to feed into what we want in planning for new programs.</i></li> </ul> <p>5. LP: appreciates the thoughtful, careful, rigorous analysis</p> <p>6. GS: hoping to learn from this process</p> <p>7. EY: in program development we need to ensure that we have sustainable funding</p> <p>8. GS: IPC recommended discontinuing the AA degree and the certificates</p> <p>9. MM: Given the thorough process, Senate should support the recommendations provided by the committee.</p> <p>MM: Motion to support the recommendations from the FSE taskforce as stated in the report.</p> <p>DE and LP: agreed to MM's modification</p> <p>DE: consider exploring not-for-credit option?</p> <p>Roll call: all in favor except Eck and Luna (abstentions)</p>			
--	---	--	--	--

6.5	<b>Review and feedback session ISER 4.1</b> <ul style="list-style-type: none"> <li>• <a href="#">Accreditation and ISER Website with Draft Documents</a></li> <li>• <a href="#">ISER Draft Documents for feedback</a></li> <li>• <a href="#">Specific section 4.1 to be discussed/reviewed</a></li> </ul> <p>Draft needs to be done by midnight tonight; Hyla is soliciting input and help.</p> <p>This is about academic freedom and integrity so germane to Academic Senate.</p> <p>DE: Cañada's A.S. passed an action to ask District Senate to work with AFT 1493 to get academic freedom in the contract.</p> <p>EY: There was a survey at the flex day session on academic freedom; she will send to Hyla.</p> <p>GS: The rubric indicates that students need to be aware; what resources do they have?</p> <p>HL: Catalog, syllabus, etc.</p> <p>GS: More from student perspective?</p> <p>LP: Resolution on Gaza from May 2024, which talks about the centrality of academic freedom</p> <p>SH: DTL plagiarism and AI guidance document, which will be on the FTL website. Sending Hyla the link.</p> <p>MM: Ask Doniella for specifics about conversations with colleagues including "How not to be an accidental pirate." However, as of today, our district has refused to include an article on academic freedom in our contract.</p>	Lacefield / Engel	1:51	Input
6.6	<b>Nominations for Academic Senate President</b> <ul style="list-style-type: none"> <li>• No nominations have been received.</li> <li>• But it is appreciated if nominees email the election committee at least one day before the meeting: Hyla Lacefield (<a href="mailto:lacefieldh@smccd.edu">lacefieldh@smccd.edu</a>) and Dave Eck (<a href="mailto:eckd@smccd.edu">eckd@smccd.edu</a>)</li> </ul> <p>SE: Motion to table until next meeting of 5/8</p> <p>GS: Second</p> <p>Roll call: all in favor except Miladinova (no)</p>	Lacefield & Eck	2:08	Action
6.7	<b>Nominations for Academic Senate Vice President</b> <ul style="list-style-type: none"> <li>• Nominations:</li> </ul>	Lacefield & Eck	2:18	Action

	<ul style="list-style-type: none"> <li>○ Richard Schulke</li> <li>○ John Perez (nominated by SH)</li> </ul> <p>SE: How many units? Can people be co-VPs?  DE: 6; it could be shared though that's unprecedented  Motion to approve the nominations: DE  Second: GS  Roll call: all in favor</p>			
6.8	<p><b>Program Review Questions Updates</b></p> <ul style="list-style-type: none"> <li>• In Fall 2024 semester, Academic Senate created a workgroup on revising the comprehensive program review questions with a focus toward better focusing equity questions.</li> <li>• Draft revisions and feedback were taken through EAPC, Student Senate, and IPC.</li> <li>• Using the feedback gained from these governance bodies, the workgroup shared its latest draft with Academic Senate on March 27: Academic Senate Review - <a href="#">Proposed Updates to Comprehensive Instructional Program Review Questions</a></li> <li>• [For comparison, here are <a href="#">the current program review questions</a>.]</li> <li>• <b>Proposed action:</b> approve the changes to the program review questions.</li> </ul> <p>DE: This was shared at the last meeting; the red font indicates the changes. The notes for item 10 are to encourage faculty to attempt measurable changes even if they don't succeed. Library has an additional program review question. The note for 7 focuses on retention and success and disregards "completion," which was ambiguous. Retention and success are the state chancellor's office terms. "Program of study" was also clarified.</p> <p>Motion to adopt: LP  Second: EY  Roll call: all in favor</p>	Malavade / Eck / Shankar / Palmer	2:22	Action

6.9	<b>Speaker Honorarium for ESL 912 (Prof. Julie Carey)</b> <ul style="list-style-type: none"> <li>Requesting the <b>\$150 Speaker Honorarium</b> for ESL 912 (one section, during class time, 5/13) for <b>Olga Perez</b></li> <li>For several semesters, a former ESL student, <b>Olga Perez</b>, has visited ESL 912 to share her expertise as a successful business owner of <a href="#">Wyloly printing company</a>. Olga and her husband built this company from the ground up, starting with \$200 in a tiny corner of their apartment. In her lecture, she shares her mistakes, successes, tips, and resources for opening a business (something many ESL students are interested in doing). She has also volunteered her printing services for numerous Dreamers Club and class projects.</li> </ul> <p>Motion to approve: LP Second: MM Vote: all in favor</p>	Shankar / Aranyakul	2:29	Action
6.10	<b>Speaker Honorarium for Art Gallery (Prof. Emilio Villalba)</b> <ul style="list-style-type: none"> <li>Requesting the <b>\$150 Speaker Honorarium</b> for Art Gallery Speaker <b>Matt Gonzalez</b></li> <li>Cañada College is proud to present an exceptional exhibition featuring 18 works by Bay Area Figurative artists Paul Wonner and Theophilus Brown from the private collection of Matt Gonzalez and Kelly Egan. We would be honored if you could join us for the reception on <b>April 10th from 4-6pm</b>, featuring a special collector talk by Matt Gonzalez at 4:45pm.</li> </ul> <p>Motion: LP Second: GS Vote: all in favor</p>	Shankar / Aranyakul	2:31	Action
<b>7 - Regular Reports</b>				
7.1	President's report Information session on district strategic planning goals is forthcoming. Art gallery event is happening today Honors' showcase 3-5 today and 10 –12 tomorrow	Shankar	2:32	Information
7.2	Treasurer's report Checking: \$7,683.43 Saving: \$5,035.69 <u>Total: \$12,719.12</u>	Aranyakul	2:33	Information



	28 members contribute			
7.3	Curriculum Committee <ul style="list-style-type: none"> <li>• Please do the Common Course Numbering (CCN) surveys for courses in your field</li> <li>• Thank you for getting CORs submitted; final deadline is April 10<sup>th</sup></li> <li>• Volunteers to the CCN taskforce will be submitted by 4/15 by Lisa</li> </ul>	Palmer	2:35	Information
7.4	Professional Development <ul style="list-style-type: none"> <li>• May 1<sup>st</sup> deadline for submitting PD applications for summer projects</li> <li>• HL: Could PD be used for working developing BA degree?</li> <li>• SE: the deadline for longterm is October; if it's above and beyond your program it could be considered.</li> </ul>	Eslamieh	2:38	Information
<b>8 - Other Reports, Meetings and Deadlines</b>				
8.1	Upcoming Events, Meetings, Deadlines, and Any Additional Comments on Non-Agenda Items <b>Important Dates relevant for faculty:</b> <ol style="list-style-type: none"> <li>1. Next academic senate meeting is on 5/8/25. <ol style="list-style-type: none"> <li>a. 5/22 (during Finals week) is on your calendars <i>tentatively</i></li> <li>b. If deemed necessary, we could pencil in at least a shortened meeting from 2-3 pm</li> </ol> </li> <li>2. Please send us your future agenda requests</li> <li>3. <a href="#">TAS Updates for April</a> will be posted with the minutes of this meeting</li> </ol> DE: District Senate meeting on Monday: faculty survey questions will be solicited; also if you have views on dual enrollment. DAS has been in contact with Chancellor Moreno about the email that came out yesterday about federal agents. Don't try to block officers physically. Per their legal counsel, faculty cannot lock out enforcement officers HL: If the doors are already locked, you won't be charged with obstruction. DE: Moreno was not confident that we wouldn't have to unlock the door. Further discussions are warranted. It may not give legal cover. HL: Unless they have a warrant, they can't force us to open a door. But if the door is unlocked, they can enter. GS: It seems like classrooms differ from other public spaces (such as library). DE: Register for Flex day "know your rights" workshops. MM: What we learned from workshops conflicts with district guidance.			

9	Adjourn	Shankar	2:45	Procedure
---	---------	---------	------	-----------

*Per the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows:*

- 1. Members recorded as absent are presumed not to have voted;*
- 2. The names of members voting in the minority or abstaining are recorded;*
- 3. All other members are presumed to have voted in the majority.*

**Academic Senate for the (2024-25) academic year:**

- President: Gampi Shankar
- Vice President: Monica Malamud
- Secretary: Lisa Palmer
- Treasurer: Sarah Aranyakul
- Adjunct Representative: Richard Schulke
- Curriculum Committee: **VACANT (Role being covered by Lisa Palmer)**
- PD: Professional Development: Salumeh Eslamieh
- ASLT: Academic Support and Learning Technologies: Carlos Luna
- Business, Design & Workforce Division: Hyla Lacefield
- HSS: Humanities and Social Sciences Division (and Past President): David Eck
- KAD: Kinesiology, Athletics, and Dance: Ana Miladinova
- STEM: Science and Technology Division: Ellen Young
- SS: Student Services/Counseling: Sandra Mendez