

**Planning & Budgeting Council**

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## Planning & Budgeting Council Meetings

### Meetings

The Planning & Budgeting Council (PBC) meets on the 1st and 3rd Wednesdays of the month during the academic year. **All meetings during the 2024-25 academic year will be held in person with a Zoom option.** The presiding officers (co-chairs) of the PBC are the presidents or vice presidents of the Academic and Classified Senates.

| Agendas                                   | Minutes                       | Materials   |
|---|-------------------------------|---|
| December 17, 2025<br><a href="#">Zoom</a> |                               |   |
| December 3, 2025<br><a href="#">Zoom</a>  |                               |   |
| November 19, 2025<br><a href="#">Zoom</a> |                               |   |
| November 5, 2025<br><a href="#">Zoom</a>  |                               |   |
| October 15, 2025<br><a href="#">Zoom</a>  |                               |   |
| <a href="#">October 1, 2025 Zoom</a>      |                               | <a href="#">Proposed Meeting Minutes Template</a><br><a href="#">Proposed Edits to the Participatory Governance Manual (part 1)</a><br><a href="#">Proposed Edits to the Participatory Governance Manual (part 2)</a><br><a href="#">SEAP Draft</a><br><a href="#">Institutional Learning Outcomes (ILO) Assessment</a>   |
| <a href="#">September 17, 2025 Zoom</a>   | <a href="#">Minutes</a>       | <a href="#">2025-26 Adoption Budget</a><br><a href="#">Proposed Meeting Minutes Template</a><br><a href="#">Proposed Edits to the Participatory Governance Manual (part 1)</a>  |
| <a href="#">September 3, 2025 Zoom</a>    | <a href="#">Minutes</a>       | <a href="#">Annual Plan for Implementation of the Educational Master Plan</a><br><a href="#">FY 2024-25 Actual Budget &amp; Expenditures</a><br><a href="#">Actual Revenue and Exp (FY24-25)</a><br><a href="#">Fund 3 General Funds Restricted</a>   |
| <a href="#">May 21, 2025 Zoom</a>         | <a href="#">Minutes</a>       | <a href="#">Sustainability Report</a><br><a href="#">2024-25 Resource Requests Update</a><br><a href="#">2022-25 Student Equity &amp; Achievement Plan Progress final report to PBC</a><br><a href="#">Joint Analysis Governor's 2025-26 May Revision</a><br><a href="#">An Overview of the 2025-26 Governor's May Revision</a><br><a href="#">Budget and Legislative Update</a><br><a href="#">2025 0521 Governor's May Revision</a><br><a href="#">Proposed Transfer Services Plan for 2025-28 for adoption</a><br><a href="#">Evening College Update</a><br><a href="#">SEAP Year 3 Presentation</a><br><a href="#">IPC Report 2024-2025</a>                                   |
| <a href="#">May 7, 2025 Zoom</a>          | <a href="#">Minutes</a>       | <a href="#">Annual Plan (EMP) Progress Report 2024-25</a><br><a href="#">Strategic Enrollment Management Plan</a><br><a href="#">Annual Progress Report on the EMP</a><br><a href="#">Distance Education &amp; Technology Plan Updates</a><br><a href="#">Professional Development Plan Updates</a>   |
| <a href="#">April 16, 2025 Zoom</a>       | <a href="#">Minutes</a>       | <a href="#">Institutional Learning Outcomes statements revised by Academic Senate on March 27, 2025 - for PBC adoption</a><br><a href="#">ACCJC Annual Report 2025</a><br><a href="#">ISER Preparation Timeline - updated</a><br><a href="#">Honors Program Committee Report</a><br><a href="#">Institutional Self Evaluation Report - Standard 4 review</a><br><a href="#">Proposed due dates for Program Review Cycle 2025-26 from IPC and SSPC (via the PBC Program Review Subcommittee)</a><br><a href="#">Funeral Services Education Program Improvement &amp; Viability (PIV) Task Force Report</a><br><a href="#">Funeral Program PIV Recommendation to PBC April 2025</a> |
| <a href="#">March 19, 2025 Zoom</a>       | <a href="#">Minutes</a>       | <a href="#">Reassigned Time Update</a><br><a href="#">2024-25 Mid-Year Budget Report</a><br><a href="#">2024-25 Mid-Year College Budget Update</a><br><a href="#">Redlined proposed changes to Participatory Governance Evaluation Survey for 2024-25</a><br><a href="#">2025 ESSP Non-personnel Resource Request</a><br><a href="#">Non-personnel Priority List 2024-25 KAD</a>  |
| <a href="#">March 5, 2025 Zoom</a>        | <a href="#">Minutes</a>       | <a href="#">EMP 2.7 Update: Onboarding for New Employees Updates</a><br><a href="#">EMP Updates: 1.15 &amp; 3.11</a><br><a href="#">EMP 3.2 Community Listening Sessions</a><br><a href="#">EMP 3.8 Updates</a><br><a href="#">Evaluating Participatory Governance</a><br><a href="#">Participatory Governance Survey Instrument used in 2023-24</a><br><a href="#">ACCJC's new Rubric for Effective Outcome Transparency</a><br><a href="#">PRIE's Self Evaluation of the new ACCJC Rubric</a>   |
| <a href="#">February 19, 2025 Zoom</a>    | <a href="#">Minutes</a>       | <a href="#">EMP 4.3 Update: Create a Hub for Evening and Weekend Students</a><br><a href="#">Institution Set Standards Evaluation</a><br><a href="#">EMP 2.14 Update Evaluate Academic and Support Programs &amp; Practices</a><br><a href="#">EMP 4.1 Update: Improve Access to Campus via Public Transit</a>  |
| <a href="#">February 5, 2025 Zoom</a>     | <a href="#">Minutes</a>       | <a href="#">EMP 2.10 Transform College Participatory Governance Processes</a><br><a href="#">EMP 3.12 Alumni Connections</a><br><a href="#">Institution Set Standards for adoption</a><br><a href="#">EMP 1.7 Update: Increase Degree and Certificate Programs Available in Menlo Park and East Palo Alto</a><br><a href="#">Board Approved Staffing Updates, January 29, 2025</a>  |
| <a href="#">December 4, 2024</a>          | <a href="#">Minutes</a>       | <a href="#">Institution-set Standards 2023-24 with updated goals and metrics</a><br><a href="#">Institution-set Standards 2023-24 Slide Deck for discussion</a><br><a href="#">Board-Approved Staffing Updates, November 20, 2024</a><br><a href="#">2023-24 Actual Revenue and Expenditures (Fund 3)</a><br><a href="#">Multiyear Budget Projections, December 2024</a>  |
| <a href="#">November 20, 2024</a>         | <a href="#">Minutes</a>       | <a href="#">Board-Approved Staffing Updates, November 6, 2024</a>   |
| <a href="#">November 6, 2024</a>          | <a href="#">Minutes</a>       | <a href="#">Board-Approved Staffing Updates, October 23, 2024</a><br><a href="#">Cañada College Apprenticeship Program Update, November 2024</a><br><a href="#">Phi Theta Kappa Student Engagement Survey Presentation</a><br><a href="#">New Position Request Presentation Template for Fall 2024</a><br><a href="#">Asian American Native Hawaiian Pacific Islander (AANHPI) Student Support Program (STAR)</a>   |
| <a href="#">October 16, 2024</a>          | <a href="#">Draft Minutes</a> | <a href="#">2023-24 Graduation Survey Results Presentation (ILO Assessment)</a><br><a href="#">Community Listening Session Highlights, September 19, 2024</a><br><a href="#">IE Plan for Cañada College, Fall 2024</a><br><a href="#">Equitable Placement and Completion Presentation</a>   |
| <a href="#">October 2, 2024</a>           | <a href="#">Minutes</a>       | <a href="#">Course Enrollment and Modalities, September 6, 2024</a><br><a href="#">Adopted Budget, 2024-2025</a><br><a href="#">Appendix 1 Fiscal Year 2024-25 Adopted Budget Resource Allocation</a><br><a href="#">Appendix 2 Fund 1 Unrestricted Projected Revenue and Expenses, 2024-2025</a><br><a href="#">Appendix 3 Fund 1 Ending Balance</a><br><a href="#">Appendix 4 Multiyear Projections</a>   |
| <a href="#">September 18, 2024</a>        | <a href="#">Minutes</a>       | <a href="#">Board-Approved Staffing Update, September 11, 2024</a><br><a href="#">2024-2025 Adopted Budget</a><br><a href="#">2024-2025 Adopted Budget Report</a><br><a href="#">Participatory Governance Survey of Spring 2024 - Results</a><br><a href="#">Accreditation: ISER Steering Committee appointments</a>  |
| <a href="#">September 4, 2024</a>         | <a href="#">Minutes</a>       | <a href="#">Board-Approved Staffing Update, August 28, 2024</a><br><a href="#">Board-Approved Staffing Update, July 24, 2024</a><br><a href="#">Board-Approved Staffing Update, June 26, 2024</a><br><a href="#">Board-Approved Staffing Update, May 22, 2024</a><br><a href="#">Annual Plan 2024-2025 Draft</a><br><a href="#">Accreditation: ISER Steering Committee appointments</a><br><a href="#">Program Review and Resource Request Process Draft Standard Operating Procedure, Program 2024</a><br><a href="#">Fiscal Year 2023-24 Actual Budget and Expenditures</a><br><a href="#">Appendix 2 Districtwide Projected Revenues and Expenditures</a>                      |

[Meeting agendas and minutes from prior years can be found in the PBC Archives](#)

## Creating meeting agendas

Updated by PBC on November 7, 2018

PBC agendas are developed by the Co-Chairs, the College President, the Dean of Planning, Research, and Institutional Effectiveness (PRIE), and the Vice President of Administrative Services. Campus constituency groups also are invited to make a request (formal Request Form is required) for an item to be placed on the agenda. Request must be submitted two weeks prior to the desired meeting date.

The current agenda is posted to the PBC website no later than 72 hours prior to the meeting date. Those items or issues that are critical in nature can bypass the membership and be taken to the President by the co-chairs without membership approval. These items must be presented to the PBC for discussion and review as soon as possible. This is a provision for exceptional events.

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