

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
July 30, 2025 – San Mateo, CA**

**In-Person Location
3401 CSM Drive, San Mateo, CA 94402**

This meeting was conducted in person, as well as remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:00 p.m.

Board Members

Present: President Michael Guingona, Vice President Wayne Lee, Trustee Lisa Petrides, and Trustee John Pimentel

Board Members

Remote: Trustee Richard Holober

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Guingona stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Labor Negotiator - Agency Designated Representative: Ellen Wu and Richard Storti; Employee Organization: AFT; (2) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson; Employee Organization: CSEA; (3) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson; Employee Organization: AFSCME; (4) Pursuant to Gov. Code §54956.9 (d)(2), (d)(4), and (h): Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - Number of Potential Cases: 2; (5) Pursuant to Gov. Code §54956.9 (d)(1): Conference with Legal Counsel - Existing Litigation; (6) Pursuant to Gov. Code, §54957: Discussion of Complaint Against Employee; and (7) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release (2 Matters)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

No comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:06 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:11 p.m.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Board Members

Present: President Michael Guingona, Vice President Wayne Lee, Trustee John Pimentel, Trustee Lisa Petrides, and Student Trustee Michael Llanell-Vararaj

Board Members

Remote: Trustee Richard Holober

Others Present: Chancellor Melissa Moreno, Executive Vice Chancellor Richard Storti, Skyline College President Dr. Nathan Carter, College of San Mateo President Dr. Manuel Alejandro Pérez, Cañada College President Kim Lopez, and District Academic Senate President David Eck

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

No action taken.

DISCUSSION OF THE ORDER OF THE AGENDA

Staff requested to move Discussion Item 13.1 up in the agenda to be discussed prior to Other Recommendations Item 12.3; and move Discussion Item 13.7 to the top of the Discussion Item list.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

- ***Chancellor and Chancellor's Cabinet:***
 - ***Chancellor Moreno*** formally welcomed the new Skyline College President, Dr. Nathan Carter. She also commended and acknowledged Dr. David Eck as serving as the District Academic Senate President during the 2024-2025 school year. Dr. Aaron McVean commended and acknowledged Dr. Eck as well.
 - ***Kim Lopez*** no statement
 - ***Dr. Manuel Alejandro Perez*** no statement
 - ***Dr. Nathan Carter*** made a brief statement regarding his arrival to the District, and how welcoming and accepting everyone has been to him. He also mentioned how Skyline College staff, faculty, and students are ready to hit the ground running for the new school year.
- ***District Academic Senate President David Eck*** made a final statement, as this is his last board meeting to attend as the DAS President and acknowledged Todd Windisch as the incoming DAS for the 2025-2026 school year.
- ***Student Trustee and/or Associated Student Body*** Student Trustee Michael Llanell-Vararaj advised they held the first District Student Council Meeting of the new school year.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

- ***AFT, Local 1493:*** no statement.
- ***CSEA, Chapter 33:*** no statement.
- ***AFSCME, AFL-CIO, Local 829, Council 57:*** no statement.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

The following individuals commented:

- Todd Windisch

APPROVAL OF MINUTES

Approval of Minutes from June 25, 2025 Regular Meeting of the Board of Trustees (9.1) **(Time Stamp: 1:22:44)**

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

NEW BUSINESS

(Time Stamp: 1:23:45)

Approval of Personnel Items (10.1)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: none.

Public Comment: no comments.

Approval of Revision to Miscellaneous Pay Rates Salary Schedule (10.2)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: no discussion.

Public Comment: no comments.

Approval of Revised Non-Exempt Salary Schedules 40, 50, 60, and 70 to Meet CalPers Reporting Requirements (10.3)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: no discussion.

Public Comment: no comments.

APPROVAL OF CONSENT AGENDA

(Time Stamp: 1:26:48)

Curricular Additions, Deletions and Modifications - Cañada College (11.1)

Curricular Additions, Deletions and Modifications - CCCE (11.2)

Approval of Agreement with San Mateo County Joint Apprenticeship and Training Center #617 at College of San Mateo (11.3)

Approval of Districtwide Facilities Use Permit Agreement with San Mateo County Transit District for Restroom Access (11.4)

Authorization to Augment the Agreement with WeDriveU for Expanded Shuttle Transportation Services at College of San Mateo (11.5)

Ratification of Student Accidental Injury Insurance Program, 2025-2026 (11.6)

Ratification of Districtwide Property and Casualty Insurance Program 2025-2026 (11.7)

Ratification of Schools Excess Liability Insurance Program 2025-2026 (11.8)

**Note: Item 11.9 was pulled for discussion at the request of Trustee Holober.*

Appointment of Larry Moody to the Citizens' Bond Oversight Committee (11.10)

Adoption of Resolution No. 25-15 for Use of the Lease-Leaseback Structure Under the State Lease Revenue Bond Student Housing Program for Districtwide Student Housing Project (11.11)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: All items except 11.9 were approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: No discussion.

Public Comment: No comments.

Approval of Sole Source Contract with Ash Enterprises for Replacement and Installation of Star Projector at College of San Mateo's Planetarium (11.9)

Motion to Approve by: Vice President Lee

Second by: President Guingona

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: Trustee Holober prefers that Sole Source contracts that are over a certain amount should not be Consent Agenda items.

Chancellor Moreno advised that moving forward all Sole Source contracts or any contract over \$100,000 will not be placed on the Consent Agenda. The Board is in agreement with her advisement.

Public Comment: No comments.

OTHER RECOMMENDATIONS

(Time Stamp: 1:36:23)

Adoption Board of Trustees Self-Evaluation Instrument (12.1)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: Cindi Reiss was in attendance remotely to review survey instrument with the Trustees. Survey was due by August 16, 2025.

Public Comment: No comments.

Approval of Updates to Chapter 2 Board Policies (12.2)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: Cindi Reiss provided a brief overview on this item, and reviewed items with the Board of Trustees. Pulled BP 2710 for legal review.

Public Comment: No comments.

***** NOTE: Discussion Item 13.1 was moved up in the agenda to be discussed before Item 12.3 at staff requests.***

DISCUSSION ITEM

Capital Improvement and Maintenance Funding Strategy: Overview and Timeline (13.1)

(Time Stamp: 2:08:42)

Summary of Discussion: Chancellor Moreno presented an overview and timeline regarding the projects that are priority, funding, etc.

Public Comment: No comments.

CONTINUED..OTHER RECOMMENDATIONS

Authorization to Contract with TeamCivX for Public Financing Exploration, Feasibility and Strategic Planning (12.3)

Motion to Approve by: Vice President Lee

Second by: President Guingona

Action: Approved with four (4) Trustees voting aye (President Guingona, Vice President Lee, Trustee Petrides, and Trustee Pimentel; 1 Trustee abstained (Trustee Holober).

Summary of Discussion: David McLain (Executive Director of Government and Community Relations) and Jeremy Hauser of TeamCivX (political consulting firm) provided a brief overview on this item.

Public Comment: No comments.

Adoption of Resolution 25-13 Honoring Disability Pride Month (12.4)

Motion to Approve by: Trustee Petrides

Second by: President Guingona

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno provided a brief overview on this item.

Public Comment: No comments.

Adoption of New Board Policy Regarding OPEB Requirements (12.5)

Motion to Approve by: Vice President Lee

Second by: President Guingona

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno provided a brief overview on this item.

Public Comment: No comments.

Recommendation to Approve Reimbursement Regarding the Long-Term Self-Funded Capital Improvement Fund (12.6)

Motion to Approve by: Vice President Lee

Second by: Trustee Pimentel

Action: Approved with four (4) Trustees voting aye (President Guingona, Vice President Lee, Trustee Petrides, and Trustee Pimentel; one (1) Trustee voting no (Trustee Holober).

Summary of Discussion: No discussion.

Public Comment: No comments.

Approval of Contract Award for College of San Mateo Building 30 Modular Site Work Project (12.7)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item.

Public Comment: No comments.

Approval of District Facilities Rental Fee Increase (12.8)

Motion to Approve by: Trustee Pimentel

Second by: Vice President Lee

Action: Approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item.

Public Comment: No comments.

Recommendation to Approve College of San Mateo and Cañada College Athletic Centers Monthly Fee and Plan Revisions (12.9)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved with an amendment.

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item. The Board of Trustees discussed a potential 2% increase (not a 4% increase) in monthly fees for Seniors that utilize the athletic centers.

Vice President Lee and Trustee Petrides changed their motions to reflect taking action on a 2% increase for Seniors. ***Approved with four (4) Trustees voting aye (President Guingona, Vice President Lee, Trustee Petrides, and Trustee Holober; one (1) Trustee voting no (Trustee Pimentel).***

Public Comment: No comments.

DISCUSSION ITEMS

(Time Stamp: 3:21:57)

***** NOTE: Discussion Item 13.1 was moved up in the agenda to be discussed before Item 12.3 at staff requests.***

***** NOTE: Discussion Item 13.7 was moved up to be discussed before the remaining Discussion Items list at staff requests.***

Making Free College Permanent in the SMCCCD (13.7)

(Time Stamp: 3:21:59)

Summary of Discussion: Vice Chancellor Aaron McVean and guest speaker Nate Solov provided a brief overview on this item.

Public Comment: No comments.

Districtwide Classroom Space Utilization Report Update (13.2)

(Time Stamp: 3:33:23)

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item.

Public Comment: No comments.

Discussion of the 2025 District Facilities Master Plan Amendment to the 2022 Facilities Master Plan (13.3)

[\(Time Stamp: 3:46:13\)](#)

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item.

Public Comment: No comments.

Foundation Annual Report to the SMCCCD Board of Trustees (13.4)

[\(Time Stamp: 3:57:40\)](#)

Summary of Discussion: Chancellor Moreno provided a brief overview on this item, and Executive Director of the San Mateo County Community Colleges Foundation briefly provided a report and update on the foundation and future events/activities.

Public Comment: No comments.

Draft District Internal Control Plan – First Read (13.5)

[\(Time Stamp: 4:12:24\)](#)

Summary of Discussion: Chancellor Moreno provided a brief overview on this item.

Public Comment: No comments.

Annual Report Regarding Performance Audit and Policy Reviews: Implementation Status (13.6)

[\(Time Stamp: 4:17:04\)](#)

Summary of Discussion: Chancellor Moreno provided a brief overview on this item, and Houman Boussina (Performance Auditor) was present to answer questions.

Public Comment: No comments.

*** NOTE: Discussion Item 13.7 was moved up to be discussed first at staff requests.*

Board of Trustees 2026 Board Meeting and Heritage Month Calendars – First Read (13.8)

[\(Time Stamp: 4:21:08\)](#)

Summary of Discussion: Chancellor Moreno provided a brief overview on this item.

Public Comment: No comments.

COMMUNICATIONS

- Chancellor Moreno advised no additional material communications.

STATEMENTS FROM BOARD MEMBERS

- *Vice President Lee* no statement.
- *Trustee Holober* no statement.
- *Trustee Petrides* no statement.
- *Trustee Pimentel* no statement.

- *Student Trustee Llanell-Vararaj* no statement.
- *President Guingona* advised the next Regular Board Meeting of the Board of Trustees is scheduled for Wednesday, August 27, 2025, here at the District Office Board Room.

ADJOURNMENT

Meeting adjourned at 9:31 p.m.

A handwritten signature in black ink, appearing to read 'Melissa Moreno', with a stylized, cursive script.

Submitted by

Melissa Moreno, J.D., Secretary and Chancellor

