

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
May 21, 2025 – San Mateo, CA**

**In-Person Location  
3401 CSM Drive, San Mateo, CA 94402**

**This meeting was conducted in person, as well as remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.**

**The meeting was called to order at 5:04 p.m.**

**Board Members**

**Present:** President Michael Guingona, Vice President Wayne Lee, Trustee Lisa Petrides, Trustee John Pimentel, and Trustee Richard Holober

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Guingona stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant to Gov. Code §54956.9 (d)(1): Conference with Legal Counsel - Existing Litigation; (2) Pursuant to Gov. Code, §54957: Discussion of Complaint Against Employee; (3) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release (2 Matters); (4) Conference with Labor Negotiator - Agency Designated Representative: Ellen Wu and Richard Storti; Employee Organization: AFT; (5) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson; Employee Organization: CSEA; (6) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson; Employee Organization: AFSCME; (7) Pursuant to Gov. Code §54957: Public Employee Evaluation: Contract Renewal Discussion for Cañada College President, Executive Vice Chancellor, and Vice Chancellor; and (8) Pursuant to Gov. Code §54957: Public Employee Performance Evaluation: Chancellor

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

The following individuals commented:

- Alexander Wong
- Monica Malamud
- Jesse Raskin

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:19 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:11 p.m.

**CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

**Board Members**

**Present:** President Michael Guingona, Vice President Wayne Lee, Trustee John Pimentel, Trustee Lisa Petrides, Trustee Richard Holober, and Student Trustee Chloe Johnson

**Others Present:** Chancellor Melissa Moreno, Executive Vice Chancellor Richard Storti, Skyline College Acting President Newin Orante, College of San Mateo President Dr. Manuel Alejandro Pérez, Cañada College President Kim Lopez, and District Academic Senate President David Eck

### **ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

No action taken.

### **DISCUSSION OF THE ORDER OF THE AGENDA**

- No changes to the agenda.

### **PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATES**

*(Time Stamp: 1:14:45)*

#### **Recognition of Chloe Johnson, Student Trustee 2024-2025 (6.1)**

***Summary of Discussion:*** Chloe Johnson has served as the Student Trustee for the past 12 months, and has done a great job with serving the students of the district.

President Guingona and Vice President Lee commended Student Trustee Johnson on a job well done. President Guingona presented Student Trustee Johnson with an award from the Board of Trustees.

Chancellor Moreno commended Student Trustee Johnson, and also mentioned that she will be transferring to University of California, Los Angeles to continue her studies.

***Public Comment:*** No comments.

#### **Recognition of Dr. Newin Orante, Acting President of Skyline College (6.2)**

***Summary of Discussion:*** Dr. Newin Orante has served as Acting President of Skyline College, as has been committed and dedicated to serving the students of Skyline and its surrounding community.

President Guingona commended Dr. Orante and thanked him for “showing up” for the students. A video tribute was shown with staff, faculty, and students making congratulatory and commending remarks.

***Public Comment:*** Alan Ocampo made a comment.

### **CELEBRATORY RECESS**

#### **Recess in Honor of Student Trustee Chloe Johnson and Acting Skyline College President Dr. Newin Orante (7.1)**

*(Time Stamp: 1:28:00)*

The Board recessed at 6:26 p.m. Light refreshments were served.

### **RECONVENE TO OPEN SESSION**

*(Time Stamp: 1:46:45)*

The meeting reconvened at 6:44 p.m.

## **STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES**

- ***Chancellor and Chancellor's Cabinet:***
  - ***Chancellor Moreno*** congratulated the San Mateo County Community College District's Class of 2025. She shared graduation statistics (certificates, Associate Degrees, and Bachelor Degrees)
  - ***Kim Lopez*** no statement
  - ***Dr. Manuel Alejandro Perez*** stated College of San Mateo hosted the State Track and Field Meet, of which two CSM students are gold medalists. Lastly, the CSM Softball Team are State Champions, as they competed over the weekend during the 3C2A Championship Game.
  - ***Dr. Newin Orante*** no statement
- ***District Academic Senate President David Eck*** advised the DAS had their last meeting of the academic year, and they passed two resolutions. Also, each campus Academic Senates passed resolutions regarding the district's undocumented students. Lastly, he congratulated all graduating students of 2025.
- ***Student Trustee and/or Associated Student Body*** Student Trustee Johnson thanked the Board of Trustees for the opportunity to serve in the capacity of Student Trustee. She enjoyed working with the Board and appreciated their leadership. She introduced the Student Trustee for the 2025-2026 school year Michael Llanell-Vararaj.

## **STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

- ***AFT, Local 1493***: Jessica Silver-Sharp made a statement.
- ***CSEA, Chapter 33***: Annette Perot made a statement.
- ***AFSCME, AFL-CIO, Local 829, Council 57***: no statement.

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

The following individuals commented:

- Jessica Silver-Sharp

## **APPROVAL OF MINUTES**

### **Approval of Minutes from April 30, 2025 Regular Meeting of the Board of Trustees (11.1)** *(Time Stamp: 2:06:49)*

***Motion to Approve by:*** Vice President Lee

***Second by:*** Trustee Petrides

***Action:*** Approved unanimously, with all Trustees voting aye.

**Summary of Discussion:** None.

**Public Comment:** None.

## **NEW BUSINESS**

**(Time Stamp: 2:07:21)**

### **Approval of Personnel Items (12.1)**

***Motion to Approve by:*** Vice President Lee

***Second by:*** Trustee Holober

***Action:*** Approved unanimously as amended, with all Trustees voting aye.

***Summary of Discussion:*** Director of Human Resources David Feune advised of an item that needed to be pulled from the report.

***Public Comment:*** No comments.

## **APPROVAL OF CONSENT AGENDA**

**(Time Stamp: 2:08:36)**

### **Acceptance of Grant Funds with the Foundation for California Community Colleges and Accept a \$60,000 Grant to Facilitate the Sustainability of the Program Pathways Mapper at Cañada College (13.1)**

*\*Note: Item 13.2 was pulled for discussion at the request of Chancellor Moreno*

### **Acceptance of \$60,000 in Grant Funds from the California Community College Chancellor's Office in collaboration with the Foundation for California Community Colleges and the Kern Community College District to support Program Pathways Mapper (13.3)**

### **Approval of Contract Award for International Student Health Insurance Program with Academic HealthPlans, Inc. (13.4)**

*\*Note: Item 13.5 was pulled for discussion at the request of Vice President Lee.*

### **Approval of Contract Award for Districtwide Vertical Transportation System Inspection and Maintenance Services with Metro Elevator Northern California, Inc. (13.6)**

### **Approval of Contract Award for the College of San Mateo - College Vista Roofing Replacement Project (13.7)**

### **Curricular Additions, Deletions and Modifications - Cañada College (13.8)**

### **Curricular Additions, Deletions and Modifications - College of San Mateo (13.9)**

### **Curricular Additions, Deletions and Modifications - Skyline College (13.10)**

***Motion to Approve by:*** Vice President Lee

***Second by:*** Trustee Holober

***Action:*** Approved unanimously, with all Trustees voting aye.

***Summary of Discussion:*** No discussion.

**Public Comment:** No comments.

**Acceptance of Grant Funds with the Foundation for California Community Colleges to Accept \$60K Grant for the Sustainability of the Program Pathways Mapper at College of San Mateo (13.2)**

***Motion to Approve by:*** Trustee Holober

***Second by:*** Trustee Petrides

***Action:*** Approved unanimously, with all Trustees voting aye.

***Summary of Discussion:*** Dr. Perez advised there was an administrative error to the report, and that it has been updated and provided to the Board for approval.

**Public Comment:** No comments.

**Acceptance of Gifts and Donations by the District: 2011 Mazda Miata EV Conversion for the Skyline College Automotive Program (13.5)**

***Motion to Approve by:*** Vice President Lee

***Second by:*** Trustee Petrides

***Action:*** Approved unanimously, with all Trustees voting aye.

***Summary of Discussion:*** Vice President Lee publicly thanked the donator of the vehicle.

**Public Comment:** No comments.

**OTHER RECOMMENDATIONS**

**(Time Stamp: 2:12:47)**

**Appointment of District Representative to the San Mateo County School Boards Association (14.1)**

***Motion to Approve by:*** Vice President Lee

***Second by:*** Trustee Holober

***Action:*** Approved unanimously, with all Trustees voting aye.

***Summary of Discussion:*** Vice President Lee nominated Trustee Lisa Petrides. Trustee Holober requested that the seat be extended to through the end of the 2025-2026 academic year.

**Public Comment:** No comments.

**Approval of Resolution No. 25-06 to Establish an Account with the County of San Mateo for the Operations of the Districtwide Student Housing at CSM (14.2)**

***Motion to Approve by:*** Vice President Lee

***Second by:*** Trustee Petrides

***Action:*** Approved unanimously, with all Trustees voting aye.

***Summary of Discussion:*** Executive Vice Chancellor Richard Storti provided a brief overview on this item.

**Public Comment:** No comments.

**Adoption of Resolution No. 25-07 Honoring Asian Pacific Islander Desi American Heritage Month (14.3)**

***Motion to Approve by:*** Vice President Lee

***Second by:*** Trustee Holober

***Action:*** Approved unanimously, with all Trustees voting aye.

***Summary of Discussion:*** Chancellor Moreno provided a brief overview on this item.

***Public Comment:*** No comments.

**Adoption of Resolution 25-08: Resolution in Honor of Jewish American Heritage Month (14.4)**

***Motion to Approve by:*** Trustee Holober

***Second by:*** Trustee Petrides

***Action:*** Approved unanimously, with all Trustees voting aye.

***Summary of Discussion:*** Chancellor Moreno provided a brief overview on this item.

***Public Comment:*** No comments.

**Consideration of Appointment of a New Member to the Bond Oversight Committee (14.5)**

***Motion to Approve by:*** Vice President Lee

***Second by:*** Trustee Holober

***Action:*** Approved unanimously, with all Trustees voting aye.

***Summary of Discussion:*** Executive Director of Community and Government Relations David McLain provided a brief overview of this item, and advised a student by the name of Howard Quinn would like to fill the seat on the committee. Mr. McLain advised Howard Quinn is available to serve on the committee until January of 2026.

***Public Comment:*** No comments.

**Approval of Contract Award for Districtwide Student Housing Program Development and On-Campus Startup Management Services with Greystar California, Inc. (14.6)**

***Motion to Approve by:*** Vice President Lee

***Second by:*** Trustee Petrides

***Action:*** Approved unanimously, with all Trustees voting aye.

***Summary of Discussion:*** Executive Vice Chancellor Richard Storti provided a brief overview on this item.

***Public Comment:*** No comments.

**Consideration of Capital Improvement Program (CIP) Ad Hoc Committee and Appointment of Two Board Members (14.7)**

***Motion to Approve by:*** Vice President Lee

***Second by:*** Trustee Holober

**Action:** Approved unanimously, with all Trustees voting aye.

**Summary of Discussion:** Chancellor Moreno provided a brief overview on this item. Vice President Lee volunteered to be on this committee, along with President Guingona.

**Public Comment:** No comments.

#### **Approval to Grant A Honorary Posthumous Associate Degree to Paula Barbara Lobe (14.8)**

**Motion to Approve by:** Vice President Lee

**Second by:** Trustee Petrides

**Action:** Approved unanimously, with all Trustees voting aye.

**Summary of Discussion:** Chancellor Moreno provided a brief overview on this item. Paula Barbara Lobe was a student that was one course away from completing her Associate Degree at Skyline College. She passed away on September 5, 2024.

**Public Comment:** No comments.

### **DISCUSSION ITEMS**

**(Time Stamp: 2:32:50)**

#### **District Financial Summary for the Quarter Ending March 31, 2025 (15.1)**

**(Time Stamp: 2:32:52)**

**Summary of Discussion:** Executive Vice Chancellor Storti presented the reports that have been filed with the State. He advised results are in alignment with expectations, with some differences in certain areas.

**Public Comment:** No comments.

#### **Auxiliary Operations Financial Summary for the Quarter Ending March 31, 2025 (15.2)**

**(Time Stamp: 2:36:25)**

**Summary of Discussion:** Executive Vice Chancellor Storti presented the reports that have been filed with the State. He provided an update on main areas within auxiliary operations such as the bookstores, cafeteria/food services, athletic centers, and community education.

The Board expressed they are pleased with the growth of the athletic centers. They are concerned about the bookstores, but

**Public Comment:** No comments.

#### **Review of Revisions to Administrative Procedure 8.55.1 Domestic Conference and Travel (15.3)**

**(Time Stamp: 2:45:36)**

**Summary of Discussion:** Executive Vice Chancellor Storti presented a brief overview on this item. The Board requested this item to return to the agenda for further discussion. This Administrative Procedure is to comply with Board Policy 8.55, with an update to the procedures to set a threshold of cost per employee of \$5,000.00 in travel expenses (grand total).

The Board would like for district administration to look at the cost again, as it seems like a low amount considering the costs it takes to travel to some areas – for instance the Bay Area. They would also like to make certain the travel is distributed equitably amongst staff and faculty, as long as it is job related.

**Public Comment:** No comments.

**Review of Revisions to Administrative Procedure 8.55.2 International Conference and Travel Expenses (15.4)**

**(Time Stamp: 3:00:52)**

**Summary of Discussion:** Executive Vice Chancellor Storti presented a brief overview on this item. He advised the \$5,000 travel threshold is to cover international and domestic travel, together. The revision is to limit the amount of international travel, unless it is required. For instance, the International Education does require international travel.

Trustee Pimentel suggested that the Board be allowed to approve international travel. The Board would like district administration to bring this item back for further discussion.

**Public Comment:** No comments.

**Request for Further Guidance on the Long-Term Self-Funded CIP/SM Account (15.5)**

**(Time Stamp: 3:07:18)**

**Summary of Discussion:** Chancellor Moreno provided a brief overview on this item, and advised district administration has received a legal opinion that suggests to not move forward in the direction that was initially provided from the Board. District administration requests further guidance on how to move forward with the account.

**Public Comment:** No comments.

**Overview of College of San Mateo Coastsde 2024 - 2025 (15.6)**

**(Time Stamp: 3:14:01)**

**Summary of Discussion:** College of San Mateo President Dr. Manuel Alejandro Pérez provided a brief overview on the first full semester (Spring) of services at the Coastsde campus. The college focused on language and literacy development, career readiness and exploration, and general education and transfer. He shared information on student and community engagement, academic programs and services, etc. They are preparing for the 2025 fall semester.

**Public Comment:** No comments.

**SMCCCD District Strategic Plan 2025-2030 - DRAFT (15.7)**

**(Time Stamp: 3:29:10)**

**Summary of Discussion:** Vice Chancellor McVean provided a brief overview on this item which included a draft of the District Strategic Plan Goals, as well as a draft of the Strategic Initiatives. District administration welcomes the opportunities for review, discussion, and feedback. Vice President Lee and Trustee Petrides serve on the ad-hoc committee for the DSP.

The Board is looking forward to more discussion on this item once the plan is complete.

**Public Comment:** No comments.

**COMMUNICATIONS**

- Chancellor Moreno advised no additional material communications.

**STATEMENTS FROM BOARD MEMBERS**

- **Vice President Lee** provided a brief report from two conferences he attended (Progress Seminar and the CCLC Annual Trustees Conference).

- **Trustee Holober** no statement.
- **Trustee Petrides** no statement.
- **Trustee Pimentel** would like to agendize a future item to discuss how the Board of Trustees has attended a high school campus or community event to help the college administration recruit students for the district.
- **Student Trustee Johnson** no statement.
- **President Guingona** expanded on Trustee Pimentel's statement. He suggested he and his colleagues should go out into the community by way of attending particular meetings and/or events in their respective communities (i.e., attending city council meetings) to tell people exactly what is happening within SMCCCD. He also stated the next meeting of the Board will be a Regular Board Meeting on Wednesday, June 25<sup>th</sup>, at the SMCCCD District Office.

#### **RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 8:57 p.m.

#### **RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 10:37 p.m.

#### **ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

No action taken.

#### **ADJOURNMENT**

We adjourn today in honor of Dylan Taylor, a remarkable student of Cañada College, who passed away May 2025. Dylan was struck by a vehicle while riding his bike to work at Menlo-Atherton High School, where he was an athletic coach. He was also currently working at La Entrada school and had worked previously at Hillview Middle School, along with his Menlo-Atherton coaching responsibilities.

At the time of his passing, Dylan was taking classes at Cañada College with the goal of earning a degree in Behavioral Health to further his work in schools. A product of the local community, Dylan served as a paraeducator in middle schools and coached local basketball and football teams. Cañada Faculty who taught him shared that he had a passion for teaching. His empathy and sense of humor made him a valued member of the evening student community, where he was known for encouraging and supporting his classmates. Dylan's big heart and generous spirit helped create a safe, welcoming space for all and his tragic loss will be felt by many.

On behalf of the San Mateo County Community College District Board of Trustees, Administration, Faculty, Staff and Students we offer our sincerest condolences to his family and friends.

Meeting adjourned at 10:38 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Chancellor