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## Library



## Faculty and Staff

Need a library instructional session, orientation, tour, workshop, or video? Want to have your course textbook put on reserve in the library? Interested in adding other physical inventory from your department or program the Library's check out system for tracking/inventory purposes? Use the links below to learn more.

If you have any questions or need clarification on anything, please email us at [canlibrary@smccd.edu](mailto:canlibrary@smccd.edu) (<mailto:canlibrary@smccd.edu>)

### Library instruction sessions

Faculty can request library instruction sessions for your classes. Sessions can range from a brief 15-minute overview of library resources to 90-minute custom-tailored workshops related to your class or specific assignment. In order to give librarians enough time to prepare we request that you schedule a library session as early as possible in the semester, but at least two weeks in advance.

**Schedule a Library Instruction Session →****Course Reserves - Textbooks**

The Library has a large collection of textbooks available to students for short-term loans. We have one high-speed book scanner and two flat-bed scanners for student use. Course Reserves are searchable through our online catalog. Faculty can request textbooks for the Library to purchase for Course Reserves or donate personal copies to this collection.

**Request and Search for Course Reserves →****Adding physical inventory to Library system**

Interested in adding physical inventory from your department or program to the Library's check out system for tracking/inventory purposes? The library can help! Library staff can add your technology inventory to Alma, the Library inventory and loan system, in order to help you manage your technology inventory, and control borrowing to eligible students. The Library system manages item inventory and availability, loan due dates, and users. Alma automatically notifies students by email to remind them that items are due soon or are past due in order to help you recover items owned by your department or program.

**Submit an interest form for other physical inventory →****Streaming Film Requests**

The Library has access to multiple film streaming databases such as Films on Demand, Swank, and Kanopy. Take a moment to browse our available collection before submitting a request for a film you need. Films may be requested by Cañada Faculty and Staff only.

**Search streaming films databases →****Request a streaming film title →**

## Circulating book requests

Request that the Library purchase a book for our circulating collection.

**Request a book purchase →**

## Requesting specific software

Due to licensing restrictions, library staff cannot add customized software packages to district or personal laptops. Students: If you need specific software for your classes, please work with your instructor to get needed software installation approval. Faculty: Please work with department head/division dean in order to get approval on behalf of student for license use so ITS can handle installation of software.

**Search for SMCCD faculty or administrators →**

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## Student Resources

Academic Calendar (<https://www.canadacollege.edu/admissions/calendar.php>)

Canvas (<https://smccd.instructure.com/>)

Catalog (<https://catalog.canadacollege.edu/>) / Schedule  
(<https://www.canadacollege.edu/catalogschedule/>)

Financial Aid Eligibility (<https://www.canadacollege.edu/financialaid/consumerinformation.php>)

Library (<https://www.canadacollege.edu/library/>) / Bookstore  
(<http://bookstore.canadacollege.edu/home.aspx>)

Student Email (<http://mail.my.smccd.edu/>)

WebSchedule (<https://webschedule.smccd.edu/>) / WebSmart (<https://websmart.smccd.edu/>)

## Security

Clery Act (</policies/cleryact.php>)

Emergency Information (<http://smccd.edu/publicsafety/emergencypreparedness.php>)

Privacy Policy (</policies/privacypolicy.php>)

Report Concerning Behavior (CARES Report) (<https://www.canadacollege.edu/cares/>)

Sexual Harassment (Title IX) (</studentservices/sexual-harassment.php>)

Website Accessibility (<http://smccd.edu/accessibility/>)

## Campus Information

Accreditation (<https://www.canadacollege.edu/accreditation/>)

A-Z Site Index (<https://www.canadacollege.edu/a-z/>)

Campus Map (<https://www.canadacollege.edu/about/campusmap.php>)

Consumer Information (<https://www.canadacollege.edu/financialaid/consumerinformation.php>)

Employee Directory (<http://directory.smccd.edu/allempp.php?college=Canada>)

Search ([https://search.canadacollege.edu/s/search.html?collection=smccd%7Esp-canada-search&profile=\\_default&query=](https://search.canadacollege.edu/s/search.html?collection=smccd%7Esp-canada-search&profile=_default&query=))

Student Outcomes (<https://www.canadacollege.edu/prie/>)



(<https://www.instagram.com/canadacollegerwc/>)



(<https://www.facebook.com/canadacollegeRWC/>)



(<https://www.youtube.com/channel/UCCp1IWm9lQgDTcx50SQRiVA>)



(<https://www.linkedin.com/school/ca-ada-college/>)



(<https://www.flickr.com/photos/134656677@N03/>)

### Cañada College

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